

**Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2
Community Services Division**

Timeframe: July 1, 2019 to June 30, 2020
Revised 03/2019

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

| Implementation Plan | | | | Progress Report |
|--|---|--|--|--|
| (1) Goals/Objectives | (2) Activities | (3) Expected Outcome | (4) Lead Staff and Target Date | (5) Status Update for the Fiscal Year Starting Last July 1 |
| 1). Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data. | <ul style="list-style-type: none"> Continue to work with OIP Provide a report sharing pertinent data related to the tribe. <ul style="list-style-type: none"> Provide list of cases associated with the tribe. Provide a handout of tribe statistics | <ul style="list-style-type: none"> Tribes will be better informed about their member's utilization of services that will aid in increasing participation rates for those services. Tribes will be able to ensure that Tribal Members cases are correctly identified. | <ul style="list-style-type: none"> CSD - Auburn CSOA will provide the data to Sharon Curley CSD – Cynthia Wong (Performance & Quality Manager R2) – will gather data for quarterly reports <p>Target Date: June 30, 2020</p> | <p>Muckleshoot Tribe has an ongoing 3-year Data Share Agreement (DSA), which sunsets 03/31/2019.</p> <p>Martin Bohl and his team continue to manage these non-monetary contracts, and have prepared the renewal of Muckleshoot Tribe's next 3-year DSA.</p> <p>Alan McLaughlin continues to provide pertinent Tribal reports/statistics to Sharon Curley.</p> <p>DSHS CSD and the Muckleshoot Tribe do not currently meet to coordinate/discuss 7.01 PPRs, however, the invitation remains open when the Tribe is ready to meet.</p> |
| 2). Ensure efforts are made to recruit/hire American Indian/Alaska Native staff to meet the overall DSHS goal of having a diverse workforce. | <ul style="list-style-type: none"> Job Announcements are sent to Aimee Gone and she forwards them to the tribes. | <ul style="list-style-type: none"> Tribal members will be better informed about and able to compete for employment opportunities as they arise. | <ul style="list-style-type: none"> CSD – Auburn CSOA will forward job announcement for the Auburn CSO to Aimee Gone OIP - Aimee Gone will forward the announcement | <p>Aimee Gone and Alan McLaughlin continue to share DSHS CSD job postings with Muckleshoot Tribe via email.</p> |

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| | | | to the Muckleshoot tribe. <ul style="list-style-type: none"> As recruitments occur. Target Date: June 30, 2020 | |
| 3). Work with tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, contracts, or processes. | <ul style="list-style-type: none"> Enhanced coordination of services leading to clients self-sufficiency and increasing access to services, information and updates. Continue to meet periodically with tribal representatives and community agencies to ensure services and processes for Native Americans meet client needs and achieve program goals. Per the 7.01 protocol ensuring that all key staff are aware and follow the enhanced coordination of services. | <ul style="list-style-type: none"> Tribal Members and Agency Staff will be better informed of the enhanced coordination of services. | <ul style="list-style-type: none"> CSD - Auburn CSOA will coordinate with Dawn Walters (CSD/Region 2/Tribal Relations) and Aimee Gone (OIP) Muckleshoot – Sharon Curley On going Target Date: June 30, 2020 | Currently, Muckleshoot Tribe does not engage in 7.01 PPR planning with DSHS CSD Region 2. |

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| 4). Ensure communication with Tribes and Recognized American Indian Organizations (RAIO) for information sharing, collaboration, joint planning, and problem solving. | <ul style="list-style-type: none"> Set up regularly scheduled meetings with the Muckleshoot tribe to improve communication and Coordination. (7.01 Plan Meetings) Continue to invite tribal representatives to LPA meetings and other appropriate forums | <p>Continue strengthening the relationships between the tribe and the department.</p> <p>Record Meeting Minutes and Attendance Records</p> | <ul style="list-style-type: none"> CSD - Auburn CSOA will coordinate with Dawn Walters (CSD/Region 2/Tribal Relations) and Aimee Gone (OIP) CSD - Outreach Staff from the Auburn CSO. Muckleshoot - Sharon Curley As needed | Currently, Muckleshoot Tribe does not engage in 7.01 PPR planning with DSHS CSD Region 2. |
| 5). Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues / gaps in service and develop performance expectations which can be implemented, monitored and evaluated | <p>Work with tribe, RAIO, and OIP staff to identify what services are needed and how they should be delivered.</p> <p>Outstation staff provided for the Muckleshoot Tribe at the Reservation location.</p> <p>Provide representative for Q&A meeting</p> | <p>Provide most advantageous customer service to tribal members.</p> <p>Increase access to services for tribal members.</p> <p>Identify and resolve any unmet needs and service issues that are identified.</p> | <ul style="list-style-type: none"> CSD - Auburn CSOA will coordinate with Dawn Walters (CSD/Region 2/Tribal relations) and Aimee Gone (OIP) CSD – Outstation Staff from Auburn CSO, currently | DSHS CSD continues to support Muckleshoot Tribe operations via CSD Tribal Outstation staff who continue to provide Community Service Division (CSD) program support via onsite eligibility determination for public assistance benefits. |

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| | | | 3 days/wk <ul style="list-style-type: none"> Muckleshoot - Sharon Curley Target Date: June 30, 2020 | |
| 6). Provide identified needed training to ESA staff on major principles of federal Indian law | Training <ul style="list-style-type: none"> 7.01 Government to Government Centennial Accord Other Pertinent Training as ongoing for CSD Staff. Encourage attendance at Tribal Celebrations and events | Gain understanding of the history behind the activities of how tribes and the state interact and conduct business. Gain an understanding of each tribe's respective history and culture. Utilize the information from the training(s) to engage tribes at a higher level to better meet their needs | <ul style="list-style-type: none"> Auburn CSOA will coordinate with Dawn Walters (CSD/Region2/ Tribal relations) and Aimee Gone (OIP) regarding regular trainings the 7.01 policy. The trainings are announced via the Learning Management System. As needed or | Aimee Gone provides notice of scheduled trainings via email distribution list. |

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| | | | when new staff are hired. Target Date: June 30, 2020 | |
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