Child Support Websites

For Division of Child Support (DCS) information:
www.childsupportonline.wa.gov

Child Support Internet Payment Service:
https://fortress.wa.gov/dshs/csips/csips/default.asp

Information for Victims or Survivors of Domestic Violence:
http://www.dshs.wa.gov/dcs/services/domesticviolence.asp

Child Support Calculator:
http://www.courts.wa.gov/ssgen/

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Division of Child Support Offices:

Everett	800-729-7580 425-438-4800
Kennewick	800-345-9981 509-374-2000
Olympia	800-345-9964 360-664-6900
Seattle	800-526-8658 206-341-7000
Spokane	800-345-9982 509-363-5000
Tacoma	800-345-9976 253-597-3700
Vancouver	800-345-9984 360-696-6100
Wenatchee	800-535-1113 509-886-6800
Yakima	800-441-0859 509-249-6000
Headquarters	800-457-6202 360-664-5000

If you would like to open a case with the Division of Child Support, you can visit your local child support office, contact us at 800-442-KIDS (5437), or go to our web site at:
www.childsupportonline.wa.gov

Washington State Department of Social & Health Services
Transforming lives

DSHS 22-021 (Rev. 5/16)

Washington State's Child Support Program

How to Obtain or Modify a Child Support Order On Your Own

Washington State Department of Social & Health Services
Transforming lives

What You Need to Know – How to obtain or modify a Child Support Order on your own

Are you trying to prepare or modify your own child support order?

What kind of legal help is available?

You have several options if you can't afford your own attorney:

- Courthouse Facilitator
- www.courts.wa.gov/court_dir
- CLEAR (Coordinated Legal Education and Referral) 1-888-201-1014
- Washington Law Help www.washingtonlawhelp.org

Where can you get the forms you need?

There are several websites where you can find forms:

- Forms for Washington state courts www.courts.wa.gov/forms/
- RDSHS Division of Child Support forms http://www.dshs.wa.gov/dcs/Resources/Forms.asp
- Washington Law Help www.washingtonlawhelp.org

You can also get hard copy forms from the Facilitator's or the Superior Court Clerk's Office.

Do your children receive public assistance?

A custodial parent (CP) receiving TANF can contact the Community Services Division to request "good cause not to cooperate" if he or she fears that DCS involvement in the case may be dangerous for the CP or the children in the household. This may limit the other parent's ability to get information from DSHS.

When there is current or past TANF paid for your children, you must give notice to the state before entering a child support order.

Use the *Declaration Regarding Public Assistance*, which can be downloaded at http://www.courts.wa.gov/forms/documents/drpscu1_0600.doc, to advise the court, whether or not the state requires notice.

How do you calculate the support amount?

All you need to do is call your SEO and ask for it.

The Washington State Child Support Schedule (WSCSS) is used to set child support amounts, whether you are entering a brand new order or modifying an existing order.

You can use the online child support calculator at https://fortress.wa.gov/dshs/dcs/SSGen/Home, to figure out what the amount should be.

The facts of your case may allow for setting the obligation at an amount higher or lower than the amount you get from a basic calculation.

How do you get the other parent's income amount?

Child support orders are based on each parent's income. *But what if you don't have a copy of the other parent's pay stub?*

If you have an open DCS case and you need help finding income information for the other party to your child support order, DCS might be able to provide what you need.

You can use the Request for Income Information form to ask DCS if we have income information for the other party. You can get the form on line, from the court-house facilitator, or from your local legal services provider.

If you don't have a DCS case, you can ask us to attempt to locate the information you need by filling out and submitting an 18-701 which you can download at https://www.dshs.wa.gov/sites/default/files/ESA/dcs/documents/18-701.pdf.

How can you enforce your child support order?

The paperwork for the Order of Child Support contains options for how the child support will be paid. Most orders provide for payment through Washington State Support Registry (WSSR).

If you provide for payment through WSSR, sign the last page of the order to request DCS enforcement services.

What if you don't have a child support order, but want one?

Although we can't help you with your dissolution or parenting plan, we may be able to assist you in getting an administrative child support order.

Contact us at:

1-800-442-KIDS

or visit our website at:

www.childsupportonline.wa.gov