

| Updated: January 24, 2019 | | Policy 7.01 Plan and Progress Report | | | | | | | | | | |
|---|---|---|---|---|------|-----|---------|----|------|---|---------|---|
| <input type="checkbox"/> Draft Plan <input checked="" type="checkbox"/> Final Plan | | Timeframe: July 1, 2019 to June 30, 2020 Administration/Division: ESA/CSD (DSHS) Region/Office: Region 3/Aberdeen CSO Tribe(s)/RAIO(s): Quinault Tribe | | | | | | | | | | |
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| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Lead Staff and Target Date | (5) Status Update Since Last 7.01 Meeting | | | | | | | | |
| 1. Prepare and disseminate pertinent statistics and other relevant data about Quinault Indian Nation and Tribal members' participation in Public Assistance programs. | <p>Aberdeen Community Services Office (CSO) will provide information and data on an as needed basis via CSD Headquarters ad-hoc reports to the Quinault Nation regarding Tribal members receiving assistance and services under requested program types.</p> <ul style="list-style-type: none"> Beginning March 1st, 2019 the DSHS Tribal Liaison will provide the tribe with monthly data identifying Tribal members who have applied for State assistance. | Clear and accurate knowledge of the number of Tribal members receiving benefits and services. | <p>Target date: Monthly</p> <p>Melanie Knudsen-Leahy, Community Service Office Administrator (CSOA); Mary Papp, QIN TANF Manager;</p> <p>Latosha Underwood, Quinault Secretary;</p> <p>Dawneen Delacruz, 5th Council Woman;</p> <p>Aliza Brown, Quinault Health & Wellness Director</p> <p>Debbie Martin, Quinault Indian Nation Director</p> | <p>Number of Quinault Tribal families residing in Grays Harbor, Jefferson, and Clallam Counties who receive benefits:</p> <p>July 2018</p> <table border="1"> <tr> <td>SNAP</td> <td>319</td> </tr> <tr> <td>Medical</td> <td>63</td> </tr> <tr> <td>TANF</td> <td>2</td> </tr> <tr> <td>ABD/HEN</td> <td>4</td> </tr> </table> <p>*The above numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</p> <p>At the 7.01 Meeting on 1/24/19 Tribal representatives requested data be shared monthly with them for families residing in Grays Harbor, Jefferson & Clallam counties who have self identified as tribal members and who are receiving benefits.</p> | SNAP | 319 | Medical | 63 | TANF | 2 | ABD/HEN | 4 |
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| 2. Ensure communication with tribal governments, landless tribes, and off reservation America Indian organizations for information sharing, consultation, joint planning and problem solving. | A. Sharing of local Tribal activities and events. | Increase the understanding of Tribal traditions, events and activities. | Target date: Monthly Melanie Knudsen-Leahy, CSOA | The Quinault Indian Nation Newsletter the "Nugguam" is received each month and shared with all the CSO staff. |
| | B. Engagement with staff from the Forks CSO, including sharing of local information as well as participation in Tribal/CSO related trainings and meetings. <ul style="list-style-type: none"> A Meet & Greet for introductions and information sharing will be scheduled between Tribal staff and Forks CSO. | Increased collaboration with the Community Service Offices serving the Quinault Tribe. | Target date: March 2019 Mary Papp, QIN TANF Manager; Meredith Parker, FSS5 Forks CSO; Melanie Knudsen-Leahy, CSOA | Aberdeen CSO Administrator has initiated communication with Mary Papp, Meredith Parker, and Jim Weatherly to facilitate the in-person Meet & Greet. Meeting tabled until March 2019 to accommodate Forks CSO staff. |

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| | <p>C. Statewide Customer Service Contact Center (CSCC) will share updates and direct contact information as changes occur or as requested.</p> <p>The Customer Service Contact Center (CSCC) will share updates as it relates to the Childcare program to Tribal staff.</p> | <p>Easier access and fewer gaps for QIN TANF parents accessing Working Connections Childcare;</p> <p>Increase in Tribal participation.</p> | <p>Target date: Monthly</p> <p>Ron Thomas, Customer Service Contact Center Administrator; Londi Colton, FSS3 CSCC;</p> <p>Aliza Brown, Quinault Health & Wellness Director;</p> <p>Mary Papp, QINTANF Manager</p> | <p>Information shared at 7.01 meeting regarding childcare program moving to DCYF effective 7/1/19.</p> | | | | | | | | | | | | | | | | | |
| | <p>D. Increase access to services for Tribal members by scheduling the Mobile Community Services Office to be available for events, fairs, and during emergency situations.</p> | <p>Improve participation in the DSHS programs by providing broader community outreach. Increase access for Tribal members.</p> | <p>Target date: Annually</p> <p>Melanie Knudsen-Leahy, CSOA;</p> <p>Josie Mendoza, Mobile CSO Administrator;</p> | <p>CSO Administrator is coordinating with Aliza Brown to get dates for health fairs scheduled in 2019. Once dates are received, a request will be sent to the Mobile CSO to see if they can attend.</p> | | | | | | | | | | | | | | | | | |

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| | | | Mary Papp, QINTANF Manager; Aliza Brown, Quinault Health & Wellness Director | | | | | | | | | | | | | | | | | |
| | E. Assist with activation of ACES access for Kierstin Pope, which will include initial access training, ongoing training with any program changes, and access to an ACES manual in order to be able to more efficiently assist Tribal members who are receiving Tribal TANF. | Easier access of services and benefits for Quinault Nation members. | Target Date: March 2019 gloria Marshall-Perez, Deputy Regional Administrator; Mary Papp, QIN TANF Manager | ACES access has been approved for 3 tribal representatives. Email to Kierstin Pope and Mary Papp on 2/5/19 sharing contact information for IT assistance to get Kierstin's access active. | | | | | | | | | | | | | | | | |
| | F. CSD BFET will participate in Tribal resource events as requested and CSD BFET specialists are available to | Increase Tribal members' awareness of and participation in BFET services by increasing the | Target date: May 2019 David Skaar, | At the 1/24/19 7.01 meeting, Tribal representatives asked that all BFET items be tabled until May 2019. | | | | | | | | | | | | | | | | |

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| | provide training for Tribal staff on BFET Program services and accessibility as requested. | understanding and access to BFET services. | BFET Operations Supervisor | |
| | G. DSHS will coordinate initial and ongoing training for Washington Connections (WACONN) and assist the Tribe in updating their list of Assisters, accesses, and equipment if possible. | Increased understanding of CSD programs and ability to assist Tribal members in applying for benefits and service. | Target Date: Annual Elijah Moon, WACONN Program Consultant; Kierstin Pope, QIN TANF Lead Caseworker; Jennifer Bryan, QIN TANF Lead Caseworker | At the 1/24/19 7.01 meeting, contact information was shared for the new WACONN Program Consultant Elijah Moon. As of 2/5/19 Elijah's phone number is 253-722-4867. |
| | H. DSHS will develop a communication mechanism to share program and policy | To coordinate appropriate service delivery, case | Target Date: Monthly | Policy changes are shared with tribal entities as they occur. |

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| | changes with all tribal entities on a timely basis. | management and appropriate referrals. | Melanie Knudsen-Leahy, CSOA; Mary Papp, QIN TANF Manager | |
| | I. Maintain a Tribal FSS/Liaison outstation position to provide on-site services at the QIN TANF and medical clinic in Taholah, Hoquiam and Queets. | Streamline access of services and benefits for Quinault Nation members. Outreach to ease the access of services, and be a resource to the staff and maintain and develop a collaborative relationship to ensure Tribal member's needs are met. | Target Date: Ongoing, with annual review Melanie Leahy, CSOA; Mary Papp, QIN TANF Manager; Aliza Brown, Quinault Health & Wellness Director; Melinda Helberg, FSS/Tribal Liaison | Melinda began providing onsite services with the Tribe, effective 1/7/19. Service sites include Hoquiam, Taholah and Queets. Tribe has requested a 2 nd day per month in Queets. CSO Administrator will follow up with Mary Papp and Aliza Brown to modify the current coverage schedule. Tribe has asked for EBT card issuance at the Tribal outstation sites. This is possible and logistics are being worked out. Anticipated start date for EBT |

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| | | | | services in Taholah, Hoquiam and Queets is 3/19. | | | | | | | | | | | | | | | | |
| 3. Work with the Tribe to determine the need for, negotiate and/or implement local Tribal/State agreements, protocols, MOU's, contracts, or processes. | A. QIN TANF – Tribal TANF Operational Agreement (TTOA) will be updated/renewed. | To further strengthen the government to government working relationship between the Quinault Indian Nation and the Aberdeen Community Services Office and Region 3 Community Services Division. | Target date: 4/1/19 Melanie Knudsen-Leahy, CSOA; gloria Marshall- Perez, Deputy Regional Administrator; Mary Papp – QIN TANF Manager | TTOA expires 3/31/19. CSOA Administator will coordinate with Mary Papp to schedule a review of the current TTOA. | | | | | | | | | | | | | | | | |

Contact Information

| DSHS Contacts | Tribal Contacts |
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| <p>Melanie Knudsen- Leahy Community Services Office Administrator Melanie.Knudsen-Leahy@dshs.wa.gov 360-533-9777</p> | <p>Mary Papp QINTANF Manager mpapp@quinault.org 360-276-8211</p> |
| <p>gloria Marshall –Perez Deputy Regional Administrator gloria.marshall-perez@dshs.wa.gov 360-725-4814</p> | <p>Dawneen Delacruz Quinault 5th Council Woman ddelacruz@quinault.org 360-276-8211</p> |
| <p>Eddie Rodriguez Interim Regional Administrator eddie.rodriguez@dshs.wa.gov 360-701-4447</p> | <p>Aliza Brown Quinault Health & Wellness Director abrown@quinault.org 360-276-8211</p> |
| <p>Ron Thomas Customer Service Contact Center Administrator Ronald.thomas@dshs.wa.gov 360-584-3150</p> | <p>Debbie Martin Quinault Indian Nation Director dmartin@quinault.org 360-276-8211 ext 205</p> |
| <p>Josie Mendoza, Mobile CSO Administrator CSDMobileCSOW@dshs.wa.gov 360-878-0459</p> | <p>Latosha Underwood Quinault Secretary lunderwood@quinault.org 360-276-8211</p> |

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| <p>Dave Skaar Basic Food Employment & Training (BFET) Operations Supervisor David.Skaar@dshs.wa.gov 206-406-6862</p> | <p>Gina James Quinault Child Support Program Manager & 1st Council Woman gjames@quinault.org 360-276-8211</p> |
| <p>Melinda Helberg FSS/ Tribal Liaison Melinda.Helberg@dshs.wa.gov 360-533-9756</p> | |
| <p>Marie Natrall Office of Indian Policy, Regional Manager Marie.Natrall@dshs.wa.gov 360-480-9052</p> | |
| <p>Meredith Parker WorkFirst Supervisor Forks Branch Office parkem@dshs.wa.gov 360-485-8112</p> | |