

Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2019- June 30, 2020 Region
2 / Everett DCS

Tribe: Swinomish IndianTribe

NOTES: Tribe: Swinomish Indian Tribe mid-year Review: 10/26/2018, reviewed by Mary Anderson, Tribal Liaison Leadworker and Lisa Dupre, Tribal Unit Supervisor. Emailed draft 7.01 Plan and Progress Report to Leon John, Gissela Cerrillo, Blair Page, Laima Scott on 3/20/2019. Reminder email for feedback sent to Leon John, Gissela Cerrillo, Blair Page and Laima Scott was sent on 3/25/2019 no response received by 3/29/2019. Plan submitted as is on 3/29/2019, updates can be made if provided by Swinomish Indian Tribe.

Implementation Plan				Progress Report
(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Provide child support services to Swinomish Indian Tribal Community Members. Provide information regarding our services to Swinomish Indian Tribal Community staff.	Child Support cases of Swinomish Indian Tribal Community members including custodial parents will be worked by Everett Tribal Team members.	Services provided as appropriate.	Vickie Kurz, Tribal Liaison kurzva@dshs.wa.gov , Lisa Dupre, Supervisor, garnelm@dshs.wa.gov and the Everett DCS Tribal Unit Staff. Swinomish Tribal Staff Target Date: Annually	All Swinomish tribal members' cases will be assigned to Vickie Kurz.
	Provide direct access to Tribal Team via direct line to Tribal Liaisons.	Swinomish Indian Tribal Community members calls are handled by Vickie Kurz or the Everett Tribal Unit and their back-up team.	The direct contact for Swinomish Indian Tribal Community members is Vickie Kurz and her direct line is: 425-438-4730. Other tribal team members will take calls as needed.	Swinomish Indian Tribal Community members' calls that come in to the Everett Field Office are currently routed to Vickie Kurz, and if she is unavailable, those calls will be routed to the other Tribal Liaisons in the Everett FO via automatic call distribution routing.

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	Ensure communication with Swinomish Indian Tribal Community for information sharing, joint planning and problem solving		Vickie Kurz, Tribal Liaison kurzva@dshs.wa.gov , Lisa Dupre, Supervisor, garnelm@dshs.wa.gov and the Everett DCS Tribal Unit Staff. Swinomish Tribal Staff Target Date: Annually	
	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs	Complete outreach efforts by making presentation to staff, meeting with clients by request of Swinomish Indian Tribal Community Staff.	Upon invitation Vickie Kurz and/or Lisa Dupre will meet with Swinomish Indian Tribal Community clients. Target Date: annually or as requested by Swinomish Indian Tribe	The Everett Tribal Team is committed to meeting with Swinomish tribal staff and DCS clients at least once per year or upon request of Swinomish Indian Tribal Community Staff.
2) The Division of Child Support is willing to partner with the Swinomish Indian Tribal Community in developing strategies aimed at increasing the number of tribal members paying towards their child support obligation	Presenting to Swinomish Indian Tribal Community staff on child support issues so they can better address concerns and questions from community members	DCS is aware there may be Tribal members that would be comfortable discussing child support related issues with Swinomish Social Services staff rather than with a Support Enforcement Officer.	Everett Tribal Unit Staff and Swinomish Indian Tribal Community Staff Target Date: Annually	The Division of Child Support is willing to give a "Child Support 101" presentation to interested Swinomish staff/tribal council members to provide them a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS The Everett tribal team is committed to improving our service to the Swinomish Indian Tribal Community and so suggestions and feedback are always welcomed. As of March 2019, no requests have been received from the Swinomish Indian Tribal Community for "Child Support 101" presentations.

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	<p>Invite tribe to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>Attendance and participation of Tribes in LPA/CPTS meetings.</p>		<p>The Swinomish Indian Tribal Community is invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> • Facilitator: Edwin Blau @360/429-2806 blauer@dshs.wa.gov • LPA meetings are the 3rd Tuesday of the month from 1:30-4 at the Anacortes Public Library, but location can vary. <p>Contact Information for CPTS:</p> <ul style="list-style-type: none"> • Facilitators: Sandra Kint @360/416-3539 skint@esd.wa.gov and Brent Bailey @360/480-6281 bbailey@sed.wa.gov • CPTS meetings are the next meeting will be 4/19/18 @Skagit Valley College (Multipurpose Room) 1-3.
<p>3) DCS staff will participate and volunteer at Tribal cultural events when available</p>	<p>Attend and volunteer at Tribal cultural events.</p>	<p>Better understanding of the Tribal culture and heritage by DCS staff</p>	<p>Everett Tribal Unit Staff and Swinomish Indian Tribal Community Staff Target Date: Annually</p>	<p>Tribal Pow Wows and cultural events were announced to the Everett Tribal Unit and staff was able to attend on their own time.</p>
<p>4) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>Better educate DCS staff and build awareness of tribal culture.</p>	<p>DCS staff with the assistance of Tribal volunteers. Target Date: Annually</p>	<p>DCS will host a 2019 Native American Heritage Month Event November 2019.</p> <p>Government to Government Training and 7.01 Administrative Policy Training will be offered to new hires as training becomes available.</p>

Completed / Historical Information				
COMPLETED 11/2018				DCS staff will be co-hosting a Native American Heritage Month Event on Wednesday, November 14 th in Everett. Invitations will be sent out electronically by 10/31/2018 to DCS staff and tribal partners.
COMPLETED 7/2018				DCS staff participated at 2018's Paddle to Puyallup. Volunteering at soft landings in Region 2 North as well as the final landing in Puyallup.
COMPLETED 09/2018				Total write-off of DSHS arrears for cases in the Swinomish Indian Tribal Community Caseload for the period of 01/2018-09/2018= \$92,590.08.

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<p>COMPLETED 11/2017</p>				<p>DCS staff will hold a National Native American Heritage Month Event in November 2017.</p> <p>DCS staff held a National Native American Heritage Month Event in November 2017. Guest speaker from Tulalip Language Department, Lois Langrebe along with the Tulalip Elementary Drummers and Dancers. A lunch buffet with Indian Tacos and an information table was also offered.</p>
<p>COMPLETED 12/2017</p>				<p>Caseload Statistics for 2017:</p> <ul style="list-style-type: none"> • # of enrolled Swinomish NCPs: 52 • # of non-enrolled Swinomish NCPs (working for the tribe): 18 • # of non-paying enrolled Swinomish NCPs: 37 • # of non-paying non enrolled Swinomish NCPs : 2 • Amount of child support collected during 2017: \$149,571
<p>Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>				<p>1a) The Tulalip Tribes Child Support Program has requested a monthly report that will include the number of Tulalip affiliated cases – statewide, the number of Tulalip TANF cases, the number of cases currently in process of being heard in Tulalip Tribal Court, the number of times that DCS appeared in Tulalip Tribal Court, and the number of children affected by those appearances. August 2009: TCSP requested that DCS stop bringing cases directly to Tulalip Court; they must be referred to TCSP.</p> <p>March 2010 TCSP requests monthly TANF report (no change to previous format) and quarterly report of Tulalip affiliated cases</p>

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<p>DCS will ensure that training opportunities are shared with tribes.</p>				<p>In 2007 and 2008 DCS held Support Enforcement Officer Training Academies, Scott Morris extended invitations out to the Tribes with IV-D & IV-A programs for the possible attendance of tribal employees to sit in on the training in an auditing format.</p> <p>Currently there are not any training academies scheduled for the upcoming year. However, if one is held, each tribe will be notified.</p> <p>DCS provided the TCSP a copy of the training guide (RTI). DCS offered to provide training on any of the modules that were of interest to the TCSP,</p>
<p>7) Priority of referrals to Lummi Nation Child Support Program.</p>	<p>7a) DCS will send cases as requested by LNCSP.</p> <p>7b) DCS will send cases having an avenue of collection only available through LNCSP.</p> <p>7c) DCS will send cases ready for referral to LNCSP.</p>	<p>7) Cases will be guided to the LNCSP to receive the appropriate venue for the cases to be worked.</p>	<p>7) DCS Staff – Scott Morris LNCSP – Kelly Jefferson</p>	<p>7) As of March 2010, this item is being fulfilled by DCS staff.</p>
<p>11) DCS and NITCSP will establish a referral process and the rate of referrals for DCS to send cases to NITCSP for</p>	<p>11) DCS and NITCSP will negotiate the rate of referrals per month, as well as the type of cases to be referred.</p>	<p>11) Establish the number of cases to be referred per month, as well have an estimated date to have all</p>	<p>11) DCS Staff– Scott Morris NITCSP – Ken Levinson</p>	<p>11) NITCSP has requested that DCS focus on transferring all of the Nooksack TANF caseload to NCSP first. They have requested that DCS send 16 cases to them per month. At this rate the entire</p>

Updated 3/15/18

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enforcement, establishment, paternity and modification		cases forwarded to NITCSP.		Nooksack TANF caseload will be transferred by the end of October 2009. All of the Nooksack TANF cases have been referred to the NITCSP. DCS and NITCSP are now in discussion on the transfer rate and priority of remaining cases. This was completed in June 2010
14) Per SEMS/ACES agreement, Tulalip will be able to access Tulalip affiliated cases	14) DCS will update system to allow access for TCSP staff	14) TCSP can better prioritize cases and assist community members during the transition from start-up to comprehensive.	14) TCSP Cara Althoff DCS Scott Morris	TCSP access to SEMS/ACES is still pending. DCS completed the Tribal coding on all of the cases in the Tulalip caseload on March 27, 2009. However because of cases moving in and out of the caseload there may be some that are not coded. TCSP can notify DCS and DCS will update the case.
15) DCS will provide TCSP with a list of cases that are actively being worked to bring to Tulalip Tribal Court	15) DCS will provide TCSP with requested information	15) TCSP can assist DCS by providing outreach to parties of the cases	15) TCSP Cara Althoff DCS Scott Morris	DCS provided the list to TCSP on March 17, 2009. Per the request of Cara Althoff in August 2009, DCS will refer all cases to TCSP.
16) TCSP has been awarded comprehensive status. TCSP program willing to give DCS staff presentation about laws and policies concerning child support at Tulalip Tribes	16) TCSP will prepare a presentation. TCSP and DCS will work together on time and location.	16) DCS will learn more about the TCSP. This will assist in a smooth transition as TCSP takes cases	16) TCSP Cara Althoff DCS Scott Morris	Meeting was held on March 10, 2009
4) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	4b) Explore alternative locations and methods to work with community members.	4b) Best processes and locations can be used to provide these services.	4b) Patti Dalrymple and representatives of each tribe.	4b) DCS staff now has the ability to log in remotely to the DCS computer system (SEMS). This will help to assist clients in real time while out in the field. A DCS Tribal Liaison is assigned to the Mount Vernon Community Service Office.
DCS will ensure that training opportunities are shared with tribes.	DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.	Tribal Staff will have opportunities to attend state trainings.		Recent Trainings Provided: DCS provided paternity affidavit training and Working with the Military training in August 2010 DCS provided SEMS training to the Lummi TANF program in June 2010 DCS provided SEMS training to the Tulalip Child Support Program in December 2010
7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.	7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.	7) A constant rate of referrals to the LNCSP would continue.	7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson	7) DCS has referred the majority of the cases from the Lummi caseload. DCS and LNCSP met in September 2010 and reviewed the entire Lummi caseload that DCS is working. Some cases were identified to be resent to LNCSP. After this is completed, cases will be sent to LNCSP as they are identified

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<p>11) DCS will provide TCSP with a list of Tulalip affiliated cases broken down as follows: Needs paternity established Establishment (separate list of non affiliated cases {Tulalip enterprise employees} from all others) Enforcement Modification</p>	<p>11) DCS will provide list to TCSP no later than 3/20/09</p>	<p>11) TCSP can better prioritize how many cases we want referred and the type of case</p>	<p>11) TCSP Cara Althoff, Lorna Edge-Onsel, & Sarah Colleen Sotomish DCS Staff – Georgia Payne & Lisa Garner</p>	<p>DCS provided the list to the TCSP in September 2010</p>
<p>(1) Goals/Objectives 1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p>1b) Provide a list of all cases associated with each of the 8 specific tribes upon request. Review to assure that all tribal members are correctly identified</p>			<p>Tribal Liaisons are not able to pull this list. The Tribal Liaison sends the request to SEMS to generate the report. Turnaround time is approximately 1 – 2 weeks for each request.</p>
<p>6) When changes occur within DCS regional tribal staffing, the Government to Government training will be required.</p>				<p>Tribal Liaisons Tracy Jahr and Nathan Ray completed Government to Government training in June 2012 and October 2012. 7 DCS supervisors and 6 additional DCS staff also completed Government to Government training In June 2012.</p>
<p>7) DCS will send 10 referrals to the LNCSP each month & coordinate referring additional cases each month.</p>	<p>7) DCS staff will ensure that ten referrals are being sent to the LNCSP each month.</p>	<p>7) A constant rate of referrals to the LNCSP would continue.</p>	<p>7) DCS Staff – Scott Morris & Tracy Jahr LNCSP – Kelly Jefferson</p>	<p>7) DCS has referred all identified cases to the LNCSP. DCS will refer new cases to the LNCSP as they are identified.</p>
<p>8) DCS will serve as a technical resource for the LNCSP, the TCSP, and the NITCSP for the SEMS program in their offices.</p>	<p>8) The tribe's have access to SEMS; DCS will serve as a support mechanism for the use of SEMS by the tribal employees.</p>	<p>8) Enhanced communication and information sharing on case specific matters.</p>	<p>8) Lisa Dupre, Tracy Jahr, & Nathan Ray/ DCS TRT – Brady Rosnagle LNCSP – Kelly Jefferson NITCSP – Ken Levinson TCSP – Shelley Tucker Lorna Edge-Onsel & Sarah Colleen Sotomish</p>	<p>8) LNCSP, NITCSP, & TCSP have access to SEMS, ACES and Employment Security Information. DCS continues to provide hands on training as requested</p>
				<p>DCS will continue meeting at least quarterly with Tribes after the Tribe open a child support program. (This moved to historical section in 2014 as this is now</p>

				standard business practice and we will meet with any of the Tribes in our area who operate child support programs by request.
<p>6) DCS will work with the Nooksack Indian Tribe Child Support Program</p> <p>This section, item 6 is incorporated in section 3 of this document so is being removed here as a separate section if none opposed will move this section to historical section of plan</p>	<p>6) Work with NITCSP & Nooksack TANF to develop an operating agreement between the 3 programs. (NITCSP, Nooksack TANF and DCS)</p>	<p>6) Establish protocols and procedures for the three programs to work efficiently together</p>	<p>6) DCS Staff– Georgia Payne, & Tracy Jahr NITCSP – Ken Levinson Nooksack TANF – Katherine Canete</p>	<p>6) Informal processes have been developed and communications between the three programs continue to go well. Initial discussions have begun regarding an operating agreement.</p>
<p>8) DCS and the TCSP will together develop an Operating Agreement between the two agencies.</p> <p>This section, item 8 is incorporated in section 3 of this document so is being removed here as a separate section and this specific section will be moved to history</p>	<p>8) Work with the TCSP to develop an Operating Agreement</p>	<p>8) Establish protocols and procedures for the programs to work efficiently together</p>	<p>8) TCSP RoseAnn Green, Shelley Tucker, & Sarah Colleen Sotomish DCS Patti Dalrymple, Brady Rossnagle, Georgia Payne, & Lisa Dupre`</p>	<p>8) Discussions regarding development of an Operating Agreement were on hold until a new TCSP IV-D Director was hired. DCS hopes to resume discussions now that a new director has been appointed.</p>
<p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes.</p>	<p>3d) DCS is willing to work with Tribal TANF and Child Support Programs that are interested in Federal Offset.</p>			<p>3 d) This applies to New Tribal Federal Offset agreements are currently on hold, per OCSE, all former agreements are still valid.</p>

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<p>9 Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p>	<p>9) Better educate DCS staff and build awareness of tribal culture.</p>	<p>9) DCS staff with the assistance of tribes.</p>	<p>DCS staff held a National Native American Heritage Month Event in November 2015. Guest speaker from Tulalip was present along with Indian Tacos and an information table.</p>
	<p>3/07/2018--3c) DCS is willing to training on Tribal TANF impacts on child support</p>			

HISTORIC

