

Updated: March 29, 2019

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2019 to June 30, 2020

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Bremerton CSO

Tribe(s)/RAIO(s): Suquamish Tribe

| | Yes | No |
|-----------------------|-----|----|
| Met with Tribe? | | X |
| Tribe provided input? | | X |
| Tribal approval? | | X |

Implementation Plan

Progress Report

(1) Goals/Objectives

(2) Activities

(3) Expected Outcome

(4) Lead Staff and Target Date

(5) Status Update Since the Last 7.01 Meeting

1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.

A. The Community Services Division (CSD) will provide annual (or as needed) statistics on Suquamish tribal members receiving assistance through its programs.

Tribe will be better informed about the number of members receiving state benefits through CSO's.

Target Date:
Annually and as requested

Lead Staff:
Gina Lindal
Ka-el Williams

Number of Suquamish Tribal families receiving benefits through the Bremerton Community Service Office (CSO):

December 13, 2018

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|----------------|-----|
| SNAP | 115 |
| Medical | 27 |
| TANF | 34 |
| ABD/HEN | 3 |

Number of Suquamish Tribal families residing in zip code 98392 receiving benefits through the Bremerton Community Service Office (CSO):

December 13, 2018

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|----------------|----|
| SNAP | 36 |
| Medical | 12 |
| TANF | 11 |
| ABD/HEN | 0 |
| WCCC | 13 |

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| | | | | *The above numbers may not be complete due to self-declaration and coding errors. |
| 2. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes. | A. Continue implementation of the working agreement between the Bremerton CSO and Suquamish Tribe, which states that the CSO will provide a Financial Service Specialist staff person on-site at the Suquamish Tribe one day per week. | Clear and identified roles of Tribal Representatives and DSHS through formal agreements. | Target Date: January 1, 2020 for the working agreement to reviewed and signed by both parties. Lead Staff: Martin Bohl Gina Lindal Ka-el Williams | The current working agreement between the Bremerton CSO and Suquamish Tribe covers the time period 4/10/17 through 3/10/20. Natasha Pacis accepted a new position in the Bremerton CSO. Joe Maxey is the new outstation worker at Suquamish. Martin Bohl, CSD Tribal Relations Administrator, will facilitate the BVS Data Share Agreement process with the Suquamish Tribe (Ka-el Williams). |
| | B. Bremerton will provide a WorkFirst Program Specialist on-site at the Suquamish Tribe <ul style="list-style-type: none"> Frequency will be determined by mutual agreement. | Enhanced access to WorkFirst program services for members and families in the Suquamish Tribe Community. | Target Date: Monthly Lead Staff: Gina Lindal Ka-el Williams | Gary Fryer, WF Supervisor, is on-site at the Suquamish Tribe every other month and by telephone every other month to discuss and do case management coordination for mutual clients. In recent months, meetings have not occurred, due to lack of TANF cases. If the need should arise, the Bremerton CSO will provide a WorkFirst Program Specialist |

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| | | | | onsite at the Suquamish Tribe monthly. |
| 3. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving. | A. Meet as needed, and at least annually, to discuss relevant issues on topics related to services offered by DSHS/CSD. | Enhanced Communications, effective problem resolution, and improved service delivery to Tribal Members. | Target Date: Annually and as needed Lead Staff: Ka-el Williams Gina Lindal | 7.01 Meeting has not yet been scheduled for 2019. Last year's meeting was held on 3/9/2018 at the Suquamish Tribe. The new Comprehensive Services Center is up and running. DSHS has a person outstationed at this site every Friday from 7:30am to 4:30pm. |
| | B. Statewide Customer Service Contact Center (CSCC) will share updates and direct contact information with the tribe. | Enhanced communications of state call center information to Tribal Members. | Target Date: Annually and as needed Lead Staff: Ka-el Williams Kristen Charlet Heather Dodge | As of 7/1/19, all childcare services will be provided through the Dept. of Children, Youth, & Families (DCYF) instead of DSHS. The program and staffing will remain the same, but will operate under a different administration. |

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| | <p>C. CSD will provide training for Tribal staff on Basic Food Employment & Training (BFET) program services as requested</p> | <p>Increased understanding of the BFET program and access to BFET services.</p> | <p>Target Date: Within 90 days (June 2018)</p> <p>Lead Staff: Jacinda Lawrence David Skaar</p> | <p>Information and training on BFET services available upon request.</p> |
| | <p>C. CSD will arrange Mobile CSO services in Suquamish community as requested by the Suquamish Tribe and the Mobile CSO schedule allows.</p> <p>The Mobile CSO is also available to the tribe should there be a emergency/disaster in order to facilitate food assistance or benefit processing for tribal members.</p> | <p>Enhance access to services and programs for members and families in the Suquamish Tribe Community.</p> | <p>Target Date: As needed</p> <p>Lead Staff: Josie Mendoza Ka-el Williams</p> | <p>To schedule the Mobile CSO, e-mail CSDMobileCSOW@dshs.wa.gov</p> |
| | <p>D. Suquamish Tribe will continue to invite CSD staff to participate in cultural and outreach events for Suquamish Tribal members such as the Women's' Health Fair and All Health Fair.</p> | <p>Enhance partnership between the Bremerton CSO and Suquamish Tribe.</p> | <p>Target Date: Annually or as available</p> <p>Lead Staff: Gina Lindal Ka-el Williams</p> | |

Completed or Tabled Items

| Goal/Activity/Outcome | Date | Item Description |
|---------------------------|-------------------|--|
| Goal 3, Activity Complete | June 2017 | Sharon Henson agreed to ask her Communications Specialist to add gloria Marshall-Perez and Brenda Francis-Thomas to the tribe's electronic distribution list to receive news releases. |
| Goal 2, Activity Complete | April 10, 2017 | The Region 3 Contracts Manager and Suquamish Tribe signed the Federally Qualified Heath Center (FQHC) Working Agreement between the Suquamish Tribe dba Suquamish Human Service Center and DSHS Economic Services Administration, Region #3, Community Services Division (CSD) Bremerton Community Service Office (CSO) in 4/2017. This working agreement covers the time period 4/10/17 through 3/10/20 |
| Goal 3, Activity Complete | November 7, 2016 | <p>11/7/16- Meeting at the Suquamish Tribe to discuss Suquamish concerns regarding eligibility for Tribal Child Welfare cases. Clarification was provided at the meeting regarding basic eligibility. Two specific eligibility questions needed more research before they could be answered. CSOA agreed to research and email everyone present at the meeting.</p> <p>11/7/2016 – CSOA sent email with answers to specific eligibility questions.</p> |
| Goal 3, Activity Complete | 2016 | Trace' Taylor (previous outstation worker) attended the Suquamish Human Services Picnic on 8/18/16 and the Suquamish Tribe Health Fair on 10/13/16. |
| Goal 3, Activity Complete | December 14, 2016 | Jarret McGill (Region 3) presented Washington Connection information to Suquamish staff |
| Goal 2, Activity Complete | May 19, 2016 | Meeting scheduled between Suquamish Legal Department and Bremerton CSOA to discuss concerns regarding how distribution income is counted for DSHS programs. Follow-up email sent to Suquamish Legal Department letting them know distribution income will not be counted as income at this time. Agreed that Suquamish Legal will notify CSOA in writing of any changes in distribution income amounts or sources |

| Goal/Activity/Outcome | Date | Item Description |
|------------------------------|----------------|---|
| Goal 3, Activity Complete | March 16, 2016 | Sharon Henson originally asked about the possibility of sending CSO Tribal Liaison to Suquamish twice per week but then followed up asking to leave the frequency at once per week. |
| Goal 1, Activity Complete | March 2015 | Sharon Henson received the ACES access she needed. |
| Goal 2, Activity Complete | May 2013 | CSD Program Overview and Childcare Subsidy Program training given to Suquamish staff. |
| Goal 1, Activity Complete | March 2013 | Finalized Data Share Agreement that allows Suquamish staff to access ACES for the purpose of comparing Basic Food cases against households receiving Commodities |
| Goal 2, Activity Complete | 2012 | Bremerton CSO Tribal Liaison participates in Elders Honoring and Heath Fairs at Suquamish. |
| Goal 4, Activity Complete | March 10, 2012 | Data on Suquamish Tribal Members receiving cash and medical emailed to Stephe Weaver |
| Goal 2, Activity Complete | June 2011 | Dan Owens (CSD Region 3 Administrator) visited Suquamish for a tour |
| Goal 3, Activity Complete | May 2011 | Suquamish participated in the selection of the new Tribal Outstation Worker |

Contact Information

| DSHS Contacts | Tribal Contacts |
|---|---|
| <p>Eddie Rodriguez Regional Administrator rodriem@dshs.wa.gov 360-701-4447</p> | <p>Ka-el Williams Director of Human Services kwilliams@Suquamish.nsn.us 360-394-8474</p> |
| <p>Gina Lindal, CSO Administrator gallagl@dshs.wa.gov 360-473-2202</p> | <p>Dr. Kathy Kinsey Social Worker Supervisor/Community Health Nurse kinsey@suquamish.nsn.us 360-598-3311</p> |
| <p>Brenda Francis-Thomas Regional Manager, Office of Indian Policy, francBD@dshs.wa.gov 360-584-3338</p> | <p>Jacinda Lawrence Case Manager jacindalawrence@suquamish.nsn.us 360-394-8412</p> |
| <p>Kristen Charlet Contact Center Community Relations Manager charlka@dshs.wa.gov 509-834-0112</p> | |
| <p>Heather Dodge Childcare Supervisor dodgehr@dshs.wa.gov 360-473-2817</p> | |
| <p>Gary Fryer WorkFirst Supervisor, Bremerton CSO fryergt@dshs.wa.gov 360-473-2218</p> | |

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| Joe Maxey Financial Service Specialist, Bremerton CSO maxeyjc@dshs.wa.gov 360-473-2249 | |
| Josie Mendoza Mobile CSO Administrator mendozj@dshs.wa.gov 509-734-4117 | |
| David Skaar Basic Food and Employment Training Supervisor skaardw@dshs.wa.gov 206-406-6862 | |
| Martin Bohl Tribal TANF Administrator bohlmc@dshs.wa.gov 360-725-4656 | |