

Administrative Policy 7.01 Plan and Progress Report

Cowlitz Tribe

Community Services Division; Kelso CSO, Columbia River CSO, Stevenson CSO, Customer Service Contact Center (CSC)

Timeframe: July 1, 2015 to June 30, 2016

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
<p>Ensure there is adequate and current communication with tribal government, landless tribes, and off reservation American Indian organizations regarding service delivery, information sharing, and consultation, joint planning, hiring opportunities and problem solving.</p>	<p>CSO/CSCC to share DSHS program and policy changes with tribe to include ACA policy updates and change in medial programs.</p> <p>Work with tribes to determine the need for local Tribal-State agreements, protocols, MOU's or processes. Develop implementation plans as needed.</p>	<p>Identify outstanding issues/gaps in service and our working relationship. Develop plans which can be implemented, monitored and evaluated.</p> <p>Regular and ongoing discussions to review current agreements, and strategize new ones.</p> <p>CSO/CSCC to share DSHS program and policy changes with tribe.</p>	<p>Cowlitz Tribe – Lori Morris</p> <p>CSOA's/CSCA Ongoing</p> <p>Kelso CSO – Karma Hendrickson</p> <p>Columbia River & Stevenson CSOs – Kristine Hammond</p> <p>Customer Service Contact Center - Joey Anderson</p>	<p>2.18.15 Status Update</p> <p>Clear communication lines are in place and work well, via telephone calls, e-mail and faxes.</p> <p>There has been and identified need to increase communication between Kelso CSO, particularly in the area of program and policy changes and job openings in Cowlitz and Clark counties.</p> <p>Columbia River CSO would like a stronger connection with the tribe; they would like to offer the opportunity of doing some outreach at the Cowlitz Health Clinic in Clark County as the need arises.</p> <p>Clark County has a program called Employment Pipeline; a meeting has been scheduled with Don Mercer to discuss the specifics of the program.</p> <p>Joey Anderson CSCCA provide contact list during the meeting</p>

		<p>CSO/CSC to offer training opportunities to tribal members that would assist in meeting this goal.</p> <p>Forward all CSO/CSC job openings to tribal contacts in Cowlitz and Clark counties.</p>		
<p>Provide a timely and comprehensive response to tribal requests for information.</p> <p>Provide support for Cowlitz Tribe proposal to operate a Tribal TANF program.</p>	<p>Designate points of contact in CSO's and CSC.</p> <p>Enter in to an operational agreement.</p>	<p>Cowlitz tribe will provide training to CSO/CSCC as requested.</p> <p>Comprehensive and timely response to requests for information.</p> <p>A successful, effective and collaboratively run Tribal TANF program.</p>		<p>2.18.15 UPDATE:</p> <p>Kelso CSO no longer has an employee housed at the tribal clinic due to space issues at the clinic. This can be addressed at a later date if the need arises to have a CSO employee housed at the tribal clinic.</p> <p>Designated employees available to contact for questions are:</p> <p>Kelso CSO Debbie Thompson Debbie.thompson@dshs.wa.gov 360-501-2442</p> <p>Columbia River CSO – Spring Benson Spring.benson@dshs.wa.gov 360-397-9632</p> <p>Stevenson Branch Office – Sharon Lattanzi Sharon.lattanzi@dshs.wa.gov 509-427-0724</p> <p>Customer Service Contact Center Child Care – Londi Colton</p>

				Londi.colton@dshs.wa.gov 360-565-2186 General Changes – Joey Anderson Joey.anderson@dshs.wa.gov 360-397-9625

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2015-16 Annual Plan and Progress Report

Confederated Tribes of the Colville Reservation
and

Region 1 Community Services Division—Wenatchee CSO, Okanogan CSO, Tri-County/Colville CSO, Call Center and Childcare

March 26, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Work with the Confederated Tribes of the Colville Reservation to review progress, issues, concerns and needs as they relate to tribal members and their communities.	Continue the Outstation agreement to promote higher utilization of health services to Native Americans.	Identify and develop a plan to resolve issues cooperatively.	<p>Carol Lee, Region 1 Regional Administrator carol.lee@dshs.wa.gov 509-227-2868</p> <p>Mark Dillon Administrator/Tribal Liaison mark.dillon@dshs.wa.gov 509-227-2727</p> <p>Marie Falmo Interim CSO Administrator Okanogan CSO marie.falmo@dshs.wa.gov 509-846-8537</p>	<p>Interaction with the Tribes has been on an informal, case-by-case basis.</p> <p>Outstation staffing levels have decreased and full time presence at Native Health Centers continues to be challenging. Region 1 Administrator has committed to continue to staffing as funding allows.</p>

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			Dennette Woodiwiss CSO Administrator Wenatchee CSO dennette.woodiwiss@dshs.wa.gov 509-665-5240 Susan Huck CSO Administrator, Tri-County/Colville CSO sue.huck@dshs.wa.gov 509-685-5602 Tribal Representatives	
Work together to maintain open communication with the Confederated Tribes of the Colville Reservation to identify issues/gaps in	Meet with Tribes to determine needs and preferences. Make use of surveys and research completed by tribal staff to make program	Identify and develop a plan to deliver needed services and resolve issues cooperatively	Carol Lee Mark Dillon Marie Falmo Dennette Woodiwiss Susan Huck	The Tri-County and Wenatchee CSOAs have ensured a sustained relationship with the Confederated Tribes of the Colville Reservation through the following services and/or

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service; recognize needs of Native American clients and communities; and, determine if the current programs and policies meet the needs.	enhancements, where possible, to improve services to Native American clients.		Tribal Representatives	<p>interactions:</p> <ul style="list-style-type: none"> ▪ Outstation services on the Confederated Tribes of the Colville Reservation at Nespelem. ▪ We have established an excellent relationship with the Statewide Health Insurance Benefits Advisors (SHIBA) volunteers who serve the Confederated Tribes of the Colville Reservation; we participate in a number of health fairs in Nespelem, Keller and Grand Coulee. Our staff person has also established good working relationships Tribal TANF, Child Protective Services and Aging and Adult Services. ▪ CSOA attends the developing “Wrap-Around” program for Okanogan and surrounding area.

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				<p>Team consists of agencies such as DSHS (CSD, DDD, DCFS, JRA) and juvenile court; along with community and tribal representatives to identify families needing wrap-around services. The tribal members attending this forum track/monitor truancy for the Tribe.</p> <ul style="list-style-type: none"> ▪ Wenatchee CSOA provides meeting space in the Wenatchee DSHS offices requested for Colville Tribal TANF workers to meet with tribal members living in the Wenatchee area.

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Provide pertinent statistics on Native American community and participant populations, numbers of Native American participants served, and other relevant data.	<p>Work closely to provide accurate information in a timely manner</p> <p>Complete an 'ad-hoc' request to Headquarters staff that will allow us to identify Tribal members receiving financial assistance under specific program types including medical.</p>	Assist Tribes and NAIOS in developing plans and support grant applications as well as other program enhancements they identify.	<p>Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives</p>	<p>CSOs continue information-sharing with tribes on clients that are shared by both programs.</p> <p>Number of Confederated Tribes of the Colville Reservation Tribal Families receiving benefits through the CSOs: Statewide Totals: January 2013 (2012):</p> <table border="1"> <thead> <tr> <th>Program</th> <th>January 2015</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td>1601</td> </tr> <tr> <td>Medical</td> <td>1629</td> </tr> <tr> <td>TANF</td> <td>53</td> </tr> <tr> <td>ABD/MCS</td> <td>19</td> </tr> </tbody> </table>	Program	January 2015	Basic Food	1601	Medical	1629	TANF	53	ABD/MCS	19
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Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce.	Region 1 will work to develop recruitment efforts for tribal staff.	Document local recruitment and discussions with Tribes of recruitment efforts.	Carol Lee, Mark Dillon Dennette Woodiwiss Marie Falmo Susan Huck Tribal Representatives	Strategies have been discussed to continue to try to recruit and hire Native American applicants when filling positions.
	Training will be provided by Tribes and Region 1 CSD to staff of each organization to improve understanding of career opportunities and how each system works	Document training plans and opportunities provided	Carol Lee, Mark Dillon Marie Falmo Dennette Woodiwiss Susan Huck Tribal Representatives	DSHS stands ready to share information regarding job qualifications, salaries, and how to assist interested applicants with navigating the NeoGov/Careers process.

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Work together to develop MOUs or processes to provide quality services to all.	Establish a process for discussion of needed agreements.	Document all discussion with Tribes of process to define and negotiate agreements.	Carol Lee, Mark Dillon Marie Falmo Dennette Woodiwiss Susan Huck Tribal Representatives	Region 1 CSD will continue to coordinate and participate in meetings with the Tribe in order to bring the Intergovernmental TANF Agreement up to date with regard to the operating agreement between the Tribal TANF program and Region 1.
Train Region 1 CSD staff on major principles of Federal Indian Law.	Ensure Region 1 CSD staff has access to the training provided by the Governor's office, DSHS, and other Region 1 CSD resources.	Build a strong understanding both of the principles of Federal Indian Law and government-to-government relationships.	Carol Lee, Mark Dillon Marie Falmo Dennette Woodiwiss Susan Huck Tribal Representatives	Increased levels of DSHS hiring since Summer 2013 have created a requirement for government-to-government training for new staff. Refresher training will also be offered to seasoned staff. Goal will be to complete these training sessions by August 2015.

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Promote and communicate training opportunities with Confederated Tribes of the Colville Reservation	Monitor and identify all training sessions, identify available training slots, and invite participation by tribal staff	Contribute to training opportunities for staff	Carol Lee, Mark Dillon Marie Falmo Dennette Woodiwiss Susan Huck Tribal Representatives	Although this has occurred in the past, this new goal/objective is for a continued effort to ensure maximum participation in training opportunities. Examples include trainings in LEAN, CPR/First Aid, team-building, etc.

**DSHS, Region 3 Community Services Division
 Administrative Policy 7.01
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 The Quinault Indian Nation
 Aberdeen Community Service Office**

DRAFT: 7.01 Meeting scheduled with Quinault on 3/16/2015

Implementation Plan

Progress Report

Goals/Objectives

Prepare and disseminate pertinent statistics for Quinault Indian Nation members served locally and statewide and other relevant and requested data.

Activities

Aberdeen CSO staff will code in the ACES eligibility system Tribal affiliation coding when American Indian clients apply for benefits and/or at the time of their eligibility reviews

Expected Outcome

To coordinate appropriate service delivery, case management and appropriate referrals

Lead Staff and Target Date

CSOA: John O'Lague:533-9777

Local Supervisors, Dennis Trudeau-Social Services: 533-9734

Sally Potter-Financial: 533-9754

Renee Rood-WorkFirst: 533-9792

The following are the number of Quinault Tribal members coded in ACES for services received locally:

Program	2013	2014
Basic Food	712	537
Medical	419	918
DL/ABD Program	4	2
TANF	3	9

Statewide numbers are below:
(members)

Program	2013	2014
Basic Food	1179	774
Medical	667	1271
ABD/MCS	18	4
TANF	32	25

(The above numbers may not be complete due to self-declaration and coding errors. Also please note the 60-month time limit and means

				<i>testing did have an effect on TANF.)</i>
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Goals and Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Progress
<p>Work with the Tribe to determine gaps in services and to ensure that members are seeking and receiving all necessary benefits.</p>	<p>Identify needs of Quinault Nation Tribal Members as they relate to current programs that the CSO offers.</p>	<p>Improved service delivery to Tribal members;</p>	<p>CSOA: John O'Lague; Social Service Supervisor: Dennis Trudeau; Renee Rood: WF Supervisor; Sally Potter Financial Supervisor Ledora McDougl, Mary Papp, and QIN TANF case managers Sally Potter, John O'Lague and CSO staff</p>	<p>Clear communication lines are in place and work well, via telephone calls, e-mails; and meetings as needed.</p> <p>A good Tribal, CSO relationship has developed as a result of frequent contacts and an excellent ongoing working relationships;</p> <p>Phone and e-mail contacts are made regularly on questions and to deal with specific case coordination.</p>
<p>Train CSO staff on major principles of federal Indian law.</p>	<p>CSO Staff Training</p>		<p>John O'Lague, Ledora McDougale.</p> <p>John O'Lague</p>	<p>There is interest in providing a training for all Aberdeen CSO staff from Larry Workman covering an overview of the Quinault Nation History. Dan Owens, RA and gloria Marshall-Perez DRA and DCS staff would like to be included.</p> <p>We plan to send several staff to the Governor's Office Government-to-Government training this spring or summer</p> <p>John O'Lague will continue to provide local DSHS updates by email to: Ledora McDougale and Mary Papp.</p>

Goals and Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Progress
<p>Provide training to CCSC (Call Center) staff on the differences in tribal TANF participation and state TANF participation as it relates to our programs, particularly Childcare</p>	<p>Bring this issue up to the current CCSC Manger, Ronnie-Sue Johnson</p>	<p>Easier access and less problems in the QIN TANF parents access to Working Connections Childcare</p>	<p>gloria Marsha-Perez , Ronnie Sue Johnson</p>	<p>Not sure if completed or not</p>
<p>Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities and culture</p>	<p>The Quinault Indian Nation Newsletter the "Nagguam" is received monthly and shared with the CSO staff.</p>	<p>Increased knowledge of the principles of Federal Indian Law creating a better understanding for individual staff as they serve Quinault Tribal Members;</p> <p>Keeping staff apprised and aware of local tribal activities.</p>	<p>John O'Lague</p>	<p>John O'Lague receives this letter on a monthly basis and routes throughout the Community Service Office for staff to read.</p>

Goals and Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Progress
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ADDITIONAL
DISCUSSION ITEMS
ADDED 2012

(these subjects are
not handled at a
local level, the
requests will be
forwarded to the
appropriate
entity)

(2012 DISCUSSION and ADDITION
TO OUR LOCAL PLAN)

Discussion on receiving changes
after they happen and the effects
they have on service delivery;
requested follow-up;

Discussion on the desire by the
Quinault Tribe to take on Basic Food
and medical benefits for their
members.

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Goals and Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Progress
<p>Completed or resolved issues: 3/2013</p> <p>Work on a Data Share Agreement for the Roger Saux Clinic</p> <p>The Nation was requesting ACES TIC screen access so delays do not occur providing benefits</p> <p>Provide eligibility/ ACES training to members of the Quinault Indian Nation as needed/requested;</p> <p>Set up a joint meeting with DCS, Contact Center and QIN TANF staff</p>	<p>To resolve some Working Connections Childcare and QIN TANF Childcare issues</p>	<p>Better access for the folks living in Queets</p> <p>Access to training for QIN TANF parents</p> <p>Quicker and more efficient service</p>	<p>Region Office</p> <p>Ron Thomas, CSCA Brian List, DCS, Mary Papp and QIN TANF Staff</p>	<p>This has been resolved with the FQHC staff person's ability to answer specific issues.</p> <p>ACES online and SEMS Training was held for tribal staff on March 30th 2011;</p> <p>A teleconference was held on 2/21/12 to discuss these issues</p>

2/2013

The Clinic would like to add one day visit per month to the Queets Medical Center to Barb's schedule

Questions were raised by the QIN TANF Program as to why WorkFirst Classes provided by Grays Harbor Community College are not available for the parents in their program

Check on FQHC Workers computer slowness

Karen Klinger checked with Headquarters and the local college. Colleen Overton GHC WorkFirst coordinator, contacted Mary Papp to discuss

Karen Klinger discussed with local IT. Problem has been resolved with the sever update that was done last year at the Tribal Center

Sally Potter and Ledora McDougale

Karen Klinger

Barb will go for her second day to the Queets site this week

Colleen Overton got clarification from the College State Boards and discussed with Mary Papp

Goals and Objectives	Activities	Expected Outcomes	Lead Staff and Target Date	Progress
<p>2014:</p> <p>The FSS/ Tribal Liaisons' role in the Aberdeen Community Service Office is to maintain a positive and productive relationship with the Quinault Indian Nation and to facilitate efficient and timely access and processing of benefits for tribal members</p>	<p>(This position is currently vacant as pervious persona retired) works ½ of her FSS's time t at the Clinic and 1 day at the Taholah QIN TANF site and ½ day at the Aberdeen QIN TANF site</p> <p>Review of commodities; Reviewing the ACES TIC screens</p> <p>Processing basic food and cash applications from the Tribal Clinic, answering staff and client questions. Explaining CSD programs</p> <p>Other duties as agreed appropriate to be determined jointly by the Tribe and the CSO</p>	<p>Easier access of services and benefits for Quinault Nation members.</p> <p>Monthly reviews commodities against Basic Food to determine potential duplicates services;</p> <p>Outreach to ease the access for services, and be a resource to the staff and maintain and develop a collaborative relationship to ensure Tribal member's needs are met.</p>	<p>John O'Lague, CSOA Sally Potter, Financial Supervisor</p> <p>Barb White, FQHC/Tribal Liaison Financial Worker</p>	<p>ACES access has been provided to QIN TANF staff</p> <p>This position is currently vacant since 6/30/2014.</p> <p>New MOU signed 11/13</p> <div style="text-align: center;">  Attachment.msg </div>

The Tribe would like us to explore the possibility of the FQHC staff person being trained in the WCCC (Childcare) Program

Check with Headquarters

Easier access to this program for their tribal community

Dan Owens RA.;
gloria Marshall-
Perez DRA; Karen
Klinger CSOA

Will need to reassess after CSO WF staff have been trained in WCCC in the Aberdeen local office (expected training to occur 6/14)

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Work together to maintain open communication with the Kalispel Tribe to identify issues/gaps in service; recognize needs of Native American clients and communities; and, determine if the current programs and policies meet the needs.	Describe efforts to facilitate positive working relationships to define needs. Make use of surveys and research completed by tribal staff to make program enhancements, where possible, to improve services to Native American clients.	Identify and develop a plan to resolve issues cooperatively.	<p>Carol Lee, Region 1 Regional Administrator leeca@dshs.wa.gov 509-227-2868</p> <p>Mike Midkiff CSO Administrator, Spokane Maple CSO midkimj@dshs.wa.gov 509-227-2444</p> <p>Mark Dillon CSO Administrator, Spokane Valley -Trent CSO midkimj@dshs.wa.gov 509-227-2727</p>	<p>Interaction with the Tribe, at the program manager level, has been on an informal, case-by-case basis.</p> <p>Tribal Meeting invitations in the Spokane area have included the DSHS Assistant Secretary for Economic Services. As an example:</p> <ul style="list-style-type: none"> ○ Tribal Leaders Summit, 4/10/2014, Northern Quest, where Assistance Secretary Stillman will be presenting on a variety of topics, for example, Tribal TANF, Affordable Care Act, and Tribal Income.

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			Susan Huck CSO Administrator, Tri-County/Colville CSO hucksd@dshs.wa.gov 509-685-5602	
	Discuss and document outstanding issues/gaps in service at meetings with the Kalispel Tribe.	Attach meeting minutes, correspondence, reports, and other documentation.	Carol Lee Mike Midkiff Mark Dillon Tribal Representatives	Meetings to address issues and/or share information are held, as requested.

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	Training will be provided by Tribes and Region 1 CSD to staff of each organization to improve understanding of career opportunities and how each system works.	Document training plans and opportunities provided.	Carol Lee, Mark Dillon Mike Midkiff Tribal Representatives	DSHS stands ready to share information regarding job qualifications, salaries, and how to assist interested applicants with navigating the NeoGov/Careers process.
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		agreements.		agreement between the Tribal TANF program and Region 1.
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Promote and communicate training opportunities with the Kalispel Tribe	Monitor and identify all training sessions, identify available training slots, and invite participation by tribal staff	Contribute to training opportunities for staff	Carol Lee, Mark Dillon Mike Midkiff Tribal Representatives	Although this has occurred in the past, this new goal/objective is for a continued effort to ensure maximum participation in training opportunities. Examples include trainings in LEAN, CPR/First Aid, team-building, etc.

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Puyallup Tribe

Fiscal Year Timeframe: July 1, 2015 to June 30, 2016

DRAFT: Pending the scheduling of the 7.01 Meeting with Puyallup Tribe

PUYALLUP TRIBE

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
<p>1. 7.01 meeting held with Puyallup Tribe Representatives and Region 3 staff including all Pierce County Administrators.</p>	<p>Invite Puyallup Tribe leadership to participate in 7.01 planning and discussions with Region 3 CSD.</p>	<p>Update 7.01 plans for current relevant issues and needs.</p>	<p>gloria Marshall-Perez, CSD Region 3 Deputy Regional Administrator Linda Henry, CSOA— Pierce South CSO Ralph Mercado, CSOA- Pierce North CSO Hilliary Bryan, CSOA- Puyallup Valley CSO Yvonne Rivera, CSOA- Lakewood CSO Joey Anderson CSCA— District 5 CSC Jennifer LaPointe, Administrator—Puyallup Tribal Health Authority</p>	<p>There was a formal 7.01 plan meeting on Friday February 13th with representatives from DSHS Region 3, Contact Center, and the Puyallup Tribe. In attendance from the Puyallup Tribe were:</p> <p>David Whited- he will be our contact for the tribe and share information with other programs. 253-680-5765</p> <p>Raven Heavy Runner- Children's Services Program 253-680-5541.</p> <p>Russell Hansom- Aged and Disabled Program 253- 680-5481.</p> <p>On 2/14/2014 Linda Henry and Rebecca Barch Supervisor met with representatives from the Puyallup Tribal Health Authority. In attendance for the Health Authority were</p>

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Jennifer LaPointe, Mylynn Henry, Lydia Helmholz, Georgette Mayo.

Several issues were identified including problems with HCA going back and processing the spend downs and allowing the medical bills, staffing of the out stationed worker and timely processing. We also discussed the need for a full-time out stationed worker and we all agreed that one day a week would be sufficient based on the new workload since the change to Affordable Care Act and applications being processed through Health Plan Finder.

There is currently a full-time FQHC person from Health Care Authority out-stationed at the Health Authority. It was agreed that Pierce South CSO would outstation a financial worker there one day a week to process Classic Medical, Basic Food and ABD applications with the agreement that we can increase the days if needed and be available as their single point of contact Monday through Friday. Margrette Yem (FSS4) will be the single point of contact with Rebecca Barch available if needed.

Margrette was given a list of cases that have not been resolved and has been working with HCA to resolve.

3/01/2015-

All issues have been resolved and the list of cases completed. Mallori Woolnough is the FSS out-stationed at the Puyallup Tribe and all is going well.

2. The Puyallup Tribal representatives requested a point of contact for the HCA medical billing. The tribal representatives indicated there was an ongoing issue receiving timely payment.

We will contact HCA and HCS to coordinate a meeting with the Puyallup tribe so they can address concerns.

Continue quarterly meetings with Puyallup Tribal Health Authority staff to review and share current data/information:

- DSHS to provide requested data/information and share updates to

Accurate number of PTM and PTCP in receipt of Medicaid services delivered by the Puyallup Tribal Health Authority (PTHA)

Increase number of eligible PTM and PTCP who are Medicaid recipients

Meeting to be scheduled at PTHA staff convenience, and are on-going.

Willard Jones, Chief Compliance Officer, PTHA

Linda Henry, CSOA—Pierce South CSO

Joey Anderson, CSCA—District 5 CSC

We will invite HCA to all of our 7.01 meetings.

See above.

Update- HCA has a FSS out-stationed at the Puyallup Tribe also.

	<p>programs</p> <ul style="list-style-type: none"> • Collaborative analysis (DSHS and PTHA) conducted to determine gaps between who is eligible vs. who is actually receiving services in order to ensure all eligible Puyallup Tribal Members and Puyallup Tribal Community Participants receive Medicaid. • Develop and implement strategies to close any existing gaps <p>CSD to continue full time FQHC staff placement at PTHA to coordinate medical and other assistance benefit applications for eligible American Indian/Alaska Native clients of the PTHA</p>		<p>Jennifer LaPointe, Administrator—Puyallup Tribal Health Authority</p> <p>Financial Supervisor— Pierce South CSO</p>	
<p>3. Efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce match service area population ratios,</p>	<p>Recruit, hire and retain Native American Staff</p> <ul style="list-style-type: none"> • Share postings on key positions i.e. supervisors, managers, administrators with Puyallup Tribe • CSD will report at 7.01 meetings status of staffing levels/hiring of Native Americans • Submit job postings to Puyallup Tribe tribal newsletter • Include Puyallup Tribal representation in the hiring/interview process of key management 	<p>Workforce would more greatly reflect service area population ratio.</p>	<p>Report out Quarterly when 7.01 meetings resume.</p> <p>gloria Marshall-Perez, Deputy Regional Administrator – Region 3CSD</p> <p>Puyallup Tribe--tbd</p>	<p>Position postings are shared with Puyallup Tribe staff when filling vacancies.</p> <p>Mallori Woolnough the out-stationed FSS takes all changes and job postings to share with Puyallup Tribe.</p>

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Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
<p>4. Work with the Puyallup Tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, operational agreements, contracts, or processes.</p>	<ul style="list-style-type: none"> Establish an operational agreement for each of the following Community Service Offices (CSO's); Puyallup CSO, Pierce North CSO and Lakewood CSO Review and update operational agreement for Pierce South CSO 	<p>Clear and identified role of Tribal Representative and DSHS through operational agreements.</p>	<p>gloria Marshall-Perez Deputy Regional Administrator/Region 3 CSD</p> <p>Linda Henry – Community Service Office Administrator (CSOA) Pierce South CSO, Hilliary Bryan – CSOA, Puyallup CSO, Yvonne Rivera – CSOA, Lakewood CSO, Ralph Mercado – CSOA, Pierce North CSO</p> <p>Puyallup Tribe designee (tbd)</p>	<p>Current agreement in place with Pierce South CSO for part time 1 day a week outstation staff to maintain a relationship. Pierce South CSO will provide a Financial supervisor via phone 5 days a week to address any applicant emergency concerns,</p> <p>No Changes -3/1/2015</p>
<p>5. Ensure communication with tribal governments and Native American organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>Invite Puyallup Tribe leadership to re-engage in the 7.01 planning process with CSD Region 3.</p> <p>Puyallup Tribe provides training to Pierce North, Lakewood, Pierce South and Puyallup Administrators, supervisors and appropriate line staff in the areas of Puyallup Tribe culture, history and service delivery systems.</p>	<p>Enhanced knowledge and information as well as improved communication between the Puyallup Tribe and the Lakewood, Pierce South, Pierce North and Puyallup CSO's</p> <p>Increased awareness of DSHS programs and Puyallup Tribe culture, history and services</p>	<p>Lead contacts identified in #4 above.</p> <p>Lead contact for Puyallup cultural training for CSD staff is Tony Torres, PTHA.</p>	<p>Local communication and coordination with the CSOs closest to the Puyallup Tribe reservation occurs regularly.</p> <p>Puyallup Tribe informal meetings occur with the Pierce South CSO to coordinate services provided through the outstation worker at the Puyallup tribe offices.</p> <p>Liaisons for contact with the Puyallup CSO work closely to resolve service and eligibility issues as they arise. Puyallup CSO coordinates with Puyallup tribal staff to conduct cultural training at the CSO annually.</p> <p>As information regarding Affordable Health Care, Health Benefit Exchange and changes to Medical Programs become available it is being shared with the Puyallup Tribal Health Authority. A meeting will be scheduled to go over what we know so far and how it will affect the services we provide at the Health Authority is being planned for April 2014.</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
<p>6. Identify and take steps toward resolution of issues and concerns of Puyallup Tribal Community members</p>	<p>Discuss and record all Region 3 CSD level, Tribal issues and concerns at the 7.01 Workgroup meetings.</p> <p>When the Tribe communicates issues and concerns that have statewide implications communicate those issues to the appropriate ESA Executive level staff.</p> <p>Formally notify Division Directors of program policies or gaps in service that are issues for Tribal members. Ensure Tribe receives written responses.</p>	<p>Action steps are ongoing.</p> <p>Clear timely response in writing as to why issue could not be resolved</p>	<p>Meet on as needed basis</p> <p>Lead staff as identified above.</p>	<p>Informal meetings occur with the Pierce South CSO and the staff of the Puyallup Tribe to coordinate services provided through the outstation worker at the Puyallup Tribe offices. Liaisons for contact with the Puyallup CSO work closely to resolve service and eligibility issues as they arise. Puyallup CSO coordinates with Puyallup Tribe staff to conduct cultural training at the CSO annually.</p> <p>No Changes 03/01/2015</p>

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**DSHS, Region 3 Community Services Division
 Administrative Policy 7.01
 2015-2016 Plan and Progress Report
 The Shoalwater Indian Nation
 Aberdeen Community Service Office/South Bend Community Service Office**

DRAFT: 7.01 Shoalwater tribal meeting scheduled on March 31, 2015

Implementation Plan

Progress Report

<p>Goals/Objectives Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>Activities Shoalwater Tribal members Receive those services for which they are eligible from the Aberdeen or South Bend Community Service Office; CSO staff will follow up with clients when applying for benefits and/or at the time of their eligibility reviews to ensure appropriate coding of their Tribal affiliation appears in the Automated Client Eligibility System (ACES).</p>	<p>Expected Outcome To coordinate appropriate service delivery, case management and case transfers; Maintain a high degree of accuracy through constant monitoring of demographic data;</p>	<p>Lead Staff and Target Date Shelba Marracci, Branch Office Administrator 360-642-6206 Marrasi@dshs.wa.gov v Cathey McMurry, Financial Service Specialist 4; 360-875-4212 McmurCA@dshs.wa.gov Kevin McMurry, Social Service Specialist . 360-875-4216 McmurKL@dshs.wa.gov</p>	<p>The following are the number of Shoalwater Tribal members coded for service through the Aberdeen or South Bend Community Service Office and the number of households statewide coded as Shoalwater Bay as of 12-14, compared to 12-13 numbers.</p> <p>Non cash Medical assistance: 2014</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Statewide</td> <td style="width: 50%;">Households-43</td> </tr> <tr> <td></td> <td style="text-align: right;">Individuals-43</td> </tr> <tr> <td></td> <td style="text-align: right;">2013</td> </tr> <tr> <td></td> <td style="text-align: right;">Households-25</td> </tr> <tr> <td></td> <td style="text-align: right;">Individuals--30</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td style="width: 50%;">GH/Pacific Co-</td> <td style="width: 50%;">2014</td> </tr> <tr> <td></td> <td style="text-align: right;">Households-39</td> </tr> <tr> <td></td> <td style="text-align: right;">Individuals--39</td> </tr> <tr> <td></td> <td style="text-align: right;">2013</td> </tr> </table>	Statewide	Households-43		Individuals-43		2013		Households-25		Individuals--30			GH/Pacific Co-	2014		Households-39		Individuals--39		2013
Statewide	Households-43																							
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GH/Pacific Co-	2014																							
	Households-39																							
	Individuals--39																							
	2013																							

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Kathirine Horne,
Social Services
Director,
Shoalwater Bay Tribe

Households-23
Individuals—28
Aged/blind/disabled: Households
-0 for both years
TANF: Statewide- 2014
Households-2
Individuals-7
Pacific Co 0 cases
GH Co Households-2
Individuals--7
2013
TANF: Statewide Households-2
Individuals-2
GH/Pacific Households-1
Individuals--1
Basic Food: Statewide- 2014
Households-16
Individuals—26
GH/Pacific Households-11
Individuals-21
2013
Statewide Households-15
Individuals-21
GH/Pacific Households-12
Individuals-18
There continues to be an ongoing communication between the Shoalwater Indian Nation and the Aberdeen and South Bend CSO on the

				subject of "services provided".
<p>Goals and Objectives</p> <p>Work with the Tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Activities</p> <p>Identify needs of Shoalwater Nation Tribal Members and whether current programs and policies meet these needs.</p>	<p>Expected Outcome</p> <p>Identification of areas for process improvement;</p>	<p>Lead Staff and Target Date</p> <p>CSOA; Shelba Marracci Dennis Trudeau, Social Service Supervisor 360-533-9734 Truededa@dshs.wa.gov v</p>	<p>Progress</p> <p>Medical: Those needing medical sign up for coverage through: www.wahealthplanfinder.org</p> <p>DSHS is no longer accepting applications for medical, except for those 65 or over or on Medicare. Those 65 and over or under 65 and on Medicare can to apply through Washington Connections for classic medical or come into the local office between 8-2, M-F. Financial staff can do an interactive application for medical if they have not applied online.</p> <p>Kathirine Horne is the contact person to see if any tribal parents nearing the 60 month time limits might qualify for an extension. This would mainly be regarding those who are addressing Family Violence or those who are working with Children's Administration to resolve child welfare that involves any child in dependency for the first time.</p> <p>Jennie Niemczek is the Work Frist Program Specialist for South Bend. She manages a majority of the Work First cases and Kevin McMurry, Social Worker, continues to manage those in long term medical and in the Pregnancy</p>

				<p>to Employment pathway. They have been informed of this agreement and will contact Kathirine if any tribal parents near the 60 month limit.</p>
<p>Goals and Objectives Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving;</p>	<p>Activities Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated;</p> <p>Home visits;</p>	<p>Expected Out Comes Improved service delivery to Tribal members</p> <p>Home Visits related to potential sanctions and WorkFirst participation</p>		<p>Progress The CSO Human Resources person electronically transmits contact lists (phone lists).</p> <p>A good working Tribal, CSO relationship has developed as a result of frequent contacts and an excellent ongoing working relationship;</p> <p>Home Visit trainings have been done for staff in South Bend to learn best practices and it provided safety information for case managers and social service specialists.</p> <p>If any home visits are scheduled for parents living on Shoalwater Bay Tribal Land, Kathirine Horne will need to be notified of the date, place, and time of the home visit so they are aware of the staff being there.</p>

	<p>Review of commodities;</p> <p>ADATSA Program</p> <p>Recruitment information is shared with the tribes</p>	<p>Monthly review commodities against Basic Food to determine potential duplicates services;</p> <p>Share information to correctly connect to the www.wahealthplanfinder.org</p> <p>DSHS is no longer accepting applications for medical, except for those 65 and older or on Medicare. These applications would go through Washington Connections for classic medical or they can come into the office, M-F, 8-2 and can do an interactive application for the classic medical</p> <p>Improved service delivery to Tribal members</p>		<p>A joint review of the commodities list is conducted to ensure accurate food benefits are provided. This list is also shared with the Long Beach and Aberdeen staff as they do intakes by phone.</p> <p>Due to the change in the Health care Reform the CSO staff will still be available, but will probably see a decrease in communications related to ADATSA as we are no longer doing ADATSA applications and most other medical applications or issues are handled by the Health Care Benefit Exchange now.</p> <p>We also share job openings as they come up at the South Bend/Aberdeen offices. South Bend currently has a Shoalwater Bay tribal member on our team. She has been promoted to Financial Service Specialist and will be even a greater asset to the team when trained. She is amazing and we are so happy to have her on our team.</p>
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<p>Train CSO staff on major principles of federal Indian law.</p>	<p>Present regular training to CSO staff on the major principles of Federal Indian Law;</p>	<p>Increased knowledge of the principles of Federal Indian Law creating a better understanding for individual staff as they serve Shoalwater Tribal Members;</p>	<p>Shelba Marracci, Branch Office Administrator 360-642-6206 or 360 875-4211 MarraSJ@dshs.was.gov ov</p>	<p>John O'Lague, Aberdeen CSO Administrator supports sending essential staff to Government to Government training as needed. The Branch Office Administrator attended 7.01 training on 12.-13-13 and the Work First Case Manager from South Bend attended the 7.01 training on 9-13-13. It was realized that the 7.01 training included a big piece of the Government to Government training.</p>

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**Administrative Policy 7.01
2015-2016 Annual Plan and Progress Report
Jamestown S’Klallam Tribe
Port Angeles, Port Townsend, Forks CSO
February 3, 2015**

Implementation Plan				Progress Report
(1) <u>Goals/Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) Status Update for the Fiscal Year Starting Last July 1
1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	A. Provide accurate information to the Jamestown Tribe relative to tribal members in a timely manner	Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff	<p>Patricia Busse, Administrator bussepa@dshs.wa.gov 360-565-2182</p> <p>Diane Mitchell, Tribal Liaison mitchmd@dshs.wa.gov 360-565-2196</p> <p>Louise Huntingford, Port Townsend Administrator huntial@dshs.wa.gov 360-379-4305</p> <p>Rob Welch, Director of Social/Behavioral Services rwelch@jamestowntribe.org 360-582-4868</p> <p>Sue Mapes, Comm. & Social Services Supervisor smapes@jamestowntribe.org 360-681-4660</p> <p>Jessica Payne, Tribal Gov’t Policy Associate jpayne@jamestowntribe.org 360-681-4657</p>	<p>Statewide Number of Tribal households receiving benefits through the CSO’s: December 2014 - Statewide</p> <p>Food: 54 Medical: 110 TANF: 11 ABD/MCS: 1</p> <p>The above number may not be complete due to self-declaration and coding errors. Tribes continue to provide information regarding commodity food participants</p>

	B. Statistics including JAMESTOWN S'KLALLAM TRIBE Tribal community receiving Basic Food, Medical Assistance, and Childcare.	Open communication with Tribal leaders and Program staff.	Diane Mitchell	<p>Diane reviews the monthly STOWW (Small Tribes of Western WA) list to make sure there are no duplication of services. She also posts it on a share drive for all of the DSHS staff to review.</p> <p>Diane reviews/shares with tribal staff a monthly Native American Eligibility Review Ad-Hoc report and makes client contacts as appropriate.</p>
2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	A. CSO invited to utilize the Tribal newsletter to disseminate information.	Schedule and hold meetings to improve coordination and communication.	<p>Patricia Busse, Diane Mitchell, Brenda Francis-Thomas, Liz Mueller</p> <p>Diane send information on 3/6/15</p>	<p>It's mandatory that all new DSHS staff attend the 7.01 Gov't to Gov't training.</p> <p>***Upcoming Events:</p> <p>* For the past 2 year, the LPA and Clallam Co. Disability's and the Lower Elwha Tribe have combined for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire. Lunch was provided by the food bank. This event has already been scheduled for March 25, 2015.</p> <p>Update: Request for the # of clients hired through this event and the list of Employers participating in 2015</p>

				<p>and 2015</p> <p>DSHS/DCS Presentation – We are in the process of putting together a presentation that will provide basic program information and training for the tribes. We are planning on holding this at Makah at the end of March or April. More information to follow.</p> <p>Jamestown requested that we send out an Org. Chart for the State and Region 3.</p> <p>Update: Included in packet</p>
<p>3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>A. Implement a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely.</p>	<p>Program needs and concerns of the Native American clients will be identified and addressed.</p> <p>Enhanced communication of state services to Tribal community.</p>	<p>Patricia Busse, Louise Huntingford, Diane Mitchell</p>	<p>Diane is stationed at the Jamestown Tribe every Tuesday.</p> <p>Update: A Tribal TANF Cheat Sheet was created for staff to have a quick guide of State vs Tribal TANF and procedures when an American Indian/Alaska Native client comes in to apply for TANF. A Copy of this is included in your packet.</p> <p>1/30/15 – Diane held an all staff Webinar to review this form/current procedures.</p>

	B. Tribal Liaison attend monthly IPAC Meeting via web conferencing at the Jamestown Health Clinic		Liz Mueller, Diane Mitchell, Patricia Busse Ongoing	Have Diane attend Monthly IPAC Meetings
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Completed or Tabled Items

Goals/Activity/Outcome	Date	Item
Goal 1, Activity	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 2, Activity – Communication/Tribal Events	July 2014	Diane, Patty Busse and Juli Murrain volunteered at the Annual Elder’s Gathering on 07/11/14
Goal 2, Activity -	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers . Staff from the Jamestown Tribe attended.
Goal 1, Activity	March 26, 2014	The LPA (Local Planning Area) and Clallam Co. Disability’s combined with Lower Elwha for a 1 day event that included classes on how to find employment, write resumes, ect.

		Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 2, Activity - Schedule and hold meetings to improve coordination and communication.	February 2014	On 2/11/14, DSHS had a Lean Training Seminar: Lean is a process that the state is implementing to look at how we do business. This is a used by many large corporations, such as Toyota. Jamestown staff attended.
Goal 2, Activity - Implement a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely.	January 2014	With the Healthcare Reform, there are several changes to how medical is processed. Beginning 10/1/13, Client sign up for medical coverage through: www.wahealthplanfinder.org . DSHS is no longer be accepting applications for medical.
Goal 2, Activity - Improvement of the ADATSA (Alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal community.	January 2014	As of 1/1/14, Diane/DSHS is no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at: www.healthplanfinder.org .
Goal 2, Activity – Communication/Tribal Events	July 2013	Diane volunteered at the Elder’s Annual gathering on 07/12/13.
Goal 2, Activity – Have a FQHC (Federally Qualified Health Center) worker, stationed at the Jamestown Clinic	October 2013	On 10/1/13, Jamestown decided to terminate the use of an outstation worker, due to lack of space and need.
Goal 2, Activity – Communication/Tribal Events	November 2012	Diane attended the Jamestown Resource Fair on 11/17/12.

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Work with the Spokane Tribe to review progress, issues, concerns and needs as they relate to tribal members and their communities.	Continue the FQHC outstation agreement to promote higher utilization of health services to Native Americans.	Identify and develop a plan to resolve issues cooperatively.	<p>Carol Lee, Region 1 Regional Administrator leeca@dshs.wa.gov 509-227-2868</p> <p>Mike Midkiff CSO Administrator, Spokane Maple CSO and Out-stationed staff at Tribal TANF mike.midkiff@dshs.wa.gov 509-227-2444</p> <p>Mark Dillon CSO Administrator, Spokane WorkFirst CSO mark.dillon@dshs.wa.gov</p>	<p>Interaction with the Tribes has been on an informal, case-by-case basis.</p> <p>FQHC staffing levels have decreased and full time presence at Native Health Centers continues to be challenging. Region 1 Administrator has committed to continue to staffing as funding allows.</p>

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
			509-227-2727 Susan Huck CSO Administrator Tri-County/Colville CSO hucksd@dshs.wa.gov 509-685-5602 Tribal Representatives	
Work together to maintain open communication with the Confederated Tribes of the Colville Reservation to identify issues/gaps in service; recognize needs of Native American clients and communities;	Describe efforts to facilitate positive working relationships to define needs. Make use of surveys and research completed by tribal staff to make program enhancements, where possible, to improve	Identify and develop a plan to resolve issues cooperatively	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	The Spokane WorkFirst Office CSOA ensured a sustained relationship with the Spokane Tribe through the following activities and interactions: <ul style="list-style-type: none"> The WorkFirst Local Planning Agency (LPA) includes participation by the Director of the Spokane Tribal TANF project.

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
and, determine if the current programs and policies meet the needs.	services to Native American clients.			<p>The Spokane Maple CSOA ensured a sustained relationship with the Spokane Tribe through the following activities and interactions:</p> <ul style="list-style-type: none"> ▪ The Spokane Access Office maintains a near full-time presence at Spokane Tribal TANF. <p>The Tri-County CSO ensured a sustained relationship with the Spokane Tribe through the following activities and interactions:</p> <ul style="list-style-type: none"> ▪ The office continues to send a staff person one day a week to the Spokane Tribe of Indians Reservation at Wellpinit to do applications, reviews, answer questions and issue EBT cards. ▪ Tri-County CSO continues to send

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
				<p>a staff person one day a week to the Colville Tribal TANF Office in Nespelem.</p> <p>At the meeting on 3/13/2013 with the Tribe of Spokane Indians it was made clear to us that they were desirous of full time FQHC coverage at the Health Center. They also had questions and needed information about the Washington Connections resource and how it could benefit their population. The Regional Administrator pledged to strengthen the FQHC presence at the Health Center as staffing permits and is committed to recruiting and hiring a culturally competent employee with involvement from the Health Center Director. On 3/21/13, the Regional Representative for the Washington Connections Resource</p>

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
				<p>provided training and support to the Health Care center staff regarding program access via Washington Connections. Information regarding the Children’s Health Insurance Program Reauthorization Act (CHIPRA) grant and a kiosk for public access to WA Connections were provided at this meeting.</p> <p>Interaction with the Tribes has been on an informal, case-by-case basis.</p>
	Discuss and document outstanding issues/gaps in service at meetings with the Confederated Tribes of the Colville reservation.	Attach meeting minutes, correspondence, reports, and other documentation.	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	Meetings to address issues and/or share information are held, as requested.

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report															
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update															
Provide pertinent statistics on Native American community and participant populations, numbers of Native American participants served, and other relevant data.	<p>Work closely to provide accurate information in a timely manner</p> <p>Complete an ‘ad-hoc’ request to Headquarters staff that will allow us to identify Tribal members receiving financial assistance under specific program types including medical.</p>	Assist Tribes and NAIOS in developing plans and support grant applications as well as other program enhancements they identify.	<p>Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives</p>	<p>CSOs continue information-sharing with tribes on clients that are shared by both programs.</p> <p>Number of Spokane Tribal Families receiving benefits through the CSOs: Statewide Totals: September 2013 (2012):</p> <table border="1"> <thead> <tr> <th>Program</th> <th>September 2013</th> <th>September 2012</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td></td> <td></td> </tr> <tr> <td>Medical</td> <td></td> <td></td> </tr> <tr> <td>TANF</td> <td></td> <td></td> </tr> <tr> <td>ABD/MCS</td> <td></td> <td></td> </tr> </tbody> </table> <p>Note: Awaiting data from HQ Data Research. Will update and re-submit.</p>	Program	September 2013	September 2012	Basic Food			Medical			TANF			ABD/MCS		
Program	September 2013	September 2012																	
Basic Food																			
Medical																			
TANF																			
ABD/MCS																			

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and
Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce.	Region 1 will work to develop recruitment efforts for tribal staff.	Document local recruitment and discussions with Tribes of recruitment efforts.	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	Strategies have been discussed to continue to try to recruit and hire Native American applicants when filling positions which might be out stationed at federally-funded FQHC sites.
	Training will be provided by Tribes and Region 1 CSD to staff of each organization to improve understanding of career opportunities and how each system works	Document training plans and opportunities provided	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	DSHS stands ready to share information regarding job qualifications, salaries, and how to assist interested applicants with navigating the NeoGov/Careers process.
Work together to develop MOUs or	Establish a process for discussion of needed	Document all discussion with	Carol Lee, Mark Dillon	Region 1 CSD will continue to coordinate and participate in meetings with the Tribe

Policy 7.01 Plan
2015-16 Annual Plan and Progress Report

Spokane Tribe
and

Region 1 Community Services Division—Spokane Maple CSO, Spokane WorkFirst CSO, Tri-County/Colville CSO

March 31, 2015

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
processes to provide quality services to all.	agreements.	Tribes of process to define and negotiate agreements.	Dennette Woodiwiss Susan Huck Tribal Representatives	in order to bring the Intergovernmental TANF Agreement up to date with regard to the operating agreement between the Tribal TANF program and Region 1.
Train Region 1 CSD staff on major principles of Federal Indian Law.	Ensure Region 1 CSD staff has access to the training provided by the Governor's office, DSHS, and other Region 1 CSD resources.	Build a strong understanding, both of the principles of Federal Indian Law and government-to-government relationships.	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	Increased levels of DSHS hiring since Summer 2013 have created a requirement for government-to-government training for new staff. Refresher training will also be offered to seasoned staff. Goal will be to complete these training sessions by August 2014
Promote and communicate training opportunities with Confederated Tribes of the Colville Reservation	Monitor and identify all training sessions, identify available training slots, and invite participation by tribal staff	Contribute to training opportunities for staff	Carol Lee, Mark Dillon Dennette Woodiwiss Susan Huck Tribal Representatives	Although this has occurred in the past, this new goal/objective is for a continued effort to ensure maximum participation in training opportunities. Examples include trainings in LEAN, CPR/First Aid, team-building, etc.

Administrative Policy 7.01
2015-2016 Annual Plan and Progress Report
Hoh Tribe
Port Angeles, Port Townsend, Forks CSO
February 3, 2015

Implementation Plan				Progress Report
(1) <u>Goals/ Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) <u>Status Update for the fiscal year starting Last July 1</u>
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. Provide accurate information to the Hoh Tribe relative to tribal members in a timely manner.</p> <p>1. Statistics including Hoh Tribal members receiving Basic Food, TANF & Medical.</p>	<p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff</p>	<p>Patricia Busse, Administrator: bussepa@dshs.wa.gov 360.565.2182</p> <p>Diane Mitchell, Tribal Liaison: mitchmd@dshs.wa.gov 360.565.2196 (desk) 360-775-9702 (cell)</p> <p>Annette Hudson ICW Director annettep@hohtribe-nsn.org 360-374-5022</p> <p>Target Dates: Ongoing</p>	<p>Port Angeles CSO (Community Services Office), Port Townsend, and Forks Number of Hoh Tribal households receiving benefits through the CSO's Updated: December 2014 Statewide Totals:</p> <p>Food: 34 Medical: 86 TANF: 1 ABD/MCS: 0</p> <p>The above number may not be complete due to self-declaration and coding errors.</p>

<p>2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>A. Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.</p> <p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>The Tribal Liaison will continue to provide outreach services with Tribal Members</p>	<p>Diane Mitchell</p>	<p>Full Time Tribal Liaison provides and coordinates communication between the Lower Elwha, Makah, Hoh, Jamestown and Hoh Tribes and the Local DSHS CSO's that serve them.</p> <p>Diane has an office at the ICW offices in which she is able to meet with Tribal Citizens.</p> <p>Diane comes out every other Thursday.</p> <p>In between visits, she is available by phone or email and can do phone conferences if needed.</p>
	<p>B. To enhance communication of state services to Tribal Members the CSO is invited to utilize the Tribal newsletter to disseminate information.</p>		<p>Diane Mitchell Patricia Busse Annette Hudson</p>	<p>Revisions or changes to DSHS programs and services will be shared with the Tribal editor to determine if they would like to include it in their newsletter.</p>
	<p>C. Provide opportunities for Tribal TANF clients to participate in work experience positions at the CSO.</p>	<p>Provide insight to the CSO as well as an opportunity to obtain skills and contacts. This will increase work experience for TANF recipients and enhanced cultural understanding.</p>	<p>Patricia Busse, Louise Huntingford</p>	<p>This is a position for Tribal TANF clients/ to work in the local CSO's that has been filled in the past. Currently, there aren't any Tribal TANF clients working in the Forks, Port Angeles or Port Townsend CSO's. This is a viable option that is available. At this point, this has not been utilized.</p> <p>Update: Due to Hoh per capita income, most of the TANF households are relative placement cases.</p>

				1/30/15 – Diane held an all staff Webinar to review this form/current procedures.
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Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 1, Activity	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 3, Activity	August 6, 2014	Diane attended the Hoh Health Fair on 8/6/14
Goal 2, Activity -	April 2014	On 4/25/14, the LPA held a conference hosted by the

		Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers. Staff from Hoh attended.
Goal 1, Activity	March 24, 2014	The LPA (Local Planning Area) and Clallam Co. Disability's combined with Lower Elwha for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 3, Activity	February 2014	On 2/11/14, DSHS hosted a Lean Training Seminar: Lean is a process that the state is implementing to look at how we do business. This is a used by many large corporations, such as Toyota. We were able to bring a Lean Training Seminar to Port Angeles and as we had space available, we were able to invite other community members. Several Tribal staff attended the seminar.
Goal 3, Activity - Improvement of ADATSA (Alcoholism and Drug Addiction Treatment Support Act) Referral process for tribal members.	January 2014	As of 1/1/14, Diane/DSHS is no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at: www.healthplanfinder.org .
Goal 3, Activity - Establish an FQHC(Federally Qualified Health Center) position at the medical center.	January 2014	With the Healthcare Reform, the FQHC position is no longer available.
Goal 3, Activity -	August 2013	Diane attended the Hoh Health Fair on 8/14/13
Goal 2, Activity -	November 2012	Diane provided information on the CHIPRA (Children's Health Insurance Program Reauthorization Acts) Grant on 11/1/12
Goal 2, Activity -	October 2013	With the Healthcare Reform, there are several changes to how medical will be processed. Beginning 10/1/13, Clients now sign up for medical coverage through: www.wahealthplanfinder.org . DSHS is no longer accepting applications for medical.

Administrative Policy 7.01
2015-2016 Annual Plan and Progress Report
Makah Tribe
Port Angeles, Port Townsend, Forks CSO
October 30, 2014

Implementation Plan				Progress Report
(1) <u>Goals/Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) <u>Status Update for the Fiscal Year Starting Last July 1</u>
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. Complete an 'ad-hoc' request from Headquarters staff that will allow us to identify Makah Tribal members receiving medical assistance under specific program types</p>	<p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff</p>	<p>Patricia Busse, Administrator: bussepa@dshs.wa.gov 360-565-2182</p> <p>Diane Mitchell, Tribal Liaison: mitchmd@dshs.wa.gov 360-565-2196 (desk)</p> <p>Patti Hicklin, hicklpa@dshs.wa.gov 360-565-2185</p> <p>Tracey Rascon, Tracey.rascon@lhs.gov 360-645-2412</p> <p>Lisa Halttunen, lisa.halttunen@makah.com 360-645-3280</p> <p>Teresa Sawyer, teresa.sawyer@makah.com 360-645-3262</p> <p>Cynthia Castaneda, cynthia.castaneda@makah.com 360-645-3275</p> <p>Robin Denney robin.denney@makah.com 360-645-3251</p>	<p>Port Angeles, Port Townsend, and Forks Community Service Office's (CSO's) Number of Tribal Families receiving benefits through the CSO's: UPDATED Statewide Totals: October 2014 Basic Food: 497 TANF: 14 (Not including Non-needy) ** ABD/MCS: 9</p> <p>The above numbers may not be complete due to self-declaration and coding errors.</p> <p>Tribes continue to provide information regarding Commodity Food Participants.</p> <p>UPDATE: Tribe asked if it was possible to run a report on the clients receiving SNAP, how many households have income and how many do not.</p> <p>**UPDATE: Tribe asked how many children are included in the Non-Needy TANF cases. There are 18 open Non-Needy households, which includes a total of 31 children.</p>

<p>2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>A. Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>Continue to provide outreach via the Tribal Liaison at Tribal facilities.</p>	<p>Patricia Busse, Diane Mitchell, Patti Hicklin</p> <p>Ongoing</p> <p>November 15, 2014</p>	<p>Diane Mitchell is at the Makah Reservation every other Monday with telephone/email contact as needed.</p> <p>Diane will write up a plan/schedule to meet with TANF clients in person at the Education & Training Office to facilitate with WorkFirst case managers via phone.</p> <p>**Update: An exception to policy was granted for all TANF clients living in Neah Bay that the mandatory WorkFirst orientation that had to be done in person at the Forks or Port Angeles CSO, may now be done by phone.</p> <p>An exception was also made that TANF clients living in remote areas can now do the CE (Comprehensive Evaluation) by phone.</p>
<p>3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>A. Schedule & hold meetings to improve coordination and communication</p>	<p>Continue full collaboration and cooperation.</p>	<p>Patricia Busse, Diane Mitchell, Patti Hicklin Tribal Representatives</p> <p>gloria Marshal-Perez</p>	<p>Diane Mitchell, full time tribal liaison provides a means of communication and services between the Lower Elwha, Makah, Quileute, Jamestown, and Hoh Tribes and the Port Angeles, Port Townsend, and Forks CSO's. With the agreement of the Tribe, we have been able to expand the services of the Tribal Liaison. Ms. Mitchell continues to complete applications for assistance. This position will continue to be fully utilized at the service of the Tribes.</p> <p>Have Alice Hildebrandt, WorkFirst Specialist, visit the Tribe to review the</p>

			<p>January 1, 2015 Patricia Busse Diane Mitchell Patti Hicklin Brenda Francis-Thomas</p> <p>November 15, 2014</p> <p>November 15, 2014 and Ongoing</p>	<p>TANF program Propose quarterly visits with Tribal and State staff either on site or via phone. Diane will work to schedule these dates for 2015.</p> <p>Create flyer for Neah Bay clients explaining different ways they can participate to meet WorkFirst requirements. We specifically want to ensure our clients know how to report non - job search activities, such as volunteering.</p> <p>Partner for sanction. Will work in partnership with Lisa, Teresa and Cynthia to try to reengage clients who are at risk of sanction. Including working with Tribal Staff on WorkFirst Sanction home visits.</p> <p>UPDATE: Tribal Staff would like to hold an in person meeting to review the process of doing home visits for Neah Bay clients.</p>
	B. Plan, develop and implement training programs	Expand opportunities for our staff and customers.	<p>Patricia Busse, Diane Mitchell</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Makah has been invited to attend the Local Planning Area (LPA) meetings (designed for local office implementation) and agreed that an annual 7.01 meeting would be sufficient. Tribes are invited to participate in the LPA meetings to design appropriate Community Service plans. Our meetings are held on the fourth Thursday of the month at the Port Angeles office at 10:00 am.</p> <p>All new staff have been attending current Gov't to Gov't training.</p>

			<p>Date set by November 30, 2014</p> <p>Patti Hicklin, Diane Mitchell March 15, 2015</p>	<p>Bring the Makah TANF Team, which includes Diane Mitchell, Patti Hicklin, Patty Busse, Tracy Hagberg, Jennifer Key and Mary Gilliland to Neah Bay to hold an open house for TANF clients to meet the staff they work with.</p> <p>Staff will meet with clients, including those closed in sanction to review CSO services and discuss barriers and re-applications.</p> <p>In May 2015, another Mini HUB will be held in Forks. CSO staff will contact Lisa Halttunen to work on possible transportation to and from Neah Bay.</p> <p>UPDATE: There was a request from the Tribal Staff that there be a Mini-HUB held in Neah Bay or that the Neah Bay clients could attend the one held in Forks via video conferencing.</p>
	C.CSO invited to disseminate information through Tribal newsletter.	Enhanced communication of state programs to Tribal members.	Diane Mitchell	<p>Revisions or changes to DSHS program and services will be shared with the tribal editor: Brittany Olson, GM Executive Assistant: Brittany.olson@makah.com or 360-645-3109 to determine what they would like to include in their newsletter.</p>
		Implement a process to ensure ongoing coordination and cooperation with assisting families working with ICW has easy access to services.	Patricia Busse, Diane Mitchell, Robin Denney	<p>Update: Diane has continued to work with ICW staff to assist clients as necessary.</p>

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 3, Activity A	October 24, 2014	Lisa Halttunen, Cynthia Castaneda met with Patty Busse, Patti Hicklin and Diane Mitchell on 10/24/14. Lisa and Cynthia shared with us the hardship our clients were having getting to Port Angeles to work with Work Source. Provided Mimi Reeves, Work Source Administrator's contact information: mreeves@esd.wa.gov 360-538-2347. Patty also emailed Mimi to set up introduction with the tribe.
Goal 1, Activity - Update Agreement w/Makah for the location of the Neah Bay Outstation	2013	DSHS and Tribal staff collaborated in finding a new office for DSHS financial worker, Mardell McGimpsey which is located at the Sophie Trettevick Indian Health Clinic
Goal 2, Activity - Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated	November 2012	Diane provided information on the CHIPRA (Children's Health Insurance Program Reauthorization Act) Grant on 11/1/12 Update: Per email from Cynthia Castaneda on 9/26/13: Makah will be receiving the grant.
Goal 2, Activity - Identify outstanding	2013	Patty was able to get an Exception to Policy so that Mardell

issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated		is able to authorize and issue EBT cards to Neah Bay clients. This way they won't have to travel to Forks or Port Angeles or wait up to 10 days for it to be mailed to them.
Goal 3, Activity - Schedule & hold meetings to improve coordination and communication	2013	Diane attended the College/Career Fair on 5/14/13 And the Senior Fair on 9/13/13.
Goal 3, Activity - Schedule & hold meetings to improve coordination and communication	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers. Tribal Staff were invited.
Goal 3, Activity - Schedule & hold meetings to improve coordination and communication	February 2014	On 2/11/14, DSHS held a Lean Training Seminar: Lean is a process that the state is implementing to look at how we do business. This is a used by many large corporations, such as Toyota. Tribal staff were invited.
Goal 3, Activity – Improvement of ADATSA referral process for Makah Tribal Citizens	January 2014	As of 1/1/14, Diane/DSHS is no longer able to process ADATSA applications. Beginning 10/1/13, clients need to apply at: www.healthplanfinder.org .

	<p>1D. As changes occur, CSD will share URL for websites for DSHS, CSD Services, and the Customer Service Contact Center (CSCC) website.</p> <p>1F. Ensure annual 7.01 plan is submitted for posting on STRU website.</p>		<ul style="list-style-type: none"> • Margaret Swigert, Administrator, Bremerton CSO • Ron Thomas, Administrator, CSD Customer Service Contact Center-South Sound (CSCC SS) • Brenda Francis-Thomas, Regional Manager, DSHS Office of Indian Policy <p>1F. Leads: gloria Marshall-Perez and Brenda Francis-Thomas.</p>	
<p>2. Work with tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, operational agreements, contracts, or processes.</p>	<p>2A. Identify tribal service level needs and ways to collaboratively meet those needs.</p> <p>2B. CSD will support the Port Gamble S’Klallam Tribe in the Basic Food PRP process.</p> <p>2C. Continue to work together on state pilot for Medicaid/Basic Food programs.</p>	<p>Updated Operational Agreement(s) and Inter-governmental Agreement</p> <p>Identified service needs addressed in a timely manner</p>	<p>On-going strategies.</p> <p>Leads for other on-going strategies:</p> <ul style="list-style-type: none"> • Kendrick Stewart, Region 3 CSD • Cheryl Miller, Port Gamble S’Klallam Tribe • Stacy Mills, Port Gamble S’Klallam Tribe • Margaret Swigert, Bremerton CSO • Ron Thomas, CSCC SS. 	<p>TANF Operating Agreement updated in November 2013, due for review in November 2015.</p>
<p>3. Identify Outstanding</p>	<p>3A. When the Tribe</p>	<p>Concerns/issues are raised</p>	<p>On-going strategies.</p>	<p>Requested assistance with</p>

<p>Issues/gaps in service.</p>	<p>communicates issues and concerns that have statewide implications</p> <p>3B. CSD Region Office will formally notify the Division Director of program policies or gaps in service that are issues for PGST Tribal members. Ensure PGST staff receive written responses/updates.</p> <p>3D. Invite staffs from other Economic Services Administration Divisions to attend 7.01 workgroup meetings as issues come up specific to their division.</p> <p>3E. Representatives from the Port Gamble S’Klallam Tribe will continue to attend the Region 3 CSD Financial Supervisors Meetings.</p> <p>3F. CSD will continue to notify PGST staff of local training and hold slots available for tribal staff, including training in the Learning Management System (LMS).</p>	<p>to the next administrative level as appropriate.</p> <p>Staffs from other ESA Divisions attend meetings upon request to improve cross-division coordination with the PGST programs.</p>	<p>Lead Contacts:</p> <ul style="list-style-type: none"> • Kendrick Stewart, CSD Region 3 • gloria Marshall-Perez, CSD Region 3 • Cheryl Miller, Port Gamble S’Klallam Tribe • Stacy Mills, Port Gamble S’Klallam Tribe • Margaret Swigert, Bremerton CSO • Ben Goodrich, CSCC SS <p>3E&F. Lead Contacts:</p> <ul style="list-style-type: none"> • Kathy Chapman, Statewide CSCC Financial Coordinator • Stacy Mills, Port Gamble S’Klallam Tribe 	<p>requesting a GUIDE PID for PGST. As of 2/10/15, Stacy Milles is working with Robert Thibodeau on access request.</p> <p>ACES access 88 and CSO Supervisor access level in barcode for S. Mills is needed. gloria will submit request.</p>
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<p>4. Train Community Services Division staff on Government to Government policy and Port Gamble S’Klallam Tribe culture and programs to gain a better understanding of working with the Port Gamble S’Klallam Tribe.</p>	<p>4A. Provide cultural awareness activities on a consistent basis to increase staff awareness and understanding.</p> <ul style="list-style-type: none"> • All staff meetings • Management team meetings 	<p>All staff in all job classes related to working with Tribal members will be trained within six months of being hired.</p>	<p>Regular training—on-going</p> <p>Lead Staff for on-going training:</p> <ul style="list-style-type: none"> • Kathy Chapman, Statewide CSCC Financial Coordinator • Brenda Francis-Thomas, Regional Manager, DSHS Office of Indian Policy • Stacy Mills, Port Gamble S’Klallam Tribe 	<p>All Bremerton CSO Administrator, Supervisors, Leadworkers, Tribal Liaisons attended 7.01 training on 1/29/15 and Government to Government training on 1/27/15.</p> <p>CSO & CSCC staff participated in native American Art Project in November 2014.</p>
<p>5. The DSHS Community Service Division will, communicate job opportunities to Port Gamble S’Klallam Tribal members.</p>	<p>5D. CSD will send careers.wa.gov link to Eva Jones and Stacy Miller</p>	<p>Make state employment opportunities accessible and known to Port Gamble S’Klallam Tribe members.</p>	<p>On-going strategy.</p> <p>5D .Target date-4/1/2012</p> <p>Lead Contacts:</p> <ul style="list-style-type: none"> • Stewart Kendrick, CSD Region 3 • gloria Marshall-Perez, CSD Region 3 • Brenda Francis-Thomas, DSHS OIP • Tim Scott, Port Gamble S’Klallam Tribe Human Resource Manager • Eva Jones, Port Gamble S’Klallam Career & Education 	<p>gloria will request that ESA Recruiter schedule to meet with Tribal staff.</p>

			Counselor (eva@pgst.nsn.us 360-297-6222)	
COMPLETED or no longer applicable				
1. Ensure communication with Tribe for information sharing, consultation, joint planning and problem solving.	1E. Invite tribal representatives to attend monthly Local Planning Area meetings to increase information on the availability of WorkFirst resources.	1E. Opportunity for tribal input and access to community resources for Tribal TANF parents.	1E. By 4/1/2012, Margaret Swigert will ask that Stacy Mills be added to the Kitsap WF LPA email group.	<p>Completed 3/19/12- Margaret sent email to LPA lead asking that Stacy be added.</p> <p>Took the opportunity to Discuss of the review the findings of the ME conducted in December 2013.</p> <p>Reviewed with Ronnie-Sue Johnson, CSCC Administrator and mutually agreed that Linda Yokes would be the new contact for PGST re: any training issues or concerns.</p> <p>Reviewed updates to the IT systems and access to systems.</p>
2. Work with tribe to determine the need for, negotiate and/or implement local Tribal-State agreements,	2C. Continue to work together on state pilot for Medicaid/Basic Food programs.		<p>Lead Staff for Medicaid/Basic Food Pilot:</p> <ul style="list-style-type: none"> Holly St. John, CSD Headquarters Policy Jolene Sullivan, Port 	<p>Pilot completed on 1/1/2010</p> <p>PGST had a successful Basic Food Management</p>

<p>protocols, operational agreements, contracts, or processes.</p>			<p>Gamble S'Klallam Tribe</p>	<p>Evaluation (ME) in 2011. Still waiting for final review and signatures. PGST will follow up on this.</p>
<p>3. Identify Outstanding Issues/gaps in service.</p>	<p>3C. Meet to discuss impacts of any changes on SSI Income budgeting and Disability Lifeline program, based on legislative changes</p> <p>3E. Add PGST supervisors to the distribution list for meeting announcements, minutes and agendas. Debbie Smith will send meeting schedule to Debbie Collier at PGST in advance.</p>			<p>PGST staff members have attended Financial Eligibility Training several times in 2011. A dedicated CSD Trainer has been available on-site at PGST one day per week throughout 2011, including backup provided by Region 3.</p> <p>There was some confusion with who the new tribal contact was from Bremerton.</p> <p>There was a question regarding green, waiter pool and call backs to a phone number to PGST ?? I don't recall if this was resolved or not.</p> <p>Fax system not sufficient – documents are not being received when PGST sends them. Meeting scheduled with Paul</p>

				<p>Overby, CSCC Administrator and his HIU supervisor.</p> <p>Reported system problems – K. Kloida working with PGST. Last report access connectivity has been resolved.</p> <p>Linda Yokes will begin to distribute list for meeting announcements, minutes and agenda. Invites to the meetings continue to be sent.</p> <p>Make Training Schedule available.</p>
<p>4. Train Community Services Division staff on Government to Government policy and Port Gamble S’Klallam Tribe culture and programs to gain a better understanding of working with the Port Gamble S’Klallam Tribe</p>	<p>4B. Notify and train Contact Center staff about the PGST Basic Food/Medicaid pilot and PGST programs.</p> <ul style="list-style-type: none"> • Develop an iESA article to update staff about the pilot, including successful ME <p>Develop a PowerPoint presentation for the Contact Center website</p> <p>4C. Train Bremerton CSO staff on the difference tribal</p>	<p>Improved customer service for PGST members when working with the Contact Center staff.</p>	<p>4C. Target Date – by 7/1/2013.</p>	<p>iESA article posted at conclusion of ME and updates periodically provided on CSD Projects SharePoint site.</p> <p>Training completed 5/15/13</p>

	member eligibility for Port Gable S'Klallam, SPIPA and State TANF programs.		Lead: Margaret Swigert, Bremerton CSO	
5. The DSHS Community Service Division will, communicate job opportunities to Port Gamble S'Klallam Tribal members.	<p>5A. CSD will conduct presentations on state employment and hiring processes to NW Indian College and Port Gamble High School Students.</p> <p>5B. DSHS Human Resources staff will attend 7.01 Meetings on request.</p> <p>5C. DSHS Human Resources staff will send job posting announcements to the Port Gamble S'Klallam Tribe Human Resource Manager, Tim Scott and the Career & Education Counselor, Eva Jones.</p>			<p>5A. Not completed. Tribe is not currently requesting.</p> <p>HRM attended meeting in 2011</p> <p>Process is obsolete and replaced with access to NEOGOV listings (see 5D)</p>

**Administrative Policy 7.01
2015-2016 Annual Plan and Progress Report
Lower Elwha Klallam Tribe
Port Angeles, Port Townsend, Forks CSO
February 3, 2015**

Implementation Plan				Progress Report
(1) <u>Goals/Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) <u>Status Update for the Fiscal Year Starting Last July 1</u>
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. Provide accurate information to Lower Elwha Tribe relative to Tribal members in a timely manner.</p> <p>1. Statistics including Lower Elwha Tribal members receiving Basic Food, Medical Assistance, and Childcare.</p>	<p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports.</p>	<p>Patricia Busse, Administrator: bussepa@dshs.wa.gov 360-565-2182</p> <p>Diane Mitchell, Tribal Liaison mitchmd@dshs.wa.gov 360-565-2196</p> <p>Monica Henry, Social Services Director Monica.henry@elwha.org 360-565-7257 Ext. 7451</p> <p>Tammie Stevens, TT/GA Case Manager Tammie.stevens@elwha.org 360-565-7257 Ext. 7459</p> <p>Becky Charles TT/GA Case Manager Becky.charles@elwha.org 360-565-7257 Ext. 7455</p>	<p>Port Angeles, Port Townsend, and Forks CSO's (Community Services Office) Number of Tribal Members receiving benefits through the CSO's: December 2014 : Statewide Totals</p> <p>Food: 165 TANF: 4 ABD/MCS: 2 Medical: 332</p> <p>The above number may not be complete due to self-declaration and coding errors.</p> <p>Tribes continue to provide information regarding commodity food participants. *Diane Reviews the monthly STOWW (Small Tribes of Western WA) list to make sure there is no duplication of services. She also posts it on a share</p>

				drive for all DSHS staff to review.
	<p>B. There are no formal arrangements but due to tribal service population, ongoing efforts are made to hire Native Americans</p> <p>Include Tribal representatives on interview panels.</p>	<p>Open communication with Tribal leaders and Program staff.</p> <p>Hiring that impacts Tribes.</p>	<p>Patricia Busse, Diane Mitchell</p> <p>Ongoing</p>	<p>Tribal representatives from Lower Elwha will be invited to participate in interview panels when openings occur in the Port Angeles, Port Townsend, Forks, or Neah Bay CSOs. The addition of Tribal members to our interview panels has strengthened the interview and selection process.</p> <p>Information is shared on the State Job Postings process. The website to apply for State Openings is: http://www.careers.wa.gov</p>
	<p>C. Job announcements shared within Clallam and Jefferson County.</p>	<p>Increase opportunity for the Native American population to apply.</p>	<p>Patricia Busse, Diane Mitchell, Brenda Francis-Thomas</p> <p>Ongoing</p>	<p>All local office job openings are emailed to tribal contacts. Diane shares job information with the tribe.</p>
<p>2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes</p>	<p>A. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented,</p>	<p>Schedule and hold meetings to improve coordination and communication.</p>	<p>Patricia Busse, Diane Mitchell</p> <p>Ongoing</p>	<p>Tribes are invited (and Lower Elwha does participate) in the Local Planning Area Meetings (LPA) to design appropriate community service plans.</p> <p>***Upcoming Events: * For the past 2 year, the LPA and Clallam</p>

	monitored and evaluated.			<p>Co. Disability's and the Lower Elwha Tribe have combined for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire. Lunch was provided by the food bank. This event has already been scheduled for March 25, 2015.</p> <p>*DSHS/DCS Presentation – We are in the process of putting together a presentation that will provide basic program information and training for the tribes. We are planning on holding this at Makah at the end of March or April. More information to follow.</p>
3.Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	A. Share CSO Tribal Contact List.	Ensure ease of access with timely updates of the CSO Tribal contact list.	Patricia Busse, Diane Mitchell	Current contact List for 2015 is included in the packet today.
	B. Monthly meetings coordinated between the Tribal TANF staff and the Port Angeles CSO staff	Improved information sharing, consultation, joint planning and problem solving.	Diane Mitchell, Monica Henry Tammie Stevens Becky Charles Ongoing	Update: Tammie Stevens, Becky Charles and Diane Mitchell continue to meet on Wednesday mornings to review any pending cases, policy changes, ect.
	C. CSO's invited to disseminate information through Tribal newsletters.	Enhanced communications of state programs to Tribal members.	Patricia Busse, Diane Mitchell, Monica Henry	Revisions or changes to DSHS programs & services will be shared with the Tribal editor Sherry Curran @ sherry.curran@elwha.nsn.us to determine what they would like to include in their newsletter. DSHS has been added to Tribe's mailing list.
	D. Continue to provide outreach via the Tribal Liaison at Tribal facilities where	Currently Diane is scheduled to be at the Lower Elwha Social Services	Diane Mitchell, Monica Henry Patricia Busse,	Diane Mitchell continues to work Wednesday afternoon's at the Social Services office.

	appropriate to work with Tribal members.	Office every Wednesday from 8:30-4:30.		
	E. Have Make up days when scheduled is changed due to DSHS obligations	Clients have weekly access to services on the reservation	Diane Mitchell, Patricia Busse, Monica Henry Ongoing	Update: Tribe requests when DSHS work/requirements prevent me from coming on scheduled day, a make-up day be scheduled when possible.
	F. Improvement of services to Tribal members	Easier accessibility for Native American clients.	Diane Mitchell	Full-time Tribal Liaison provides a means of communication and services between the Tribes and the Port Angeles, Port Townsend, and Forks CSO's. The CSO will continue to support their staff's participation in cultural events.
	G. Implement a process to identify action needed by Native American clients, so that their benefits are not terminated.	Reduced breaks in service for tribal members.	Diane Mitchell Ongoing	Diane reviews/shares with tribal staff a monthly Native American Eligibility Review Ad-Hoc report and makes client contacts as appropriate.
	H. Provide training for Tribal staff on how to use on-line application process in order to streamline the process for their Tribal members. Request by Tribe to give the training to new Tribal TANF staff	Provide training for staff when resources are available.	Patricia Busse, Diane Mitchell, Monica Henry	Keep training current for Financial Staff to ensure knowledge of Tribal boundary zones that are applicable for Tribal TANF and WorkFirst jurisdiction as it applies to federal law.

	<p>I. Policy Training, Tribal TANF Boundary Training and Gov't to Gov't training offered to CSO Staff</p>			<p>Update: All new DSHS staff have been attending Gov't to Gov't training.</p>
	<p>J. Provide opportunities to come together.</p>		<p>Patricia Busse, Tammie Stevens, CSO Staff/Lower Elwha Social Services Staff</p>	<p>We are currently working together to have both Tribal TANF and State TANF WorkFirst clients attend the Hub, which is located at Serenity House</p> <p>Update: Diane Mitchell and Jessica Egnaw have continued teaching their class on "Cultural Diversity".</p>
	<p>K. Staff participate in Tribal activities</p>		<p>Diane Mitchell, CSO Staff</p>	<p>Diane continues to attend Health Fair and other tribal functions.</p>

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 1, Activity	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 3	August 2014	Diane attended the Lower Elwha Health Fair
Goal 3,	May 2014	A one -time “mini” HUB was held in both Port Townsend and Forks.
Goal 2, Activity -	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers. Staff from Lower Elwha attended.
Goal 1, Activity	March 26, 2014	The LPA (Local Planning Area) and Clallam Co. Disability’s combined with Lower Elwha for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 2, Activity -	February 2014	On 2/11/14, DSHS offered a Lean Training Seminar: Lean is a process that the state is implementing to look at how we

		do business. This is a used by many large corporations, such as Toyota. Becky Charles, Tammie Stevens & Jessica Egnew attended.
Goal 3, Activity - Improvement of the ADATSA (Alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal members.	January 2014	As of 1/1/14, Diane/DSHS is no longer able to process ADATSA applications. Clients now need to apply at: www.healthplanfinder.org .
Goal 3, Activity – Improved communication between the Lower Elwha Tribe and the CSO	January 2014	On 1/29/14, Diane facilitated a meeting between the DSHS WorkFirst Staff and the Lower Elwha and Quileute TT Case Managers to review the current Tribal TANF Agreements.
Goal 3, Activity - Develop a grievance process to ensure timely resolution of tribal client concerns.		The process agreed to is as follows: Contact Diane Mitchell, who can respond to Financial and other program issues. Also, Patricia Busse is a resource. This has been successful.
Goal 3, Activity - Communication	November 2013	On 11/19/13, Social Service and DSHS staff met to update the TT Operating Agreement.
Goal 3, Activity - Improvement of services to Tribal members	October 2012	The CHIPRA (Children’s Health Insurance Program Reauthorization Act) grant information was given to the Social Services and Klallam Counseling Staff on 10/31/12. Update: Monica Henry was instrumental in signing Lower Elwha up for the CHIPRA Grant and have already received their equipment.

Administrative Policy 7.01 Plan & Progress Report

Nisqually Tribe

Olympia CSO

July 1, 2015 to June 30, 2016

Note: Meeting held February 24, 2015 with Nisqually Tribal Representatives and CSD Representatives.

Implementation Plan

Progress Report

Goals/Objectives	<u>Activities</u>	<u>Expected Outcome</u>	<u>Lead Staff and Target Date</u>	Status Update for the Fiscal Year Starting Last July 1
<p>1. Establish working relationship between the Nisqually Tribe and the Community Services Division (CSD) local and regional staff, to address any tribal needs of CSD services.</p>	<p>Establish quarterly meetings between Nisqually and CSD staff. The Tribe can also request additional meetings at any time.</p>	<p>Increased communication with Nisqually Community Services.</p>	<p>Region 3 CSD Staff: Carol MacCracken, Olympia CSO Administrator (CSOA) maccrcs@dshs.wa.gov</p> <p>Milton Caron, WorkFirst Supervisor caronmd@dshs.wa.gov</p> <p>Joey Anderson, Call Center Administrator andersj@dshs.wa.gov</p> <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p>	<p align="center">Nisqually Tribe</p> <p>Continued daily/weekly service delivery coordination with Nisqually TANF and Medical Clinic staff. , 02/24/15: A formal letter is no longer needed to establish a 7.01 Plan partnership. John Simmons and Lorna Kalama will be the contacts for future 7.01 planning and service delivery.</p>

gloria Marhsall-Perez,
Deputy Regional
Administrator
marshgj@dshs.wa.gov

Nisqually Tribal staff:
Lorna Kalama, Site
Manager,
Nisqually/SPIPA TANF
Kalama.lorna@nisqually-nsh.gov

Jesse Youkton, Intake
Manager,
Nisqually/SPIPA TANF
Youkton.jesse@nisqually-nsh.gov

Jason Sharp, Program
Analyst, Nisqually
Community Services
Sharp.jason@nisqually-nsh.gov

Next quarterly meeting
to occur in June 2015 at
the Red Wind Casino.

<p>2. Prepare and disseminate pertinent statistics on Nisqually tribal members who apply for and access CSD services.</p>	<p>As requested</p> <p>Present data at every quarterly meeting.</p>	<p>Clear and accurate information of the number of tribal members receiving services</p>	<p>Region 3 CSD Staff: Carol MacCraken, CSOA maccrcs@dshs.wa.gov</p> <p>Milton Caron, WorkFirst Supervisor caronmd@dshs.wa.gov</p> <p>Joey Anderson, Call Center Administrator andersj@dshs.wa.gov</p> <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p> <p>gloria Marhsall-Perez, Deputy Regional Administrator marshgj@dshs.wa.gov</p> <p>Nisqually Tribal staff: Lorna Kalama, Site Manager, Nisqually/SPIPA TANF Kalama.lorna@nisqually-nsn.gov</p> <p>Jesse Youkton, Intake Manager, Nisqually/SPIPA TANF</p>	<p>The data presented depends on self-disclosure of affiliation with the Nisqually Tribe.</p> <p>Data presented to the Tribe on 02/24/15 regarding tribal members who have accessed non-cash medical, TANF/FSA, SNAP/FAP services.</p>
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			<p>Youkton.jesse@nisqually-nsn.gov</p> <p>Jason Sharp, Program Analyst, Nisqually Community Services Sharp.jason@nisqually-nsn.gov</p>	
<p>3. Established an MOU between the Nisqually Tribal Health Clinic and the CSD for the CSD outstation worker.</p>	<p>Local Tribal-State Agreement in place for financial eligibility worker at Tribal Health Clinic</p>	<p>Provide on-site CSD/CSO Financial Eligibility Services to Tribal members</p>	<p>Region 3 CSD Staff:</p> <p>Carol MacCracken, CSOA maccrcs@dshs.wa.gov</p> <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p> <p>Brandy Sanchez, FSS/Tribal Outstation sanchbj@dshs.wa.gov</p> <p>Nisqually Tribal Staff: Lisa Wells, Tribal Health Clinic Business Office Manager lisa.wells@nisquallyhealth.org</p>	<p>CSO FQHC on site at Tribal Health Clinic 40 hours a week effective 2-15-2010. March 2013 update: CSO staff Brandy Sanchez now works until 7:30 PM on Wednesdays to match Tribal Clinic hours of operation.</p> <p><i>Status – March 2015</i> Full time Financial Services Specialist remains in place on site to serve Nisqually Tribal members and families.</p>

<p>4. Ensure communication with the Nisqually Tribe for information sharing, consultation, joint planning, and problem solving.</p>	<p>Olympia CSO staff is available to provide training for Tribal staff in use of Benefit Portal.</p> <p>Participate in Tribal Health Fairs</p>	<p>Increase access by utilizing Washington Connections Benefit Portal icon on site</p>	<p>Region 3 CSD Staff: Carol MacCracken, CSOA maccrcs@dshs.wa.gov</p> <p>gloria Marshall-Perez, Deputy Reg. Admin.</p> <p>Brandy Sanchez, FSS3- Tribal Outstation</p> <p>Nisqually Tribal staff: Lorna Kalama, Site Manager, Nisqually/SPIPA TANF</p> <p>Jesse Youkton, Intake Manager, Nisqually/SPIPA TANF</p> <p>Jason Sharp, Program Analyst, Nisqually Community Services</p>	<p><i>CSO staff available to provide Washington Connections Benefit Portal instruction.</i></p> <p>02/24/15: Nisqually may be interested in a kiosk for the Benefit Portal, and/or also may be interested in placing the Benefit Portal icon on library computers. Kendrick and gloria will follow up on this.</p> <p>ACES training will be provided as requested 02/24/15: Nisqually does not need SEMS training.</p> <p>02/24/15: Nisqually would like Jarrett McGill to come and do a training on Washington Connections.</p>
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Administrative Policy 7.01
2015-2016 Plan and Progress Report
Quileute Tribe
Port Angeles, Port Townsend, Forks CSO
February 4, 2015

Implementation Plan

Progress Report

(1) <u>Goals/Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) <u>Status Update for the Fiscal Year Starting July 1</u>								
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. Provide accurate information to the Quileute Tribe relative to tribal members in a timely manner</p>	<p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff</p>	<p>Nicole Earls- Tanf Coordinator Nicole.earls@quileutenation.org 360-374-3353</p> <p>Kala Jackson - Tanf Case Manager kala.jackson@quileutenation.org 360-374-0336</p> <p>Patricia Busse- Administrator bussepa@dshs.wa.gov 360-565-2182</p> <p>Diane Mitchell ~ Tribal Liaison: mitchmd@dshs.wa.gov 360-565-2196</p> <p>Joey Anderson - Contact Center Administrator: andersj@dshs.wa.gov 360-397-9625</p>	<p>Port Angeles Community Services Office (CSO) Port Townsend, and Forks Number of Tribal households receiving benefits through the CSO's: Statewide Totals: Update: December 2014:</p> <table border="1" data-bbox="1542 889 1947 1036"> <tr> <td>Food</td> <td>164</td> </tr> <tr> <td>TANF</td> <td>9</td> </tr> <tr> <td>ABD/MCS</td> <td>2</td> </tr> <tr> <td>Medical</td> <td>363</td> </tr> </table> <p>The above number may not be complete due to self-declaration and coding errors. Tribes continue to provide information regarding commodity food participants</p>	Food	164	TANF	9	ABD/MCS	2	Medical	363
Food	164											
TANF	9											
ABD/MCS	2											
Medical	363											

<p>2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes</p>	<p>A. Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated</p>	<p>Coordinate and develop processes between the CSO and Tribal TANF population. Schedule and hold meetings to improve coordination and communication.</p>	<p>Diane Mitchell, Nicole Earls, Kala Jackson</p>	<p>Quileute has been invited to attend the Local Planning Area meetings (designed for local office implementation) and agreed that an annual 7.01 meeting would be sufficient. Tribes are invited to participate in the LPA meetings to design appropriate community service plans.</p> <p>Request to add Kala Jackson to the LPA email list.</p>
	<p>B. CSO invited to disseminate information through Tribal newsletters.</p>	<p>Enhanced communications of state programs to Tribal members..</p>	<p>Patricia Busse; Diane Mitchell</p>	<p>Revisions or changes to DSHS program and services will be shared with the tribal editor to determine what they would like to include in their newsletter.(Contact Nicole Earls)</p>
	<p>C. DSHS Financial/Social Service staff will coordinate changes of circumstances, including overpayments to Quileute Tribal Staff</p>	<p>Sharing of information on shared cases for positive program maintenance</p>	<p>Patricia Busse, Diane Mitchell</p>	<p>We continue to have financial workers to process applications.</p> <p>Update: There continues to be a Financial Outreach worker assigned to Quileute 1 day a week. She works on site at the Social Services office.</p>

	<p>D. DSHS training and events and Tribal events will be communicated to promote shared understanding of programs, services, and culture</p>	<p>Sharing of information regarding DSHS training events and cultural programs for DSHS staff</p>	<p>Nicole Earls Kala Jackson Patricia Busse, Diane Mitchell,</p> <p>Ongoing</p>	<p>Update: All new DSHS staff have been attending Gov't to Gov't training.</p> <p>***Upcoming Events:</p> <p>* For the past 2 year, the LPA and Clallam Co. Disability's and the Lower Elwha Tribe have combined for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire. Lunch was provided by the food bank. This event has already been scheduled for March 25, 2015.</p> <p>*DSHS/DCS Presentation – We are in the process of putting together a presentation that will provide basic program information and training for the tribes. We are planning on holding this at Makah at the end of March or April. More information to follow.</p>
<p>3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>A. Implement a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely.</p>	<p>Program needs and concerns of the Native American clients will be identified and addressed.</p> <p>Enhanced communication of state services to Tribal community.</p>	<p>Diane Mitchell, Patricia Busse, Kala Jackson</p>	<p>Update: A Tribal TANF Cheat Sheet was created for staff to have a quick guide of State vs Tribal TANF and procedures when an American Indian/Alaska Native client comes in to apply for TANF. A Copy of this is included in your packet.</p> <p>1/30/15 – Diane held an all staff Webinar to review this form/current procedures.</p>

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 1, Activity	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 2, Activity D	May 29, 2014	Diane attended the Quileute Health Fair on 5/29/14
Goal 2, Activity - Coordinate and develop processes between the CSO and Tribal TANF population.	May 2014	A one-time "mini" HUB was held in both Port Townsend and Forks. *** The HUB is a collaborative effort with the TANF partners in our community.
Goal 2, Activity -	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers. Staff from Quileute attended.
Goal 1, Activity	March 26, 2014	The LPA (Local Planning Area) and Clallam Co. Disability's combined with Lower Elwha for a 1 day event that included classes on how to find employment, write resumes, ect. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 2, Activity - DSHS training and events and Tribal events will be communicated to promote shared understanding of programs, services, and culture	February 2014	On 2/11/14, DSHS had a LEAN Training Seminar: LEAN is a process that the state is implementing to look at how we do business. This is a used by many large corporations, such as Toyota. Quileute Staff attended the training.

<p>Goal 2, Activity - Coordinate and develop processes between the CSO and Tribal TANF population. Schedule and hold meetings to improve coordination and communication.</p>	<p>January 2014</p>	<p>Update: On 1/29/14, Diane facilitated a meeting between the DSHS WorkFirst Staff and the Lower Elwha and Quileute TT Case Managers to review the current Tribal TANF Agreements.</p>
<p>Goal 2, Activity -</p>	<p>January 2014</p>	<p>As of 1/1/14, DSHS is no longer processing medical applications.</p>
<p>Goal 2, Activity – Update Quileute TT Agreement</p>	<p>October 2013</p>	<p>On 10/14/13, Social Service and DSHS staff met to update the TT Operating Agreement.</p>
<p>Goal 2, Activity -</p>	<p>October 2012</p>	<p>Diane provided information on the CHIPRA (Children’s Health Insurance Program Reauthorization Act) Grant on 11/1/12</p> <p>Update: Nicole Earls was instrumental in getting the CHIPRA grant for the Quileute Tribe and they have already received their computer equipment.</p>

**Administrative Policy 7.01
2015-2016 Plan and Progress Report
Skokomish Tribe
Shelton CSO**

Implementation Plan				Progress Report															
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress															
Prepare and disseminate pertinent statistics and other relevant data on the Skokomish Tribe and participant populations.	The Shelton CSO will provide reports to the Skokomish Tribe about their population.	The Skokomish Tribe will be aware of how their population is served by the Shelton CSO. We will be able to see program effectiveness based on this data.	<p>Yvonne Oberly, CEO Skokomish yoberly@skokomish.org</p> <p>Tom Strong Deputy Manager tstrong@skokomish.org</p> <p>Christine Semanko Family Svc Manager csemanko@skokomish.org</p> <p>Yvonne Rivera, CSOA 360-432-2023 RiveryYR@dshs.wa.gov</p> <p>Heather Kennedy, Financial Supervisor 360-432-2091</p>	<ul style="list-style-type: none"> Relevant data and pertinent statistics information will be shared by e-mail to Yvonne Oberly and Christine Semanko. Statistics by programs <p>Shelton CSO</p> <table border="1"> <thead> <tr> <th></th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td>SNAP</td> <td>120</td> <td>100</td> </tr> <tr> <td>Medical</td> <td>70</td> <td>268</td> </tr> <tr> <td>TANF</td> <td>12</td> <td>4</td> </tr> <tr> <td>ABD</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p><i>(The above numbers may not be complete due to Self-declaration and coding errors and also please note the 60-month time limit and means testing did have an effect on TANF.)</i></p> <p>Statewide Numbers</p>		2013	2014	SNAP	120	100	Medical	70	268	TANF	12	4	ABD	0	2
	2013	2014																	
SNAP	120	100																	
Medical	70	268																	
TANF	12	4																	
ABD	0	2																	

			KenneHR@dshs.wa.gov		2013	2014
				SNAP	143	131
				Medical	85	318
				TANF	15	6
				ABD	1	2

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>The Shelton CSO will work with the Skokomish Tribe to determine the need to implement or modify local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of the Skokomish Tribal clients and determine whether current programs and policies meet these needs.</p>	<p>Collaborative relationship between CSO and the Skokomish Tribe to ensure Tribal member's needs are being met.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez Deputy Regional Administrator 360-725-4814 marshgl@dshs.wa.gov</p>	<p>We will continue to provide support and up to date information of program changes.</p> <p>The current MOU needs to be updated.</p>
<p>Ensure communication with the Skokomish Tribe for information sharing, joint planning, problem solving, and job postings.</p>	<p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>Better service coordination for Tribal workers, including consistent messaging regarding programs and effectiveness among staff.</p>	<p>Yvonne Oberly, CEO Skokomish</p> <p>Christine Semanko Family Svc Manager</p> <p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Financial Supervisor</p>	<p>DSHS, Yvonne Rivera or Heather Kennedy will continue to communicate and share available trainings, postings or changes that occur in our programs. with Tribal representatives: Yvonne Oberly and Christine Semanko</p> <p>The Local Planning Area (LPA) meets once a month on the Community Service Group meeting held the second Tuesday at 2:00pm at the Public Works building: 100 W Public Works Dr, Shelton WA 98584</p> <p>DSHS will schedule meetings to improve coordination and communication as requested by the Tribe.</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities</p>	<p>CSO supports staff participation in Tribal events and activities while ensuring that CSO customer service and business needs are being met.</p> <p>The Tribal newsletter is received monthly and shared with staff. www.Skokomish/Sounder.com</p>	<p>Better Tribal awareness and service for CSO staff. The newsletter keeps us apprised of tribal activities.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p>	<p>The CSO celebrated Native American Heritage Month on 11/6/14 and 11/20/14</p> <ul style="list-style-type: none"> • Make key-chains, see tribal regalia and learn facts about American Indians, by Loni Greninger • Video presentation on “Three More Miles” a Skokomish journey hike from Shelton to Quinault, by Sonya Oberly • Native American traditional food, by Terri Butler • “Quileute and I” a reflection paper read by Pam Leaverton <p>We continue to review the Skokomish Sounder Online News and share tribal events and updates with CSO staff.</p> <p>Government to Government training has been completed by the majority of the staff. The last few workers will be taking the training in the near future.</p>
<p>Ensure that DSHS is providing outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and changes in the interpretation of policies and service delivery.</p>	<p>Staff is encouraged to attend tribal job and health fairs.</p>	<p>Build a closer relationship between the Shelton CSO and the Skokomish Tribe.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez Deputy Regional Administrator</p>	<p>The Shelton CSO is committed to provide two state employees to participate at the Skokomish Health Fair in the Summer.</p> <p>The Mobile CSO will be available to attend future tribal events upon tribal request.</p>

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Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
Resources available	DSHS Tribal Liaison Office of Indian Policy (OIP) website https://www.dshs.wa.gov/sesa/office-indian-policy		Loni Greninger Regional Manager And Tribal Liaison greniar@dshs.wa.gov cell 253-625-6687	
	Transforming Lives WA Connections www.dshs.wa.gov	Provide onsite service of applying and reporting changes the same day.	Jarret McGill Access Accountant 253-476-7040	
	Affordable Care Act www.wahealthplanfinder.org	Applying or renewing health care coverage.		
	Statewide Customer Service Contact Center 877-501-2233 Answer Phone 877-980-9220		Ron Thomas SW Customer Svc Center Administrator 360-584-3150	* See attachment on CSCC

Mobile CSO http://csd.esa.dshs.wa.lcl/MobileCSO/Lists/Mobile%20CSO%20East/calendar.aspx		Jan Egland West Mobile CSO/Program Specialist Cell (360) 628-6647	
Local IT		James McNamara Shelton IT – support 360-432-2001	We will notify Tribal Health Clinic when he makes an office visit.
Washington Telephone Assistance Program (WTAP)			Does receiving Tribal TANF meet the criteria for WTAP?
	211 is a centralized location for area residents to access health and human services. This service is available 24 hours a day, 7 days a week, 365 days a year.	211 is available by: Dialing 211 or 877-211-5253 or http://www.call-211.org/	The 211 Call Center has a very extensive database of available programs and services located in Mason County, as well as, regionally, state wide and nationally.
Housing and Essential Needs (HEN) Coordinator		Sandra Koch Community Action Council 360-426-9726 x3110	Housing and Essential Needs (HEN) program. To get additional information on this program and availability, please call Sandra to schedule an apt. You must be active on the Medical Care Services (CSC) program. Seen by apt. only
Kinship Navigator	The Kinship Navigator provides Limited family financial support,	Kinship Navigator Lynn Urvina 360-754-7629	Mason County Meetings are held first Tuesdays at the Shelton Head Start Facility, 2412

 kinship2015-02-02-1 24552.pdf	family education and support groups at Head Start located in the Pacific Calvary Chapel. The Navigator also assists people who desire to apply for DSHS programs on behalf of their grandchild or relative child.	KinNavigator@gwestoffice.net	Railroad Avenue, Shelton 98584. Participants will discuss a schedule and topics for future meetings. To download a PDF brochure for the Mason Kinship Conversation flyer, click here: <u>MC Kinship 2014</u> Olympia The Olympia Kinship Conversations meets weekly on Tuesdays at the Hands on Children's Museum 414 Jefferson St SE Olympia, WA 98501. Please contact us to register – free child care is available!
Free Government Internet FCC.gov Lifeline Internet	http://www.freegovernmentcellphones.net/lifeline-expanding-to-include-free-internet-access	http://www.usa.gov/	

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
The Skokomish Tribe has agreed to meet once a year for the 7.01 plan	Identify needs of the Skokomish Tribal clients and determine whether current programs and policies meet these needs.	Collaborative relationship between CSO and the Skokomish Tribe to ensure Tribal member's needs are being met.	Yvonne Oberly, CEO Skokomish 360-426-4232 x2022 yoberly@skokomish.org Yvonne Rivera, CSOA 360-432-2023 RiveryYR@dshs.wa.gov	

Progress Report – January 2015

Policy 7.01 Implementation Plan

DSHS, Community Service Division (*Community Service Office and Customer Service Center Operations*), Region 2, North

Biennium Timeframe: July 1, 2013 to June 30, 2015

Implementation Plan				Progress Report											
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1											
<p>1. Work with tribes to develop services, local agreements, and MOUs that best meet the needs of Region 2's American Indians.</p> <p>Support Government-to-Government relationships with federally recognized Tribes in Region 2, North.</p>	<p>A. Continue quarterly CSD/Tribal meetings. Tribal representatives may invite Tribal Council Members to attend the quarterly meetings.</p>	<p>Meetings scheduled in January, April, July and October of each year.</p>	<p>Lead Staff: CSD Region 2, Tribal Representatives. Target Dates: 1/23/2015 at Tulalip Tribe 4/24/2015 at Mt Vernon CSO 7/17/2015 at Upper Skagit Tribe 10/16/2015 at Nooksack Tribe 1/22/2016 at DCS</p>	<p>Schedule updated at January 2015 meeting.</p>											
	<p>B. 7.01 Progress Reports</p>	<p>Review progress January meeting</p>	<p>Lead Staff: ESA (CSD & DCS) / Tribal Reps Target Date: January meeting (Progress Report due to Assistant Secretary beginning of April)</p>	<p>Reviewed January 2015. Mike Riber will do draft update and distribute for comments. Comments due by 2/27/2015.</p>											
	<p>C. Review status of Tribal TANF Plans and Tribal TANF Operating Agreements (MOU's) - 3 year review period</p>	<p>MOU accountability (As related to operating agreements and FQHC positions)</p>	<p>Lead Staff: CSOAs Target Date: End of 3 year review period below:</p> <table border="0"> <tr> <td>Lummi Nation</td> <td>June 2014</td> </tr> <tr> <td>Upper Skagit Tribe</td> <td>Jan 2014</td> </tr> <tr> <td>Tulalip Tribe</td> <td>2014</td> </tr> <tr> <td>Nooksack Tribe</td> <td></td> </tr> <tr> <td>Mt Vernon CSO</td> <td>12/19/2009</td> </tr> <tr> <td>B'ham CSO</td> <td>3/7/2014</td> </tr> </table>	Lummi Nation	June 2014	Upper Skagit Tribe	Jan 2014	Tulalip Tribe	2014	Nooksack Tribe		Mt Vernon CSO	12/19/2009	B'ham CSO	3/7/2014
Lummi Nation	June 2014														
Upper Skagit Tribe	Jan 2014														
Tulalip Tribe	2014														
Nooksack Tribe															
Mt Vernon CSO	12/19/2009														
B'ham CSO	3/7/2014														

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
				MOU's will be completed by DCS and Tribes who have Tribal CS units.
	D. Continue to Outstation CSD staff at Tribal facilities where appropriate or designate staff where appropriate to work with Tribal members.	Improved communication between tribes and CSOs; improved access and services to American Indians.	Lead Staff: CSD Region 2 and Tribal Representatives January 2015 - CSD staff outstationed at Lummi, Swinomish, Sauk Suiattle and Nooksack Tribes. Tribal liaison established with Tulalip Tribe at CSO.	January 2015, reviewed outstation and liaisons currently in place. Noted Tulalip Tribes request for outstation staff. Outstation at Tulalip stopped due to lack of space. Continued training/discussion on impacts of ACA on services (Oct 2013, Jan 2014 & Jan 2015 mtgs). Will continue to have Medicaid/HCA/HBE as an agenda item as needed (Note: HCA presentation part of Jan 2015 mtg.).
	E. Explore annual cross-training of Tribal/CSD line staff in each catchment area.		#E & G Lead Staff: CSD Region 2 & Tribal Representatives On going	
	F. Invite tribal representatives to regional WF Supervisor's meeting. (Region 2).		#F Lead Staff: CSD Region 2 WF Supervisors & Administrators and Tribal Representatives Contact for regional WF meetings is Melanie d'Almada Remedios (206-272-2172)	
	G. Communicate and plan with Tribes when implementing new or changed procedures that affect service delivery at the local level.			
	H. Utilization of Communication Protocol listed in attachment 2 of Administration Policy 7.01.	Broad communication and/or attendance at meetings by appropriate members from all tribes through established communication protocols.	Lead Staff: CSD Region 2 & Tribal Representatives Target Date: Review each quarter.	January 2015, reviewed attendance at 7.01 meetings. Noted the continual absence of several area tribes. Outreach to tribes who do not attend April 2015 agenda topic. CSD will continue to have as many ESA Tribal outreach staff attend each 7.01 meeting as possible. Possible future agenda topic of having local Tribes share Tribal newsletter with 7.01 partners.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
	I. CSD Staff to attend and volunteer at Tribal cultural events.	Better understanding and appreciation of Tribal culture and heritage by CSD staff.	CSD Staff, Region 2, North (leads –CSOA's)	January 2015, discussed regular canoe journey will not occur in 2015 (youth only & local).
2. Prepare and disseminate pertinent statistics on American Indian populations, numbers of American Indians served and other relevant data.	A. Provide TANF (grant, child only, sanction), Basic Food and ABD/MCS ad hoc reports for WorkFirst that compare performance indicators related to American Indians as compared to entire population. Continue to develop aggregate data and send report to tribes with agenda prior to meeting. Add dollar amounts whenever possible. Include historical data for comparison	Accurate quarterly reports produced by CSD Region Office.	Lead Staff: CSD Region 2, Mike Riber, DCS Lisa Dupre Target Date: Each quarterly meeting.	Reports distributed prior to each quarterly meeting and reviewed at meeting. January 2015, reviewed usual tribal data. Additional requests for data and be directed to Mike Riber.
	B. Review performance indicators by ethnicity	Identify Issues and gaps between service and the difference in general population and tribal should be within +/- 5%.	Lead Staff: Mike Riber Target Date: April meeting	Will continue to provide comparison of Native American's receiving services compared to the general population.
3. Ensure efforts are made to recruit/ hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	A. Share Region 2, North CSD job postings with Tribal contacts – these will be forwarded by email. Send job postings to all tribes.	100% of Region 2, North job postings will be shared with Region 2, North Tribes.	Lead Staff: Tim Collins, CSD Region 2 Managers/CSOAs/HR Reps and CSC Managers Target Date: On Going	January 2015, CSD continues to hire for multiple positions throughout Region 2, North within both CSO and CSC operations. Tim Collins continues to distribute job information, but it is noted that Neo Gov allows for job seekers to be automatically notified of openings. (Also see goal #3,C).
	1. Open invitation to Tribes to contact CSD Managers for job shadowing experiences for Native American's.	Tribal members to gain insight into CSD jobs to promote recruitment and general understanding of CSD services.	Lead Staff: Tribal Representatives and Mike Riber Target Date: On going	Added to progress report after April 2014 meeting. Invitation presented to Lummi Nation (spring 2014) in anticipation of Bellingham CSO hiring of multiple staff.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
	B. Invite Tribal representatives to participate on interview panels.	Increased participation of Tribal representatives in the hiring process.	Lead Staff: CSD Region 2 Managers, CSOAs, Tribal or RTCC reps and CSC Managers. Target Date: As interview panels are established to fill job openings	<p>January 2015, discussed Tribal representation on hiring panels. Several Tribes expressed interest.</p> <p>Tribal representatives noted invitation and participation on State hiring panels.</p>
	C. Invite Human Resources representative as needed to provide training on the personnel system (Neo Gov)	D. Understanding of how to maneuver through the personnel system resulting in increase in number of American Indians applying for state jobs.	Lead Staff: TBD as necessary Target Date: Completed, holding for further system changes.	<p>January 2015 – No need for additional training at this time. Will continue to review the need for Neo Gov training.</p>

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
4. Assure that procedures tied to current programs and policies meet the needs of American Indians.	A. Identify outstanding issues/gaps in service and address service coordination.	Close gaps in service.	Lead Staff: Mike Riber & Tribes Target Date: Ongoing	<p>On going review of gaps and solutions at each meeting.</p> <p>January 2015, providing opportunity to discuss gaps or issues in service delivery at every meeting. Will continue to have Medicaid, HCA & HBE as an agenda topic as needed.</p>
	B. Continue to invite tribes to participate in Local Planning Area meetings.	Attendance and participation of Tribes at LPA meetings.	Lead Staff: CSOAs, LPA chairs Target Date: On going, see corresponding LPA schedule and contact.	<p>Reviewed tribal participation at local level (LPA, etc.) (fair) (</p> <p>2015 LPA Schedules & Contacts: Snohomish – 4th Tuesday of each month from 9-Noon (except July & Nov). Location rotates between Everett and Alderwood CSO's. Contact Cheri Simmons (360-651-5204) for more info. Skagit/Island –Contact Liz Hanson (360-429-2800) about rotating schedule. Whatcom – 2nd Friday of each month from 9 -11 AM, at Bellingham CSO. Contact Kami Kruzich (360-714-4121) for more info.</p> <p>Discussed LPA meetings as a method to share both State and Tribal services available to Native American clients. Snohomish LPA is mentioned/viewed as an excellent resource to learn about board range of services and updates within Snohomish County. Also discussed the possibility of Tribes hosting some LPA meetings (Whatcom) to strengthen knowledge of services between programs.</p>

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
	C. Invite Tribal staff to participate in Tribal member case staffing.	1. CSOs will invite Tribal staff to attend 100% of case staffing on WF Tribal cases. 2. Ensure CSO staff offer WF tribal services to any appropriate American Indian who is not currently being served by tribal services.	Lead Staff: CSOAs Target Date: at time of each case staffing being scheduled	Reviewed and discussed at January 2015 meeting. State confidentiality rules were noted as barrier to inviting Tribal staff to attend State TANF case staffing's. It was noted that all State TANF clients are given the opportunity to have representatives attend their case staffing (onus on client to invite). Value discussion with the mutually desired outcome to ensure that all Native American clients have knowledge and access to all available services whether through Tribal or State TANF. LPA's (Goal 4,B) were discussed at one method to improve desired outcome. Will continue to review/discuss.
	D. Offer training for line staff by mutual invitation.	Cross-training of Tribal/CSD staff.	Lead Staff: CSD, Tribes Target Date: as training is scheduled	Reviewed January 2015. Discussed distribution of training announcements.

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 4, Activity – Conduct a Tribal SOAR Training in Region 3 (SSI facilitation)	October 2009	Added to plan October 2007. Held training in fall 2008, June 2009 and fall/winter 2009. Will conduct further training as needed (Sue Chance – Trainer).
Goal 3, Activity – Invite Human Resource representatives to a quarterly meeting to provide training on new recruitment	October 2010	Provided training on new DSHS recruiting system in October 2010. Previously provided training on E-Recruiting system.

Goal/Activity/Outcome	Date	Item
system & info on Native American employment Statistics		
Goal 3, Activity Resource Sharing (3D)	January 2011	Removed activity to utilize Tribal TANF programs for unsubsidized employment opportunities. Community Service Division no longer has any unsubsidized employment programs for which to place participants at tribal sites.
Goal 4, Activity – Identify outstanding issues/gaps in service.	July 2010	Sue Chance reported out on changes to GA Program, now called Disability Lifeline (DL). Will review on-line training for DSHS staff with tribal representatives and will coordinate delivery of termination letters to tribal clients (see 1G)
Goal 1, Activities – All	July 2010	<p>July 2010, Sue Chance reported out on changes to GA Program, now call Disability Lifeline (DL). Will review on-line training for DSHS staff with tribal representatives and will coordinate delivery of termination letters to tribal clients (see 4A)</p> <p>July 2010, Provided information on DSHS furlough dates and discussed impact on outstations.</p> <p>July 2010, Alicia Solomon provided information on new WCCC (childcare) eligibility rules for preschool & head start children – Longer certification periods when in school related activities</p>
Goal 1, Activities – All	January 2010	Jan 2010, reviewed attendance at 7.01 meetings by all parties (good) and encouraged broader attendance. Will provide mini trainings at each meeting to promote attendance.
Goal 1, Activities – All	January 2009	<p>Sauk Suiattle added CSD outstation list in January 2009.</p> <p>Jan 2009, reviewed attendance at 7.01 meetings by all parties (fair) and encouraged broader attendance.</p>
Goal 1, Activities – All	July 2009	<p>Reviewed July 2009 and noted that even though all CSO's in region have experienced a cut in outreach staff outreach to all tribes remains intact (days and times may be adjusted and some changes in outreach staff).</p> <p>Sauk Suiattle Tribe is now served through Darrington community outreach.</p> <p>July 2009 shared information on continuing changes to CSO's with call centers and Service Delivery Redesign. Will provide comprehensive presentation on all changes in October 2009.</p>
Goal 1, Activities – All	January 2010	Jan 2010, reviewed attendance at 7.01 meetings by all parties (good) and encouraged broader attendance. Will provide mini trainings at each meeting to promote attendance.

Goal/Activity/Outcome	Date	Item
Goal 2,	July 2010	Requested similar report information for medical programs (Note: Mike should be able to get caseload data, but not dollar amounts).
Goal 3, Activities – All	January 2010	CSD is currently doing very little hiring. All job postings are available through E-Recruiting portal. E-Recruiting is expected to go away and will provide information on replacement.
Goal 3, Activities – All	October 2010	Available job announcement information is primarily distributed to tribes by Tim Collins, DSHS Office of Indian Policy, Manager for Region 3. Note (Jan 2011): New recruiting system does not provide for general e-mail notifications for announcements. Training was provided to tribes at October 2010 7.01 meeting on new recruiting system which, once registered, sends notices directly to seeker.
Goal 4, Activity – Conduct SOAR Trainings	2007-2009	Added to plan October 2007. Held trainings in fall 2008, June 2009 and fall/winter 2009.
Goal 3, Activity – We recommend that IPAC invite Tribal reps to participate in DRA meetings and impact panels at the state level.		Lead Staff: Helen Fenrich Target Date: On going Continue to encourage.
Goal 2B, Review performance indicators by ethnicity	2009	Decided to review only yearly because much of the data is only updated yearly (April meeting)
E. Goal 3C, Invite Human Resources representative to a quarterly meeting to provide: 1. Training on the personnel system (e-Recruiting) 2. Information on American Indian employment statistics.	2008	C.1 Completed July 2008. C.2 Completed October 2008.
Goal 4F, Hold a Children’s Retreat. A regional retreat focused around service delivery to children	2007-2009	Julie Jefferson new committee lead. Committee members are: Julie, Mike Riber, Scott Morris, Caniece Romar, Topsy Kinley, and representative from the Upper Skagit Tribe. Refocus of retreat discussed in July 2009. Initially added to plan July 2007. Funding from state not feasible. Lummi Nation tentatively agreed to host event. In January 2010 this topic was tabled indefinitely.

Goal/Activity/Outcome	Date	Item
Goal 4G, Provide training to tribes on the Basic Food Program and General Assistance Program	October 2007	Completed October 2007.
Goal 2B, Tribes will provide quarterly TANF caseload reports as provided to State DSHS.	January 2008	Completed. No further state contracts.
Goal 2C, Review performance indicators by ethnicity	January 2007	Reviewed reports and discussed apparent errors and reason for errors. Mike Riber will research errors (Jan 07)
Goal 4I, Form a workgroup and pursue approval and funds for a Tribal SSI Facilitator.	October 2007	Provide faster transition from General Assistance to SSI for tribal caseload results in better benefits and savings to State. Group was not successful.
Goal 1, D-G	January thru April 2011	<p>Jan 2011, reporting on pending merger of DSHS Regions 3 & 4. WF meetings are now a combined meeting with all tribes welcome to attend.</p> <p>Jan 2011, Sue Chance provided update on Disability Lifeline Program</p> <p>Jan 2011, Klaire Harry (District 3 Call Center) provided update on upcoming changes and call center performance.</p> <p>Jan 2011, Alicia Solomon & Klaire Harry (Call Center Operations) gave update on changes to Working Connections Child Care program.</p> <p>Jan 2011, Mike Riber, Dan Story, Rick Krauss & others provided update on many changes to state TANF program.</p> <p>Jan 2011, reviewed CSD outreach efforts with tribes and assessed efforts as good.</p>
Goal 2, A	2010-2011	Expanded data to include medical caseloads. July 2010, requested a one-time report to compare Native American verses Non-Native Basic Food caseload increases (Note: Mike should be able to get data, but it will not include households receiving commodities). Jan 2011 update, Mike has requested and will continue to pursue. July 2011 Update, Mike will pursue one time report at a later time.
Goal 3, A	2010-2011	Jan 2011, Noted that new state recruitment system does not provide for general e-mail notifications on job announcements. New system sends announcements directly to seekers who are registered with system. Training provided on new system October 2010.

Goal/Activity/Outcome	Date	Item
<p>Goal 3, C</p> <p>Invite Human Resources representative to a quarterly meeting to provide:</p> <ol style="list-style-type: none"> 1. Training on the personnel system (e-Recruiting) 2. Information on American Indian employment statistics. 	<p>October 2011</p>	<ol style="list-style-type: none"> 1. Completed October 2011 on Neo Gov. Will hold activity for future changes. 2. Available employment status provided with annual demographic information each year in April.
<p>Goal 4, A</p>		<p>Jan 2011:</p> <ul style="list-style-type: none"> • Discussed SSI facilitation process. • Discussed potential legislative changes to TANF child only cases an impact on tribes <p>Discussed state TANF changes with time limits and coordination between tribes and state on child welfare cases.</p>
<p>Goal 4, B, Tribal Survey</p>		<p>Completed survey fall of 2009 and reported results.</p>
<p>Goal 1, D</p>	<p>July 2011</p>	<p>July, 2011 Sue Chance and others provided information on legislative changes to Disability Lifeline and WorkFirst Programs (HB 2082 & SB 5921)</p> <p>July 2011, Alicia Solomon & Heather Berger (Call Center Operations) gave update on changes to Working Connections Child Care program and Call Center operations including performance information.</p>
<p>Goal 4, B</p> <p>Conduct a bi-annual Customer Satisfaction survey of all American Indians receiving services.</p>	<p>January 2012</p>	<p>Discussed the cost of the survey as completed in previous years and limited use of results. Elevating decision on whether to conduct survey and by what means to RTCC level. Options include: Mailing to all tribal clients (approx 3,500), using Monkey Survey and/or having CSD tribal outreach staff conduct a hand survey.</p> <p>RTCC recommends ending bi-annual survey and collect customer satisfaction information locally as needed through more cost effective methods.</p>
<p>Goal 1</p>	<p>July 2011</p>	<p>RTCC meeting expanded to include both old Region 3 & 4 Tribes (new Region 2). View as a positive change by Tribes and CSD.</p> <p>Reviewed CSD Outreach efforts with tribes and assessed efforts as good.</p>
<p>Goal 1</p>	<p>January 2012</p>	<p>Sue Chance and others provided updates on ABD/MCS/HEN programs. Local flyers for HEN programs were sent via e-mail.</p>
<p>Goal 1</p>	<p>January 2012</p>	<p>Alicia Solomon Berger (Customer Service Center – Call Center Operations) gave update on changes to Child Care Subsidy Program and Call Center operations.</p>
<p>Goal 1</p>	<p>August 2011</p>	<p>ACES training to Tulalip Tribe.</p> <p>Child Care Subsidy Program training to Tribes.</p>

Goal/Activity/Outcome	Date	Item
Goal 1, E.	April-June 2011	7.01 training to both ESA and Tribal staff at various locations during April, May and June 2011.
Goal 1, H	January 2012	Reviewed attendance at 7.01 meetings by all parties (good) and encouraged broader attendance. CSD will try to ensure at least one WF, Financial and SW supervisor attend each 7.01 meeting along with as many Tribal outreach staff as possible.
Goal 2, A	July 2012	Mike Riber provided historical Basic Food caseload growth information comparing Native American's and non-Native American's for Smokey Point, Mt Vernon and Bellingham CSO's (biggest Native American caseloads in Region 2, North).
Goal 3, A	2012	Tim Collins reported on relative ease of using new system (Neo Gov). Tim has set himself up to receive all new postings which he distributes. CSD is expected to be allowed to hire soon.
Goal 4, A	January 2012	Ramifications of new ABD/MCS program were discussed with respect to impact on tribes and provider of last resort.
Goal 1	January 2013	<p>January 2013 – Discussed CSD outreach efforts to Tribes in Region 2, North. Noted that number of outstations is satisfactory at this time and commented that it is uncertain what Affordable Care Act will do due to FQHC funding and outreach.</p> <p>Arrange for or provide training on Affordable Care Act and how it will impact ESA and Tribal relationship (tentatively July or October 2013. Mike Riber lead)</p> <p>January 2013, CSD staff to develop a list of important Tribal training topics for CSD staff serving Native Americans. Leads: June Fritz and Mike Riber.</p>
Goal 3, A	January 2013	January 2013, CSD continues to hire for multiple positions throughout Region 2, North within both CSO and CSC operations. Tim Collins continues to distribute job information, but it is noted that Neo Gov allows for job seekers to be automatically notified of openings. Several Tribes expressed interest to be considered to participate on hiring panels.
Goal 4, A	January 2013	January 2013, Briefly discussed Affordable Care Act and how that might impact service delivery to Tribes (See Goal 1 above and future presentation on ACA). Note: ACA and role of In-Person-Assisters was discussed at length at October 2013 meeting and again at January 2014 meeting. This will continue as a standing agenda topic into the future.
Goal 4, C	January 2013	Reviewed January 2013. Tribal TANF has reduced tribal numbers on state TANF and, therefore, occurrences.
Goal 1, E	January 2014	January 2014, tabled activity to develop tribal training for CSD staff (Fritz & Riber leads) due to prioritization of ACA and other initiatives within CSD.

Goal/Activity/Outcome	Date	Item
Goal 1, D	January 2014	January 2014, discussed appropriate location for CSD tribal outreach staff given ACA and CSD staff changing role (medical clinics vs. social services offices). Will continue to review.
Goal 2, B	January 2014	Decided to review only yearly because much of the data is only updated yearly. Will continue to provide comparison of Native American's receiving services compared to the general population.
Goal 4, C	January 2014	<p>Reviewed January 2014 and discussed Expected Outcome #1 to invite Tribal staff to 100% of WorkFirst tribal case staffing's. The current process for R2, North offices is to let tribal parent know they can invite tribal representatives to case staffing. CSD staff not making the actual invitation.</p> <p>Valuable discussion on merits of having tribal representation to support clients attendance at staffing and ensure tribal supports are in place. Also noted that tribal clients may prefer tribal representatives are not present at staffing. Each CSO conducts well over 100 staffing's each month, but not all with tribal household members.</p> <p>Further discussion needed (Apr mtg?) to better define activity and expected outcome.</p>

**Policy 7.01 Implementation Plan
Region 2 Community Services Division**

Timeframe: July 1, 2014 to June 30, 2015

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1). Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	<ul style="list-style-type: none"> • Continue to work with OIP • Provide a report sharing pertinent data related to the tribe. <ul style="list-style-type: none"> ○ Provide a handout of tribe statistics. 	<ul style="list-style-type: none"> • Tribe will be better informed about their member's utilization of services that will aid in increasing participation rates for those services. 	<ul style="list-style-type: none"> • Ty Ahlquist (CSD) and Marc Taylor , Seattle Indian Health Board – (quarterly) 	<p>Requesting statistical data information displaying the American Indian population that Seattle Indian Health Board provides assistance and is currently receiving assistance. (Number Data) - On-going issue data for outreach staff, Will Ward, work – Not able to separate out the outreach work he provides for locations that he services. Will attends the meetings to provide on-going first-hand observations and feedback.</p> <p>On-going discussions regarding data and percentages of AI/AN households that are in sanction status compared to non-AI/AN households.</p>
2). Ensure efforts are made to recruit/hire American Indian/Alaska Native staff to meet the overall DSHS goal of having a diverse workforce.	<ul style="list-style-type: none"> • Job Announcements are sent to Tim Collins and he forwards them to the tribes. 	<ul style="list-style-type: none"> • Tribal members will be better informed about and able to compete for employment opportunities as they arise. 	CSD Tim Collins (weekly)	
3). Work with Seattle Indian Health Board to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, contracts, or processes.	<ul style="list-style-type: none"> • Enhanced coordination of services leading to clients self sufficiency and increasing access to services, information and updates. • Continue to meet periodically 	<ul style="list-style-type: none"> • Tribal Members and Agency Staff will be better informed of the enhanced coordination of services. 	<ul style="list-style-type: none"> • Scott Christofersen (CSOA Belltown) and Marc Taylor (end of 2015) 	<p>Web sites shared with the tribes. http://www.dshs.wa.gov/dcs/tribal/csagreements.asp http://www.dshs.wa.gov/oip/index.shtml</p> <p>Copy of FQHC Contract between SIHB and Belltown CSO reviewed agreement .</p>

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	<p>with Seattle Indian Health Board representatives and community agencies to ensure services and processes meet the Americans Indian needs and achieve program goals.</p> <ul style="list-style-type: none"> Per the 7.01 protocol ensuring that all key staff are aware and follow the enhanced coordination of services. 			
4). Ensure communication with Tribes and Recognized American Indian Organizations (RAIO) for information sharing, collaboration, joint planning, and problem solving.	<ul style="list-style-type: none"> Set up regularly scheduled meetings with both the Seattle Indian Health Board to improve communication and Coordination. (7.01 Plan Meetings) Continue urban outreach to urban native American organizations Continue to invite tribal representatives to LPA meetings and other appropriate forums 	<p>Continue strengthening the relationships between the Seattle Indian Health Board and the department.</p> <p>Record Meeting Minutes and Attendance Records</p>	<p>Scott Christofersen - (Region 2)</p> <p>Marc Taylor - (Seattle Indian Health Board)</p> <p>Outreach Staff – (Will Ward)</p> <p>On-going</p>	<p>Next 7.01 Meeting: April 13th, 2015 from 1pm-3pm at SIHB</p> <p>Scott Christofersen, CSOA, will assist in helping connect Marc and his staff with expert SOAR trainers (program geared towards assisting those clients who are applying for Federal Social Security benefits)</p>

**Policy 7.01 Implementation Plan
Region 2 Community Services Division**

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<p>5). Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.</p> <p>Identify outstanding issues / gaps in service and develop performance expectations which can be implemented, monitored and evaluated</p>	<p>Work with OIP, Tribal Staff and RAIOS to obtain information about what services are needed and how they should be delivered.</p> <p>Outstation Staff with Urban Outreach downtown Seattle.</p> <p>Work with OIP Regional Manager, Tribal staff, Urban and Community Workers to assess gaps and develop appropriate strategies to address them.</p> <p>On-going discussions regarding implementation of ACA</p>	<p>Provide most advantageous customer service to tribal members.</p> <p>Increase access to services for tribal members.</p> <p>Identify and resolve any unmet needs and service issues that are identified.</p> <p>Share information and best practices about what is working</p>	<p>Scott Christofersen - (Region 2 CSD)</p> <p>Marc Taylor - (Seattle Indian Health Board)</p> <p>Outreach Staff – (Will Ward)</p> <p>On-going</p>	<p>Continued discussions with SIHB and CSD regarding implementation of the ACA.</p> <p>In-Person Tribal Assisters connecting with local CSO's to promote outreach and enrollment for ACA.</p>
<p>6). Provide identified needed training to ESA staff on major principles of federal Indian law</p>	<p>Training</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other Pertinent Training as ongoing for CSD Staff. • Encourage attendance at Tribal Celebrations and events 	<p>Gain understanding of the history driving the activities of how tribes and state interact and conduct business.</p> <p>Gain an understanding of the tribes' respective history and cultures.</p> <p>Utilize the information from the training(s) to engage tribes at a higher level to better meet their</p>	<p>Office of Indian Policy (OIP)</p> <p>Date: (Identified as needed.)</p>	<p>7.01 Trainings Offered.</p> <p>Current Government to Government courses offered in Western Washington in 2015.</p>

**Policy 7.01 Implementation Plan
Region 2 Community Services Division**

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(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
		needs		

Completed or Tabled Items

Goal/Activity	Date	Item/Outcome

**Administrative Policy 7.01 Plan & Progress Report
Squaxin Island Tribe
CSO: Shelton CSO
2015 - 2016 Time Frame**

Implementation Plan				Progress Report																														
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress																														
<p>Prepare and disseminate pertinent statistics and other relevant data on the Squaxin Island Tribe and participant populations.</p> <p>Yvonne Rivera, CSOA 360-432-2023 RiveryYR@dshs.wa.gov</p> <p>Heather Kennedy, Financial Supervisor 360-432-2091 KenneHR@dshs.wa.gov</p>	<p>The Shelton CSO will provide reports to the Squaxin Island Tribe about their population.</p>	<p>The Squaxin Island Tribe will be aware of how their population is served by the Shelton CSO. We will be able to see program effectiveness based on this data.</p>	<p>Bonnie Sanchez, Health Svc Director bsanchez@squaxin.us</p> <p>Kathy Block, Acting Family Svc Director kblock@squaxin.us</p> <p>Ray Peters, Tribal Liaison rpeters@squaxin.us</p> <p>Vicky Engel vengel@squaxin.us</p>	<ul style="list-style-type: none"> Relevant data and pertinent statistics information will be shared by e-mail to Bonnie Sanchez and Kathy Block. Statistics by programs <table border="1"> <thead> <tr> <th></th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td>112</td> <td>63</td> </tr> <tr> <td>Medical</td> <td>69</td> <td>193</td> </tr> <tr> <td>TANF</td> <td>4</td> <td>1</td> </tr> <tr> <td>ABD</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><i>(The above numbers may not be complete due to Self-declaration and coding errors and also please note the 60-month time limit and means testing did have an effect on TANF.)</i></p> <p>Statewide Numbers</p> <table border="1"> <thead> <tr> <th></th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td>191</td> <td>107</td> </tr> <tr> <td>Medical/ADA*</td> <td>193</td> <td>273</td> </tr> <tr> <td>TANF</td> <td>13</td> <td>5</td> </tr> <tr> <td>ABD</td> <td>1</td> <td>1</td> </tr> </tbody> </table>		2013	2014	Basic Food	112	63	Medical	69	193	TANF	4	1	ABD	0	0		2013	2014	Basic Food	191	107	Medical/ADA*	193	273	TANF	13	5	ABD	1	1
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Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>The Shelton CSO will work with the Squaxin Island Tribe to determine the need to implement or modify local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of the Squaxin Island Tribal clients and determine whether current programs and policies meet these needs.</p> <p>Financial Service Specialist 3 (FSS3) will provide the onsite service of determining eligibility by processing same day cash/basic food and classic medical applications.</p>	<p>Collaborative relationship between CSO and the Squaxin Island Tribe to ensure Tribal member's needs are being met.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez Deputy Regional Administrator 360-725-4814 marshgl@dshs.wa.gov</p>	<p>The out stationed FSS3 is fully trained and able to process Batch/ Food/ Cash/ Classic Medicaid Applications at the Squaxin Island Clinic.</p> <p>Memorandum of Agreement was signed on 1/9/2014. Donald Whitener, Tribal Administrator is the contact person for this agreement. 360-426-6577.</p> <p>*The Out-stationed Financial Worker schedule is attached.</p>
<p>Ensure communication with the Squaxin Island Tribe for information sharing, consultation, joint planning, problem solving, and job postings.</p>	<p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>Better service coordination for Tribal workers, including consistent messaging regarding programs and effectiveness among staff.</p>	<p>Bonnie Sanchez, Health Svc Director</p> <p>Kathy Block, Acting Family Svc Director</p> <p>Ray Peters, Tribal Liaison</p> <p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Financial Supervisor</p>	<p>DSHS, Yvonne Rivera or Heather Kennedy will continue to communicate and share available trainings, postings or changes that occur in our programs. Tribal representatives: Bonnie Sanchez and Kathy Block</p> <p>The Local Planning Area (LPA) meets once a month on the Community Service Group meeting held the second Tuesday at 2:00pm at the Public Works building: 100 W Public Works Dr, Shelton WA 98584</p> <p>DSHS will schedule meetings to improve coordination and communication as requested by the Tribe.</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities</p> <p>Tribal members invited our CSO staff to tour their museum (there may be a cost?). Charlene Krise or Ruth Wagner are the contacts for this.</p>	<p>CSO supports staff participation in Tribal events and activities while ensuring that CSO customer service and business needs are being met.</p>	<p>Better Tribal awareness and service for CSO staff. The newsletter keeps us apprised of tribal activities.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p>	<p>The CSO celebrated Native American Heritage Month on 11/6/14 and 11/20/14</p> <ul style="list-style-type: none"> • Make key-chains, see tribal regalia and learn facts about American Indians, by Loni Greninger • Video presentation on "Three More Miles" a Skokomish journey hike from Shelton to Quinault, by Sonya Oberly • Native American traditional food, by Terrie Butler • "Quileute and I" a reflection paper read by Pam Leaverton <p>We continue to receive the Squaxin Island Klah-Che-Min Newsletter and share tribal events and updates with CSO staff.</p> <p>Government to Government training has been completed by the majority of the staff. The last few workers will be taking the training in the near future.</p>
<p>Ensure that DSHS is providing outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and changes in the interpretation of policies and service delivery.</p>	<p>Staff is encouraged to attend tribal job and health fairs.</p>	<p>Build a closer relationship between the Shelton CSO and the Squaxin Island Tribe.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez, Deputy Regional Administrator</p>	<p>The Shelton CSO is committed to provide two state employees to participate at the Squaxin Island Health Fair in the Summer.</p> <p>The Mobile CSO will be available to attend future tribal events upon tribal request.</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
Resources available	DSHS Tribal Liaison Office of Indian Policy (OIP) website https://www.dshs.wa.gov/sesa/office-indian-policy		Loni Greninger Regional Manager And Tribal Liaison greniar@dshs.wa.gov cell 253-625-6687	
	Transforming Lives WA Connections www.dshs.wa.gov	Provide onsite service of applying and reporting changes the same day.	Jarret McGill Access Accountant 253-476-7040	
	Affordable Care Act www.wahealthplanfinder.org	Applying or renewing health care coverage.		
	Statewide Customer Service Contact Center 877-501-2233 Answer Phone 877-980-9220		Ron Thomas SW Customer Svc Center Administrator 360-584-3150	*See attachment on CSCC * Ron Thomas will work with Yvonne regarding information on future Medicaid outreach. re: Medical to share with the tribes.
	Mobile CSO http://csd.esa.dshs.wa.gov/CSO/Lists/Mobile%20CSO%20East/calendar.aspx		Jan Eglund West Mobile CSO/Program Specialist Cell (360) 628-6647	
	Local IT		James McNamara Shelton IT – support 360-432-2001	We will notify Tribal Health Clinic when IT person makes an office visit.
	Washington Telephone Assistance Program (WTAP)		 Washington Telephone Assistance	Does receiving Tribal TANF meet the criteria for WTAP? Attached is the WTAP Q&A

<p>Free Government Internet FCC.gov Lifeline Internet</p>	<p>http://www.freegovernmentcellphones.net/lifeline-expanding-to-include-free-internet-access</p>	<p>http://www.usa.gov/</p>	
	<p>211 is a centralized location for area residents to access health and human services. This service is available 24 hours a day, 7 days a week, 365 days a year.</p>	<p>211 is available by dialing 211 or 877-211-5253 or http://www.call-211.org/</p>	<p>The 211 Call Center has a very extensive database of available programs and services located in Mason County, as well as, regionally, state wide and nationally.</p>
<p>Housing and Essential Needs (HEN) Coordinator</p>		<p>Sandra Koch Community Action Council 360-426-9726 x3110</p>	<p>Housing and Essential Needs (HEN) program. To get additional information on this program and availability, please call Sandra to schedule an apt. You must be active on the Medical Care Services (CSC) program. Seen by apt. only</p>
<p>Kinship Navigator</p>  <p>kinship2015-02-02-1 24552.pdf</p>	<p>The Kinship Navigator provides limited family financial support, family education and support groups at Head Start located in the Pacific Calvary Chapel. The Navigator also assists people who desire to apply for DSHS programs on behalf of their grandchild or relative child.</p>	<p>Kinship Navigator Lynn Urvina 360-754-7629 KinNavigator@qwestoffice.net</p>	<p>Mason County</p> <p>Meetings are held first Tuesdays at the Shelton Head Start Facility, 2412 Railroad Avenue, Shelton 98584. Participants will discuss a schedule and topics for future meetings. To download a PDF brochure for the Mason Kinship Conversation flyer, click here: <u>MC Kinship 2014</u></p> <p>Olympia</p> <p>The Olympia Kinship Conversations meets weekly on Tuesdays at the Hands on Children's Museum 414 Jefferson St SE Olympia, WA 98501. Please contact us to register – free child care is available!</p>

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>The Squaxin Island Tribe has agreed to meet once a year for the 7.01 plan</p>	<p>Identify needs of the Squaxin Island Tribal clients and determine whether current programs and policies meet these needs.</p>	<p>Collaborative relationship between CSO and the Squaxin Island Tribe to ensure Tribal member's needs are being met.</p>	<p>Bonnie Sanchez, Health Svc Director bsanchez@squaxin.us</p> <p>Kathy Block, Acting Family Svc Director kblock@squaxin.us</p> <p>Ray Peters, Tribal Liaison rpeters@squaxin.us</p> <p>Yvonne Rivera, CSOA 360-432-2023 RiveryYR@dshs.wa.go</p> <p style="text-align: center;">v</p>	

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Policy 7.01 Plan
2014-15 Annual Plan and Progress Report
American Indian Community Center
and
Region 1 Community Services Division
March 19, 2014

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Work together to maintain open communication with the American Indian Community Center to identify issues/gaps in service to Recognized American Indian Organizations (RAIOs); recognize needs of Native American clients and communities; and, determine if the current programs and policies meet the needs.	Describe efforts to facilitate positive working relationships to define needs. Make use of surveys and research completed by tribal staff to make program enhancements, where possible, to improve services to Native American clients.	Identify and develop a plan to resolve issues cooperatively.	Carol Lee, Region 1 Regional Administrator leeca@dshs.wa.gov 509-227-2868 Susan McMinimy CSO Administrator, Spokane Maple CSO weltosj@dshs.wa.gov 509-227-2444 Mike Midkiff CSO Administrator,	We would like to see increased interaction with the American Indian Community Center to stay current with their most challenging needs.

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			Spokane WorkFirst CSO midkimj@dshs.wa.gov 509-227-2727 Francis Devereaux Director, American Indian Community Center (AICC) francisd@aiccinc.org 509-535-0886	
	Discuss and document outstanding issues/gaps in service at meetings with the American Indian Community Center.	Attach meeting minutes, correspondence, reports, and other documentation.	Carol Lee Susan McMinimy Mike Midkiff AICC Representatives	Meetings to address issues and/or share information can be held either on a regular basis or as requested.

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Provide pertinent statistics on Native American community and participant populations, numbers of Native American participants served, and other relevant data.	Work closely to provide accurate information in a timely manner Complete 'ad-hoc' requests to Headquarters staff that will allow us to assist AICC in the identification of numbers of Tribal members is a specific area receiving financial assistance under specific program types.	Assist Tribes and RAIOS in developing plans and support grant applications as well as other program enhancements they identify.	Carol Lee, Susan McMinimy Mike Midkiff AICC Representatives	CSOs continue information-sharing with tribes on clients that are shared by both programs. Number of Tribal Families receiving benefits through the CSOs: Statewide Totals: September 2013 (2012): <table border="1"><thead><tr><th>Program</th><th>September 2013</th><th>September 2012</th></tr></thead><tbody><tr><td>Basic Food</td><td></td><td></td></tr><tr><td>Medical</td><td></td><td></td></tr><tr><td>TANF</td><td></td><td></td></tr><tr><td>ABD/MCS</td><td></td><td></td></tr></tbody></table> Note: Awaiting data from HQ Data Research. Will update and re-submit.	Program	September 2013	September 2012	Basic Food			Medical			TANF			ABD/MCS		
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Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce.	Region 1 will work to develop recruitment efforts for tribal staff.	Document local recruitment and discussions with AICC of recruitment efforts.	Carol Lee, Susan McMinimy Mike Midkiff AICC Representatives	Strategies have been discussed to continue to try to recruit and hire Native American applicants when filling positions.
	Training will be provided by AICC and Region 1 CSD to staff of each organization to improve understanding of career opportunities and how each system works.	Document training plans and opportunities provided.	Carol Lee, Susan McMinimy Mike Midkiff AICC Representatives	DSHS stands ready to share information regarding job qualifications, salaries, and how to assist interested applicants with navigating the NeoGov/Careers process.
Work together to develop MOUs or	Establish a process for discussion of needed	Document all discussion with	Carol Lee, Susan McMinimy	Region 1 CSD will coordinate and participate in meetings with AICC and,

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processes to provide quality services to all.	agreements.	AICC of process to define and negotiate agreements.	Mike Midkiff AICC Representatives	where necessary, formalize initiatives into memoranda of agreements.
Train Region 1 CSD staff on major principles of Federal Indian Law.	Ensure Region 1 CSD staff has access to the training provided by the Governor's office, DSHS, and other Region 1 CSD resources.	Build a strong understanding, both of the principles of Federal Indian Law and government-to-government relationships.	Carol Lee, Susan McMinimy Mike Midkiff AICC Representatives	Increased levels of DSHS hiring since Summer 2013 have created a requirement for government-to-government training for new staff. Refresher training will also be offered to seasoned staff. Goal will be to complete these training sessions by August 2014.

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Promote and communicate training opportunities with AICC.	Monitor all staff training sessions, identify available training slots, and invite participation by AICC staff	Contribute to training opportunities for AICC staff	Carol Lee, Susan McMinimy Mike Midkiff AICC Representatives	Although this has occurred in the past for some tribes, this new goal/objective is for a continued effort to ensure maximum participation in training opportunities. Examples include trainings in LEAN, CPR/First Aid, team-building, etc.

Policy 7.01 Plan
Region 1 Community Services Division
2015-2016 Annual Plan and Progress Report

Fiscal Year Timeframe: July 1, 2015 to June 30, 2016

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To keep open lines of communication with Yakama Nation Tribal Council, Administrators, and Programs.	The Toppenish CSOA meets with the Yakama Nation HEW Committee Chairperson when necessary or requested.	Keep open positive communication lines to best serve clients	Toppenish CSOA and Yakama Nation HEW Committee Chairperson	The Toppenish CSOA will send the Yakama Nation HEW Committee updates.
	The Toppenish CSOA meets With the Deputy Director of Human Services	Meet monthly to keep communication open	Toppenish CSOA and the Deputy Director of Human Services	Monthly meetings will be held.
	The Region 1 CSO staff work Cordially with the NakNuWe Sha Program, Commodity Foods/LIHEAP Program, Contract Care, AAOA to provide services	To alleviate any problems, questions, Or concerns on the application/benefits To clients	Region 1 Staff and Yakama Nation staff	The staff will work together on a daily basis so client benefits can be processed quickly.
	The Toppenish CSO houses the Indian Policy Liaison, which helps coordinate DSHS services, and consult on program and policy issues.	Allows quicker response time to solve Tribal members issues	Toppenish CSOA and OIP Regional Manager	The Indian Policy and Liaison is housed in Toppenish.

Policy 7.01 Plan
Region 1 Community Services Division
2015-2016 Annual Plan and Progress Report

Fiscal Year Timeframe: July 1, 2015 to June 30, 2016

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each year.
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Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
To keep open lines of communication (cont.)	The Toppenish CSOA meets with the Yakama Deputy Director and Program Managers to discuss eligibility, policies/procedures and special income limits.	To enhance services through knowledge of DSHS programs and how they effect clients	Toppenish CSOA and Yakama Nation Deputy Director and Program Managers	Quarterly updates will be given during Tribal All Staff meeting.
	The Toppenish CSO shares employment and training opportunities with Yakama Nation	To share information with Yakama Nation to enhance opportunities	Toppenish CSOA and Yakama Nation Personnel Office/members	Job announcements will be sent to Yakama Nation Personnel Office, HSD, and members. Training opportunities are sent to HSD and Personnel Office also.
To share data and information with the Yakama Nation.	Share data regarding Yakama Nation and Native American participation, sanction rate, and other aggregate data to help Yakama Nation plan and provide coordinated services.	Collaboration and coordination for services and support services for clients	Region One CSOs, DVR, CA, BIA Social Services and Yakama Nation Deputy Director of Human Services.	Will begin to share more data.

Policy 7.01 Plan
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To share data and information (cont.)	The Region One CSOs and Yakama Nation Commodity Food Program work together on Yakama client eligibility.	Assist clients to get food assistance quickly.	Region One CSO staff and Commodity Food Program staff	Staff will work together on a daily basis to make sure there is no duplication and eligibility for client is timely and accurate.
	The Toppenish CSO works with the Cultural Program to help Yakama members and other Native clients in Workfirst.	Assist Natives in participating with Workfirst activities by allowing them to go to class with the Cultural Program.	Toppenish CSO staff and the Program Manager of the Cultural Program.	Will meet with Cultural Program to setup placements.
	The Toppenish CSO works with the Yakama Nation Business Tech Centers. Region One will also update Centers with WA Connect.	Assist Yakama members access services and to help overcome transportation and child care barriers.	Yakama Nation Business Tech Center Managers and Wapato CSOA	Region One WA Connection Coordinator and staff will work with the Yakama Nation Business Tech Centers.

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To share resources (cont.)	The Toppenish CSO works with Yakama Nation Housing Authority and Noah's Ark to assist with housing needs.	Assist Yakama members with housing issues and refer homeless clients to Noah's Ark shelter or Transitional housing.	Toppenish CSOA and Yakama Nation Housing Authority.	The Toppenish CSO will work with Yakama Nation Housing Authority and Noah's Ark Homeless shelter in Wapato.
	The Toppenish CSO works with Casey Family Program, NakNuWeSha, and DCFS to help children, relative caregivers, and assist with projects for foster children.	To assist with the care of children placed in relative/foster care.	Toppenish Staff, Casey Family, NakNuWeSha, and CA	We will continue working with the agencies and the Tribal Navigator to assist Yakama families in need.
Work together with the Yakama Nation and assist Yakama members access to DSHS programs and supports.	The Toppenish CSO and the Yakama Nation Diabetes Program work together to inform Toppenish Staff and clients about Diabetes.	To inform staff and clients about Diabetes, healthy foods and cooking, exercise.	Yakama Nation Diabetes Program and Toppenish CSO staff	Diabetes info and activities will be updated on a regular basis.

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Work together... (cont.)	The Region One CSOs participate in Yakama Nation Treaty Day activities. Go to parade and setup info booth.	To assist with community outreach efforts and awareness to Yakama member.	Region One CSOs and Yakama Nation Treaty Day Parade organizers and Cultural Center.	Will attend Treaty Day Parade—DSHS will have a float and info booth.
	The Toppenish CSO will participate in Fall Fest and Spring Jam held at White Swan.	To assist members with access to DSHS programs and supports, enhance awareness.	Wapato staff and Yakama Nation Alcoholism Program and White Swan School.	Will set up info booth at Spring Jam and Fall Fest held in White Swan to increase community awareness and access to DSHS programs.
	Presentation at Yakama Headstart.	Increase awareness for teachers, so they access and make referrals for families and students in need of DSHS services.	Toppenish CSOA and Yakama Headstart	Will meet with All-Staff of Yakama Headstart to explain DSHS programs and encourage staff to refer families and students in need to DSHS for assistance.

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To work together (cont.)	The Toppenish CSO participates with the schools, YN Alcohol Program, YN Housing, and community coalitions to assist with underage drinking, substance abuse, and gang interventions	Work as community partners to bring health and wellness to all communities on the Yakama Nation Reservation	Toppenish CSOA, staff, schools, Yakama Nation members and staff, community coalitions	We will setup at Crime Night Out functions and the Health/Career Fair.
	The Toppenish CSO invites Tribal liaison from DCFS to sit in on Non-Compliance Sanction meetings.	Assist Yakama member understand Workfirst requirements and make sure we are all understanding responsibilities of each other.	Toppenish CSO staff, DCFS staff, Yakama members	At the Non-Compliance/Sanction meetings the Liaison will be called.
	The Region 1 CSOs will schedule CSD/DSHS presentations to Headstart staff/parents and Yakama Nation Programs.	Give Yakama Nation members and employees an overview of programs and services to help access and referral.	Region One CSO staff, Yakama members and programs—begin scheduling now.	We will meet this upcoming year.

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To assist Yakama Nation members who are homeless with access and communication.	Work with Yakama Nation on a method of communication to assist homeless individuals in receiving DSHS letters.	Reduce the number of Yakama Nation homeless clients cut from service due to loss of contact; increase communication	Toppenish CSOA, Yakama Nation, homeless clients	We have setup mail boxes at shelter and homeless individuals can get their mail there when they check in. Will work with BIA Social Services.
Explore ways to improve access to programs and services	Work with Yakama Nation and area partners to improve CD access for fathers.	Increase the number of Yakama Nation “fathers” accessing CD treatment	Toppenish CSOA, Yakama Nation Alcohol Program, partner agencies.	We will work with the Yakama Alcohol Program.
	Expedite SSI approval process for Yakama Nation members that are diagnosed with cancer.	Increase the number of Yakama members approved for SSI that are diagnosed with cancer,	Region 1 Management, SSI Management, and Yakama Nation	We will continue to have dialog around this issue for the upcoming year.

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Improving access for Yakama members	Working with WA Connection and Yakama Program to assist programs get CHIRPA grant	Increase Yakama Nation members access to services of DSHS/Health Benefits.	WA Conn, Yakama Program Mgrs.	We will meet and follow-up with Contract Care, Behavioral Health, Headstart, YN Business Tech Centers, CHR, MCH, I.H.S. Public Health, and Alcohol Program.
	Working with Yakama Nation Law and Justice to setup Diversion/Rehab Counseling/GED	To assist Tribal members with assistance while incarcerated	Reg. 1 staff, Indian Policy, Yakama Nation Law and Justice staff	Will continue with assisting Yakama Nation.
	Working with Yakama Nation Radio Station to provide updates and explain program services.	Increase Yakama members knowledge of DSHS program and services	Region One staff, Yakama Nation radio staff	We will begin dialog on trying to get a monthly spot on the Yakama Nation radio

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Implementation Plan				Progress Report
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Improving access for Yakama members	Working with Yakama Nation Review (Tribal newspaper) to provide information on DSHS programs and services	Increase the knowledge and service delivery of DSHS programs to Yakama members	Region One staff, Yakama Nation review staff.	We will begin dialog with newspaper staff to see if we can get articles into the Tribal Newspaper.
	The Region One CSOs will send staff to Yakama Nation Health Fair to setup information table	The info table will allow Yakama members to get updates and information about DSHS program and services	Region One CSOAs and Yakama Nation Health Fair coordinators	We will begin making plans to attend the Health Fair
	Working to improve access to Yakama Nation members—the Mobile CSO will visit the rural areas of the reservation.	Yakama members who live in rural areas will receive front door access to DSHS services	Region One Mobile CSO unit	The Mobile CSO, when possible, will visit White Swan, Mt. Adams View Housing units, attend Community Night Out events, Treaty Day event, and any other event deemed important by Yakama Nation leadership.

**DSHS, Region 3 Community Services Division
Administrative Policy 7.01
2015-2016 Plan & Progress Report
SUQUAMISH TRIBE**

Updated 1/22/15

Implementation Plan				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.	<p>None currently but requested to leave on 7.01 plan as need arises.</p> <p>1B. Develop a Data Share Agreement for the Suquamish Tribe to access ACES for the purpose of comparing Basic Food benefits cases against households receiving Commodities.</p>	Clear and identified role of Tribal Representatives and DSHS through formal agreements	<p>To be identified as need arises.</p> <p>1B. Target date is March 1, 2015 for initiating data share agreement request process.</p> <p>1B. Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p>	1B. Sandy Jsames, CSD HQ, is working directly with Sharon Henson to resolve access issue.
2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.	<p>2A. Meet as needed, and at least annually, to discuss relevant issues on topics to include but not limited to:</p> <ul style="list-style-type: none"> • WorkFlrst/TANF • ABD/MCS • TFA • Medicaid • Basic Food • Child Care • Impacts of Suquamish tribal benefits program changes or potential changes on tribal members' DSHS benefits 	<p>A current and accurate 7.01 plan is in place and being used in partnership.</p> <p>Enhanced communication and effective problem resolution.</p> <p>Enhanced coordination of services and provision of consistent, relevant,</p>	<p>2A. Target Date: on-going</p> <p>Lead Staff:</p> <p><i>Kendrick Stewart, Regional Administrator Region 3 CSD</i></p> <p><i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p><i>Margaret Swigert, CSOA Bremerton CSO</i></p>	As requested by Sharon Henson, 7.01 meeting and plan reviewed held on 1/22/15 at the Bremerton CSO.

	<p>2C. Suquamish Tribe will continue to invite CSD staff to participate in cultural and outreach events for Suquamish Tribal members such as the Women's Health Fair, All Health Fair, and Elder's Luncheon.</p> <p>2D. Bremerton CSO will continue to provide a WorkFirst Program Specialist on site monthly at the Suquamish Tribe office to discuss and do case management coordination for mutual clients.</p>	<p>current information about DSHS programs to Suquamish staff and community members.</p>	<p><i>Sharon Henson, Director of Human Services, Suquamish Tribe</i></p> <p><i>Brenda Francis-Thomas, Office of Indian Policy (OIP), DSHS</i></p> <p>2C & D Target Date: ongoing</p> <p>Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p><i>Margaret Swigert, CSOA Bremerton CSO</i></p> <p><i>Sharon Henson, Director of Human Services, Suquamish Tribe</i></p>	<p>2C. Bremerton CSO staff will participate in the Elders Luncheon and Health Fairs at Suquamish. Tribal Human Services staff will notify CSO Tribal Liaison of the dates.</p> <p>2D. Current Bremerton CSO WFPS assigned to Suquamish Tribal WF cases is Tim Burks.</p>
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<p>3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.</p>	<p>3A. Bremerton CSO will continue to provide an outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information.</p> <p>3C. CSD will arrange Mobile CSO services in Suquamish community as requested by the Suquamish Tribe and the Mobile CSO schedule allows.</p> <p>3D. CSD will continue to provide access to CCSP, and on-going case changes through the Statewide CSC at 1-877-501-2233 and on-line at https://www.washingtonconnection.org/</p>	<p>Enhanced access to services and programs for members and families in the Suquamish Tribe community.</p>	<p>3A Target Date: On going Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p><i>Margaret Swigert, CSOA Bremerton CSO</i></p> <p><i>Sharon Henson, Director of Human Services, Suquamish Tribe</i></p> <p>3C Target Date-as needed Lead Staff: Josheina Mednoza, Administrator, Mobile CSO, DSHS</p> <p>3D Lead Staff: <i>Ron Thomas, South Sound Customer Service Contact Center (SS CSCC) Administrator and Londi Colton, Financial Service Specialist 5 (FSS5) Child Care Subsidy Program Supervisor</i></p>	<p>3 A. Current Bremerton CSO Financial Service Specialist 3 assigned as is the outstation worker at Suquamish is Trace' Taylor.</p>

**COMPLETED/
TABLED**

<p>1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.</p>	<p>1A. Update the Operational Agreement between the Bremerton CSO and the Suquamish Tribe, using the same format as the Adult Protective Services MOU as closely as possible.</p> <p>1B. Develop a Data Share Agreement for the Suquamish Tribe to access ACES for the purpose of comparing Basic Food benefits cases against households receiving Commodities.</p>		<p>1A. Target date is July 1, 2011.</p> <p>1B. Target date is April 15, 2011 for initiating data share agreement request process.</p> <ul style="list-style-type: none"> New Target Date: April 1, 2013 <p>1B. Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p><i>Mike Mowrey, Tribal Relations Manager CSD Tribal Relations</i></p>	<p>CSO/Suquamish Operational Agreement is from 2006. CSO continues to provide an FQHC staff person on site at the Port Madison Indian Reservation one day per week and monthly WorkFirst case management staffing meetings. The Suquamish Tribe attorney wants the new agreement to mirror the format used with HCS in the APS agreement. Steve will forward a copy of the agreement to CSD to review before beginning discussions. At 2/23/2012 7.01 meeting, Stephen Weaver indicated that was needed at this time and would ask to revisit in the future if felt is was needed.</p> <p>1B. 4/14/2011, Mike Mowrey and Stephen Weaver met and discussed the tribe's data share needs and to begin the process for completing a data share agreement.</p> <p>2/23/12, resubmitted request to CSD HQ to begin the process for completing a data share agreement (17-174) to allow ACES access to the Suquamish tribe. Mike Mowrey has confirmed (3/9/12) that he will contact Stephen Weaver.</p> <p>1/31/13, per Stephe Weaver, Mike Mowery has not contacted him. gloria will follow-up with Mike.</p> <p>2/1/13, gloria sent email to Mike and Mike responded that he will reconnect with Stephe.</p> <p>3/18/13, per Mike Mowry, Data Share Agreement is signed, final and will start effective 4/1/13.</p>
<p>2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>2B. DSHS will make training and technical assistance available to the Suquamish Tribe as needed in all program areas. Specific training and assistance to be provided in 2013:</p>		<p>2B. Target Date: through May 31, 2013</p> <p>Lead Staff: <i>Debbie Smith, Financial Policy Mgr</i></p>	<p>By 7/1/2011, Dan Owens, the new CSD Region 3 Administrator will visit the Suquamish Tribe offices for a tour.</p> <p>2B. gloria will follow-up with Debbie Smith, Region 3 Training, Quality and Policy Manager on the request for CSD Program Overview Training.</p> <p>Ron Thomas will follow-up on the request for CCSP overview training</p>

	<ul style="list-style-type: none"> • CSD Programs Overview Training • ACES Inquiry Training (once Tribe has ACES access) • Reserve slots and send notices of scheduled CSD staff training sessions for Suquamish Tribe staff. • Provide information on the changes in the CCSP to the Suquamish Tribe newsletter <p>2E. CSD and the Suquamish Tribe will jointly provide CSD staff training for staff in Region 3 and the CSC on Suquamish/CSD Operating Agreements and (when applicable) Data Share Agreements to facilitate staff-to-staff information sharing and case problem resolution.</p>		<p><i>Region 3 CSD</i></p> <p><i>Ron Thomas, CSCA</i> <i>CSD Customer Svc Ctr.</i></p> <p><i>Peggy Tonan, Dept of Human Service,</i> <i>Suquamish Tribe</i></p> <p>2E Target Date: July 2011</p>	<p>2E. This has been completed and will be re-introduced as needed.</p> <p>2C. Bremerton CSO staff regularly participates in the Elders Honoring and All Health Fairs at Suquamish.</p> <p>5/9/2012- did not attend</p> <p>9/20/2012-Elders Honoring</p> <p>10/1/2012- All Health Fair</p>
<p>3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.</p>	<p>3A. Bremerton CSO will continue to provide an outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information.</p> <p>3B. CSD Region 3 will assist the Suquamish Department of Human Services with completing the application to become a Washington Connections partner and getting the Washington Connections website icon loaded on kiosks in designated tribal offices and/or computer labs.</p> <p>3E. Suquamish Tribal Members eligible for Basic Food and medical assistance and living within the Port Gamble S'Klallam Basic Food/Medicaid pilot service area will have the option to be served by either Bremerton CSO or the PGST program.</p>		<p>3B. Target Date: June 30, 2011</p> <p>3E Target-Lead Staff: <i>Mike Mowrey, Pgm Mgr.</i> <i>CSD HQ</i></p>	<p>The FQHC outstation worker at the Suquamish office is retiring 4/30/11. Suquamish Tribe staff will participate in the selection process for future outstation staff.</p>

<p>4. CSD will provide data on Tribal members receiving Medicaid program types.</p>	<p>CSD will provide as requested</p>		<p>4. Target date is 6/30/13</p> <p>Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison and Kim Shidell, Region 3 CSD Performance Manager</i></p>	<p>2/6/13-Margaret emailed Kim Shidell asking her to call Stephe concerning the data request. On 2/6, Kim called Stephe and left message. On 2/11, Margaret emailed Stephe with Kim's contact information. On 4/8/13, Margaret sent another email to Stephe with Kim's contact information.</p>
<p>4. CSD will provide data on Tribal members receiving cash and Medicaid.</p>	<p>CSD will provide annually</p>		<p>4. Target date is April 1, 2012</p> <p>Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p>	<p>Completed-Data was emailed to Stephen Weaver on 3/10/12</p>

Policy 7.01 Implementation Plan
South Puget Intertribal Planning Agency(SPIPA)
CSO: Shelton CSO
Fiscal Year Timeframe: July 1, 2013 to June 30, 2014

Implementation Plan

Progress Report

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
Provide information regarding our services to SPIPA Representatives	Ensure communication with the SPIPA staff for information sharing, joint planning, and problem solving.	Complete meeting with SPIPA staff to discuss 7.01 plan	-Karen Klinger, Aberdeen CSOA Aberdeen 360/533-9777 Shelton 360/432-2011 -John O'Lague, Shelton Branch Office Administrator(BOA) 360/432-2023 <u>olaguid@dshs.wa.g</u> <u>ov</u> •gloria Marshall Perez, Deputy Regional Administrator 360/725-4814	Working on connecting with Bill Smith - Executive Director and/or Whitney Jones-Deputy Executive Director to schedule meeting to complete 7.01. Attempted telephone call the week of February 3 rd and left message to call back to try to arrange dates when SPIPA representatives are available.

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Draft – We have been unsuccessful in our attempts to schedule a meeting to discuss updating the 7.01 Plan. We will continue our efforts to schedule a meeting(s) and will submit the updated 7.01 Plan when this process has been completed.

**Policy 7.01 Plan
2014-15 Annual Plan and Progress Report
Spokane Native Health Clinic
and
Region 1 Community Services Division, Spokane Maple CSO
March 19, 2014**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Work with the NATIVE Project and NATIVE Health Clinic in Spokane to review any progress and issues as they relate to Urban Native Americans.	Continue the FQHC outstation agreement to promote higher utilization of health services to Native Americans.	Identify and develop a plan to resolve issues cooperatively.	Carol Lee, Region 1 Regional Administrator leeca@dshs.wa.gov 509-227-2868 Susan McMinimy CSO Administrator, Spokane Maple CSO weltosj@dshs.wa.gov 509-227-2444 Tribal Representatives	The Spokane Maple Office continues to provide a near full-time FQHC presence at the NATIVE Health Clinic in Spokane. FQHC staffing levels have decreased and full time presence at the Native Health Clinic continues to be challenging. Region 1 Administrator has committed to continue to staffing as funding allows.

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and
Region 1 Community Services Division, Spokane Maple CSO
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Work together to maintain open communication with Native Health Clinic to identify issues/gaps in service; recognize needs of Native American clients and communities; and, determine whether the current programs and policies meet these needs.	Describe efforts to facilitate positive working relationships to define needs. Make use of surveys and research completed by tribal staff to make program enhancements, where possible, to improve services to Native American clients.	Identify and develop a plan to resolve issues cooperatively	Carol Lee, Susan McMinimy Tribal Representatives	Discussions occur periodically so that Spokane Native Project can convey needs and concerns regarding program services. It is important that the out-stationed financial worker has the appropriate level of skills and abilities to interact well with staff and clients of Spokane Native Clinic. DSHS strives to meet this need as well as being responsive to queries from the tribal representatives.
	Discuss and document outstanding issues/gaps in service	Attach meeting minutes, correspondence,	Carol Lee Susan McMinimy Tribal Representatives	March 13, 2013 meeting with CSD Region 1 at the Native Health Center included an overview of upcoming potential changes

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Spokane Native Health Clinic
and
Region 1 Community Services Division, Spokane Maple CSO
March 19, 2014**

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	at meetings with Tribes and Urban Native American organizations.	reports, and other documentation.		<p>around Healthcare Reform and legislative decisions regarding ABD/MCS programs and the need to have further dialogue regarding other potential changes and their effect on the Native American population.</p> <p>The following action items were completed on the March 21, 2013 meeting at the NATIVE Health Project's site.</p> <ul style="list-style-type: none">▪ Installed a kiosk and complete paperwork for Washington Connections Partnership.▪ Provided information for Children's Health Insurance Program Reauthorization Act (CHIPRA) Grant

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and
Region 1 Community Services Division, Spokane Maple CSO
March 19, 2014**

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				<p>and answer any questions.</p> <ul style="list-style-type: none">▪ Provided a presentation on the Washington Connections Website to NATIVE Health project staff.▪ Provided information on the Request for Proposal for the In-Person Assistor (Navigator) for the implementation of the Health Benefit Exchange. <p>Meetings to address issues and/or share information are held, as requested.</p>

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and
Region 1 Community Services Division, Spokane Maple CSO
March 19, 2014**

Implementation Plan				Progress Report															
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update															
Provide pertinent statistics on Native American community and participant populations, numbers of Native American participants served, and other relevant data.	Work closely to provide accurate information in a timely manner Complete an 'ad-hoc' request to Headquarters staff that will allow us to identify Tribal members receiving financial assistance under specific program types including medical.	Assist Tribes and NAIOS in developing plans and support grant applications as well as other program enhancements they identify.	Carol Lee Susan McMinimy Tribal Representatives	CSOs continue information-sharing with tribes on clients that are shared by both programs. Number of Spokane Tribal Families receiving benefits through the CSOs: Statewide Totals: September 2013 (2012): <table border="1"><thead><tr><th>Program</th><th>September 2013</th><th>September 2012</th></tr></thead><tbody><tr><td>Basic Food</td><td></td><td></td></tr><tr><td>Medical</td><td></td><td></td></tr><tr><td>TANF</td><td></td><td></td></tr><tr><td>ABD/MCS</td><td></td><td></td></tr></tbody></table> <p>Note: Awaiting data from HQ Data Research. Will update and re-submit.</p>	Program	September 2013	September 2012	Basic Food			Medical			TANF			ABD/MCS		
Program	September 2013	September 2012																	
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**Policy 7.01 Plan
2014-15 Annual Plan and Progress Report
Spokane Native Health Clinic
and
Region 1 Community Services Division, Spokane Maple CSO
March 19, 2014**

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a diverse workforce.	Region 1 and Spokane Native Health will work together to develop recruitment efforts for staff	Document local recruitment and discussions with Tribes of recruitment efforts	Carol Lee Susan McMinimy Tribal Representatives	During 2012 and early 2013, CSD Region 1 has had several meetings with the Spokane Tribe, Toni Lodge, Director of the Spokane Tribal Health Center to discuss the challenges regarding keeping the FSS position filled at the health center. Strategies have been discussed to continue to try to recruit and hire a Native American when filling positions which might be out stationed at federally-funded FQHC sites.

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	Training will be provided by Tribes and Region 1 CSD to staff of each organization to improve understanding of career opportunities and how each system works	Document training plans and opportunities provided	Carol Lee Susan McMinimy Tribal Representatives	As part of the discussions regarding the Native Health Center, information has been shared regarding job qualifications, salary, and how to assist interested applications with navigating the NeoGov/Careers process. The health center will be notified with openings are posted so they can encourage potential applicants. If multiple candidates are interviewed, health center staff will be invited to participate on an interview panel.

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Train Region 1 CSD staff on major principles of Federal Indian Law.	Ensure Region 1 CSD staff has access to the training provided by the Governor’s office, DSHS, and other Region 1 CSD resources.	Build a strong understanding both of the principles of Federal Indian Law and government-to-government relationships.	Carol Lee Susan McMinimy Tribal Representatives	Increased levels of hiring since Summer 2013 have created a requirement for government-to-government training for new staff. Refresher training will also be offered to seasoned staff. Goal will be to complete these training sessions by August 2014
Promote and communicate training opportunities with Spokane Native Health Center	Monitor and identify all training sessions, identify available training slots, and invite participation by tribal staff	Contribute to training opportunities for staff	Carol Lee Susan McMinimy Tribal Representatives	Although this has occurred in the past, this new goal/objective is for a continued effort to ensure maximum participation in training opportunities. Examples include trainings in LEAN, CPR/First Aid, team-building, etc.

**Policy 7.01 Plan and Progress Report
Region 3 Community Services Division**

RAIO: STOWW

Fiscal Year Timeframe: July 1, 2013 to June 30, 2014

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Initiate contact with Recognized American Indian Organization (RAIO) Small Tribes Organization of Western Washington (STOWW).	Formal letter signed by Tacoma DCS District Manager Rena Hect and CSD Region 3 Administrator Kendrick Stewart was sent to Gary Hatch, STOWW Chair and IPAC delegate, on 02/27/2014 inviting STOWW to participate in a 7.01 meeting with DCS and CSD.	Determine if STOWW perceives a need by their membership for DCS/CSD outreach/services and potential for creating a 7.01 Plan.	<p>State: Rena Hect, DCS District Manager.</p> <p>Kendrick Stewart, CSD Region 3 Regional Administrator</p> <p>gloria Marshall-Perez, Region 3 Deputy Regional Administrator 360-725-4814 gloria.marshall-perez@dshs.wa.gov</p> <p>Charlene Greer, DCS Tribal Liaison Supervisor</p> <p>RAIO: Gary Hatch, Chair STOWW</p>	<p>DCS/CSD is willing to provide STOWW with outreach/services should STOWW be interested. Yearly contact with STOWW will be made to see if they would like to discuss developing a working relationship to improve services, provide resources, and positively impact the economic lives of STOWW's membership and our shared clients.</p> <p>Should STOWW accept DCS/CSD invitation to meet, we will be ready to work out a plan with them.</p>