

ASSURANCES & CERTIFICATIONS

South Puget Intertribal Planning Agency & State of Washington, Department of Social & Health Services

Indian Nation Program Agreement  
Data Share Agreement ACES & SEMS Web #1462-1143

1. All TANF program employees or contracted staff members comply with the data security provisions of the Data Share Agreement (DSA).
2. SPIPA has policies in place to ensure confidentiality of ACES and SEMS (including, but not limited to Employment Security Department) data.
3. SEMS Access: All Child Support & TANF program employees or contracted staff members with access to SEMS (including, but not limited to ESD) records and information, whether direct or indirect, have annually signed the DSHS Form 9-989 (Confidentiality Statement – Tribal Employee) (Exhibit D), with a copy kept on file by SPIPA. Staff with direct access must also annually electronically acknowledge this agreement.
4. ACES Access: All Child Support & TANF program employees or contracted staff members with access to DSHS and/or ESD records & information, whether direct or indirect, have annually reviewed and signed the Washington State Department of Social and Health Services, Notice of Nondisclosure form (Exhibit C) with a copy kept on file by SPIPA.
5. Fobs: Each of the Fobs provided by DSHS to SPIPA are assigned to only one (1) individual and access and use of the fobs are not shared between program employees or contracted staff.

TANF Program

- Please identify the four (4) fob users and the Serial Number of the fob assigned to these individuals:

- |                           |   |
|---------------------------|---|
| 1. <u>Bryan Blackburn</u> | Assigned FOB Serial #: # <u>403613755</u> |
| 2. <u>DeeAnn Harris</u>   | Assigned FOB Serial #: # <u>152327847</u> |
| 3. <u>Reba VanBrunt</u>   | Assigned FOB Serial #: # <u>403613699</u> |
| 4. _____                  | Assigned FOB Serial #: # _____            |

Please check the below box

By checking this box, I agree as SPIPA's Security Monitor for the TANF Program, that SPIPA is in compliance with the certification contained herein.

Whitney Jones  
Security Monitor (print name)

Whitney Jones \_\_\_\_\_ 1/22/18  
Security Monitor (signature) Date