

Policy 7.01 Plan and Progress Report

July 1, 2019 – June 30, 2020

Updated: 12/10/2018

ESA Division: Division of Child Support (DCS)

Region: 1
FO: Spokane

Tribe(s): Spokane Tribe of Indians

Notes: A 7.01 meeting with the Spokane Tribe and DCS took place on 12/10/2018 at the Spokane Lyons Ave location. This Plan and Progress Report was approved via email on 2/11/19.

Annual Due Date: April 12 (Submit Regional Plan to the Assistant Secretary) and April 23 (submit Assistant Secretary's Plan to OIP)

Attendees:

Yvette Buckley – Spokane Tribe of Indians
Bobbie Williams – Spokane Tribe of Indians
Fawn Brigman – Spokane Tribe of Indians
Shelby McCrea – Spokane Tribe of Indians
Ricky Peone – Spokane Tribe of Indians
Janet Gone - DSHS Office of Indian Policy

Mary Cooper – DSHS/DCS Child Support Program Manager
Todd Kusler – DSHS/DCS
Michelle Martin – DSHS/DCS
Deidre Darling-Shea – DSHS/DCS
Julie Woods – DSHS/DCS
Amanda James – DSHS/DCS
Georgia Payne – DSHS/DCS Tribal Relations Team

Implementation Plan

Progress Report

(1) Goals Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status update for the Fiscal Year Starting Last July 1 <i>List in reverse chronological order (most recent on top).</i>
1) Facilitate improved contact with the Spokane Tribe staff and their clients.	Maintain regular contact, exchange contact information and establish outreach opportunities.	Improve contact and strengthen relationships to mutually benefit shared clients.	State: Julie Woods (509) 363-4974 julie.woods@dshs.wa.gov Tribe: Luanne Ferguson (509) 533-1360 luanne.ferguson@spokanetribe.com Bobbie Williams (509) 458-8012 bobbiew@spokanetribe.com	With Todd Minott's departure from our tribal unit in October 2018, weekly meetings have continued with Amanda James who primarily meets with Shelby McCrea (Fawn's accounting assistant). Meet and greet to be scheduled for new DCS Spokane Tribal Liaisons. Schedule a Child Support 101 presentation at the meet and greet.

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2) Continue our current working relationship and procedures.	DCS will review the established procedures below.	Maintenance of our current working relationship. Revisit/revise case closure procedures	State: Amanda James (509) 363-5050 amanda.james@dshs.wa.gov Tribe: Shelby McCrea (509) 818-1401 shelby.mccrea@spokanetribe.com	Continuing as above.
3) Maintain good case management communication.	Timely communication is critical to effective case management for both DCS and the Spokane Tribal TANF Program: (1) TANF open/close information is critical to accurate case management. Staff may send TANF referrals and closures by fax to DCS at 509-329-3870. (2) Sharing other household changes is also important (newborn added to TANF grant, child emancipation or leaving the home, new court order, etc.) (3) Both programs need to know if a child is receiving SSI. Information flowing to DCS will be sent to Julie Woods. Information from DCS for TANF will be sent to Fawn Brigman. When a child is identified as an SSI recipient, DCS will adjust its files to accurately account for any support owed or paid on behalf of the SSI child separately from support owed or paid for siblings on TANF. (4) Should DCS be unable to obtain a voluntary wage assignment by a non-tribal	Tribe and DCS communicate more effectively regarding delivery of child support services to members and others that are of mutual concern to the Tribe and DCS.	State: Amanda James (509) 363-5050 amanda.james@dshs.wa.gov Michelle Martin (509) 363-4962 michelle.martin@dshs.wa.gov Julie Woods (509) 363-4974 julie.woods@dshs.wa.gov Todd Kusler (509) 363-4910 Todd.kusler@dshs.wa.gov Tribe: Yvette Buckley (509) 458-6516 yvetteb@spokane.tribe.com	This process continues.

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	<p>member employed by the Spokane Tribe, a Tribal Enterprise or an Indian owned business located on the Reservation, DCS can obtain a garnishment order by using a Tribal Civil Complaint Form and sending it to the Tribal Court Clerk for Judicial Review at: Bldg. 268, Agency Square, PO Box 225, Wellpinit, WA 99040.</p> <p>(5) The Tribe is concerned with the release of license certification actions. DCS will negotiate with all clients in an attempt to release the certification and collect child support. DCS will release the certification of any license while the individual is receiving Tribal TANF.</p> <p>(6) If DCS fails to serve an individual residing on the Reservation by <i>Certified Mail Restricted Delivery</i>, the Tribe stated that the preferred alternate method is for DCS to request Service of Process through the Spokane Tribal Police Department.</p>		<p>Fawn Brigman (509) 818-1410 fawnb@spokanetribe.com</p>	
<p>4) Continue implementation of agreed protocol on the handling of child support issues in Spokane County Superior Court family law cases where a party receives, or has received, Spokane Tribal TANF benefits.</p>	<p>DCS and the Tribe have agreed to the following protocol: when the judge or commissioner becomes aware that TANF benefits are being paid to one of the parties, the judge will notify Debby Kurbitz of the Prosecutor's Office, if Ms. Kurbitz is not already involved. If it is unclear whether the TANF benefits being paid are <i>State</i> or <i>Tribal</i> in origin, the Spokane DCS Tribal Unit will make the determination. (If there are <i>Tribal</i> TANF benefits being paid, they will most likely be <i>Spokane</i> Tribal TANF benefits.) If it</p>	<p>Tribe has the opportunity to be heard on child support issues in Spokane Superior Court family law cases in which the Tribe has an interest because Tribal TANF benefits have been or are being paid on behalf of a party.</p>	<p>State: Julie Woods (509) 363-4974 julie.woods@dshs.wa.gov</p> <p>Debby Kurbitz (509) 477-2486 (Spokane County Prosecutor's office)</p> <p>Tribe: Mike Tedesco (509) 458-6500 (reception)</p>	<p>This process continues.</p>

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	<p>is determined that Spokane Tribal TANF benefits are being paid to one of the parties, Ms. Kurbitz will notify Mike Tedesco, Spokane Tribal Executive Director. The Spokane Tribal TANF Program, having received an assignment of child support from their Tribal TANF client, will have an interest in the Order of Child Support. Ms. Kurbitz, as attorney for DCS, may have a separate interest in establishing the medical support obligation, since the Tribal TANF client necessarily receives Medical Assistance from the State of Washington in conjunction with the Spokane Tribal TANF benefits. Ms. Kurbitz will make sure that the proposed Order of Child Support has a signature line for the Spokane Tribal TANF Program separate from Ms. Kurbitz' signature line on behalf of DCS. Upon notification to the Spokane Tribal TANF Program, all the interested parties will either agree and sign off on the Order, or not agree, at which point all the parties, including the Spokane Tribal TANF Program, will be notified of a contested (or presentment) hearing, and, after hearing from the parties who appear at the hearing, the judge or commissioner will enter the Order. If an attorney for the Spokane Tribal TANF Program does not appear at the contested (or presentment) hearing, the judge or commissioner will not enter the Order, unless there is proof, by certificate of mailing, of having served Mike Tedesco, Executive Director of the Tribe, with a copy of the proposed Order (according to the time required for the particular Order) and of</p>			

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	<p>having served Mike Tedesco with adequate notice of the hearing. The address and contact numbers for Mr. Tedesco are as follows:</p> <p>Mike Tedesco Executive Director</p> <p>Spokane Tribe of Indians PO Box 100 Wellpinit, WA 99040</p> <p>Telephone: (509) 458-6500 (Receptionist)</p>			
<p>Completed Items (Date: Action completed)</p>				