

Updated: January 2, 2019

**Policy 7.01 Plan and Progress Report**

Draft Plan

**Timeframe: July 1, 2019 to June 30, 2020**

Final Plan

**Administration/Division:** ESA/CSD (DSHS) **Region/Office:** Region 3/Chehalis CSO

**Tribe(s)/RAIO(s):** Chehalis Tribe

	Yes	No
Met with Tribe?	X	
Tribe provided input?	X	
Tribal approval?	X	

**Implementation Plan**

**Progress Report**

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting																
1. Prepare and disseminate pertinent statistics on the Confederated Tribes of the Chehalis tribal memers who apply for an access CSD services.	A. The Community Services Division (CSD) will provide annual statistics on Chehalis tribal members receiving assistance through DSHS programs.	Tribe will be informed about their member's utilization of CSD services.	<p><u>Chehalis Tribe</u> Jose Caywood Director of Social Services</p> <p><u>Region 3 CSD</u> Yvonne Rivera Community Service Office Administrator (CSOA)</p> <p><u>Target Date</u> Annually</p>	<p>Number of Chehalis tribal households receiving benefits through Chehalis Community Service Offices (CSO's):</p> <p>July 2018</p> <table border="1"> <tr><td><b>SNAP</b></td><td>5</td></tr> <tr><td><b>Medical</b></td><td>1</td></tr> <tr><td><b>TANF</b></td><td>2</td></tr> <tr><td><b>ABD/HEN</b></td><td>0</td></tr> </table> <p>Total Statewide (all CSO's):</p> <p>July 2018</p> <table border="1"> <tr><td><b>SNAP</b></td><td>61</td></tr> <tr><td><b>Medical</b></td><td>19</td></tr> <tr><td><b>TANF</b></td><td>12</td></tr> <tr><td><b>ABD/HEN</b></td><td>0</td></tr> </table> <p>*The above numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</p>	<b>SNAP</b>	5	<b>Medical</b>	1	<b>TANF</b>	2	<b>ABD/HEN</b>	0	<b>SNAP</b>	61	<b>Medical</b>	19	<b>TANF</b>	12	<b>ABD/HEN</b>	0
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<p>2. The Chehalis CSO will work with the Chehalis Tribe to determine their needs for negotiating and/or implementing local Tribal-State agreements, protocols, MOU's contracts, or processes.</p>	<p>A. The Chehalis Tribe will identify needs of their Tribal population and determine whether current programs and policies meet these needs.</p>	<p>Strengthened collaboration between the Chehalis Tribe and the Chehalis CSO, ensuring that Tribal member's needs are adequately met.</p>	<p><u>Chehalis Tribe</u> Jose Caywood Director Family Services</p> <p><u>Office of Indian Policy</u> Marie Natrall R3 Regional Manager</p> <p><u>Region 3 CSD</u> Yvonne Rivera Community Service Office Administrator (CSOA)</p> <p><u>Target Date</u> Annual review</p>	<p>The Chehalis Tribe decided to review the 7.01 plan annually.</p> <p>The Chehalis CSO is available for any questions or concerns via phone or email. Questions or concerns may be sent to the management team via email: <a href="mailto:021Mgmt@dshs.wa.gov">021Mgmt@dshs.wa.gov</a></p>
<p>3. Continue to communicate with the Chehalis Tribe for information sharing, consultation, joint planning, and problem solving.</p>	<p>A. The Chehalis CSO will provide up-to-date information about available trainings, job postings, or program</p>	<p>To provide better service coordination for Tribal staff, including consistent messaging regarding programs and</p>	<p><u>Chehalis Tribe</u> Jose Caywood Director Family Services</p> <p><u>Office of Indian Policy</u> Marie Natrall R3 Regional Mgr</p>	<p>Job opening announcements for Workfirst and FSS positions were shared in August and October 2018.</p>

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	changes to the Chehalis Tribe.	services for our mutual customers.	<u>Region 3 CSD</u> Yvonne Rivera Community Service Office Administrator (CSOA)  <u>Target Date</u> As needed	
	B. Upon request from the tribe, the services of the CSD Mobile CSO—a self-contained mobile office—will be made available to determine eligibility for CSD assistance.	Ensure individuals have access to CSD assistance programs during special events or when regular CSD services are interrupted due to disaster or emergency situations	<u>Chehalis Tribe</u> Jose Caywood Director Family Services  <u>CSD HQ Operations Staff</u> Josie Mendoza Mobile CSO Administrator  <u>Target Date</u> As requested	The Mobile CSO attended the Tribal Child Abuse Awareness Month on April 17, 2018 and also the Take Charge of Your Health fair on September 18, 2018
	C. CSD will provide training for Tribal staff on Basic Food Employment & Training (BFET)	Increased understanding of the BFET program and access to BFET services	<u>CSD HQ Staff</u> David Skaar, BFET Operations Supervisor	The Chehalis Tribe decided that at this time they are not in need of BFET services.

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	program services and accessibility as requested		<u>Target Date</u> As requested	
	D. The Chehalis CSO will coordinate a date for the following presentations: <ul style="list-style-type: none"> <li>Childcare and how to navigate the DEL website and learn other related programs such as ECEAP.</li> <li>The Answer Phone (secure line for individuals receiving benefits to access information about their case).</li> </ul>	Increased understanding of CSD programs and ability to advocate for Tribal members.	<u>Chehalis Tribe</u> Jose Caywood Director Family Services  <u>Region 3 CSD</u> Yvonne Rivera Community Service Office Administrator (CSOA)  <u>Target Date</u> 5/31/19	The Chehalis Tribe is interested in having these presentations in 2019 and asks that we not schedule on the 1 <sup>st</sup> Tuesdays of the month.
	E. As requested by the Chehalis Tribe, the Chehalis CSO will coordinate with the Region 3 Access	Increased access to state benefits for the Chehalis Tribal members.	Yvonne Rivera Community Service Office Administrator (CSOA)	Access Consultant for CSD Region 3 visited tribe on 6/8/18 to discuss partnering as an assisting agency for Washington Connection. Director of Family Services at the

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	Consultant to help the tribe become a community partner (assisting agency) through Washington Connection. <ul style="list-style-type: none"> <li>• Training will include information on setting up Secure Access Washington (SAW) and Client Benefit Accounts</li> </ul>		<u>Target Date</u> 5/31/19	time was unable to attend. Meeting was rescheduled and then cancelled due to transition in tribal leadership. A new meeting will be scheduled in 2019.
	F. The Chehalis CSO will consult with the Chehalis Tribe on assessments such as Teen Living Assessment (TLA), Time Living Extension (TLE), and Non Compliance Sanctions (NCS).	Inclusion of the Chehalis Tribe in the assessment process.	<u>Chehalis Tribe</u> Jose Caywood Director Family Services  <u>Region 3 CSD</u> Rebecca Randt WorkFirst Supervisor  <u>Target Date</u>	The Chehalis CSO has one open TANF Tribal case. At this time, this case does not need to be assessed.

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			Ongoing	
	G. The Chehalis CSO will take the lead in introducing the New Tribal Director to the United Way quarterly partnership meeting.	To familiarize Mr. Caywood with the community partners and resources available to him.	<u>Chehalis Tribe</u> Jose Caywood Director Family Services  <u>Region 3 CSD</u> Yvonne Rivera Community Service Office Administrator (CSOA)  <u>Target Date</u> 1/31/19	The Chehalis Administrator provided contact information to both the Chehalis Tribal Director and United Way Director.

## Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
Goal #3, Activity D – Follow-up on the Chehalis Tribe’s request for inquiry access to ACES online.	July 2, 2018	In 2017, Chehalis CSO Administrator referred this issue to Martin Bohl, Tribal Relations at HQ. Mr. Bohl reviewed the Agency Contracts Database for existing agreements between the state and the Confederated Tribes of the Chehalis Reservation and forwarded on a database access request form. Request for ACES access was denied on 7/2/18 by ESA Data Sharing Committee, as tribe does not administer Tribal TANF. Tribal staff was referred to Children’s Administration to inquire about accessing client information for Indian Child Welfare investigations.
Goal #3, Activity A – Continue to openly communicate for information sharing, planning, etc. Improve the service delivery of DSHS programs to Tribal members.	September 13, 2017	The Mobile Unit followed up on the Tribe’s request for attending the Chehalis Tribal Health Fair in September. A couple of staff attended with laptops.
Goal #3, Activity A – Continue to openly communicate for information sharing, planning, etc. Improve the service delivery of DSHS programs to Tribal members.	September 13, 2017	The Mobile Unit followed up on the Tribe’s request for attending the Chehalis Tribal Health Fair in September. A couple of staff attended with laptops.
Goal #3, Activity A – Continue to openly communicate for information sharing, planning, etc. Improve the service delivery of DSHS programs to Tribal members.	August 2017	The Office of Indian Policy completed a review of the Manual to confirm that it accurately reflects the Indian Disregard and Per Capita.
Goal #1, Activity B – Prepare and disseminate pertinent statistics/Chehalis Tribe requests a report by age category to identify children receiving benefits, specifically medical and food, for the past 3 years.	January 2017	The CSO provided a report that identified children receiving medical and food benefits for the past three years.

<p>Goal #3, Activity A - Improve the service delivery of DSHS programs to Tribal members.</p>	<p>February 2016</p>	<p>DSHS, Martin Bohl, Tribal Relations Program Administrator for TANF (360-725-4656 <a href="mailto:Martin.bohl@dshs.wa.gov">Martin.bohl@dshs.wa.gov</a>) Shared information from the Community Service Department Headquarters to assist the Tribe in accessing services offered through the Department of Social Health Services.</p> <p>The CSD Tribal Relations and TANF Program Administrator presented information on Washington Connections as a resource available to the Tribe and provided an update on additional information on Tribal eligibility, such as: sources of unearned income, application of Indian Country Disregard, and the American Indian Labor Force Report, published by the Department of Interior</p>
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## Contact Information

DSHS Contacts	Tribal Contacts
Yvonne Rivera CSO Administrator <a href="mailto:Riveryr@dshs.wa.gov">Riveryr@dshs.wa.gov</a> 360-740-3801	Jose Caywood Director of Social Services <a href="mailto:JCaywood@chehalisTribe.org">JCaywood@chehalisTribe.org</a> 360-709-1777
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