

Understanding your Approval letter

OLYMPIA
PO BOX 11699
TACOMA WA 98411-6699

Washington State
Department of Social
& Health Services
Phone #
TTY/TDD #
Toll Free # 877-501-2233
Client ID # 123456789

05/04/15

BONNIE M CLIENT
826 TIPSOO LOOP S
RAINIER WA 98576-9745

Dear BONNIE M CLIENT

You will receive the following benefits:

	Begin Date	End Date	
Cash – Aged, Blind, Disabled Assistance (ABD)	05/04/15	04/30/16	
Basic Food Assistance (federal)	05/04/15	04/30/16	
Cash – Aged, Blind, Disabled Assistance (ABD)	First Issuance \$177.00	Second Issuance \$197.00	Future Issuances \$197.00
Basic Food Assistance (federal)	\$174.00	\$194.00	\$194.00

Your cash benefit will be available on day 1 of each month.

You must:

- Apply for Supplemental Security Income (SSI) if you meet SSI citizenship requirements.
- Cooperate with chemical dependency treatment if you are assessed as dependent on drugs or alcohol.

Your food benefit will be available on day 7 of each month.

We will add your benefits to an Electronic Benefits Transfer (EBT) account.

DSHS Has Two Food Programs

DSHS has a federal food program called Basic Food. To receive federal Basic Food benefits, you must meet all federal rules, which require U.S. citizenship or certain alien status. 7 CFR 273.4

How to contact us
Your case number
Your benefit amount
You will receive your cash benefits on this date
You will receive your food benefits on this date

DSHS also has a state food program called the Food Assistance Program for legal immigrants. To receive state Food Assistance Program benefits, you must be a legal immigrant who meets all federal rules for Basic Food, except for citizenship and alien status requirements. RCW 74.08A.120

Important Information about Your Household's Eligibility for Federal and State Food Benefits

The following persons receive federal Basic Food benefits. Since they receive federal Basic Food benefits, they are **not** eligible for state Food Assistance Program benefits. RCW 74.08A.120

BONNIE M CLIENT

You can view state laws (RCW) and rules (WAC) online at <http://www.leg.wa.gov/LawsAndAgencyRules/Pages/default.aspx>. You can view federal rules (CFR) online at <http://www.gpoaccess.gov/cfr/index.html>. You can also view them at your public library reference desk or local law library. If you can't find this information, please call our office. You can ask for a copy of the rules.

We will send you a letter if there are any changes to the benefits listed above.

You can:

- Apply for benefits, submit a review, or report changes at www.washingtonconnection.org.
- Fax information to us at 866-722-4983.

Write your client ID on all copies you send us. Your client ID is 123456789.

To contact a WorkFirst case manager or social worker, call 360-725-6650.

Call 877-501-2233 to process an application or review, report changes, or ask questions.

If you disagree with any of our decisions, you may ask to have the case reviewed. You can also ask for an administrative hearing. Administrative hearing rights are included in this letter.

What to do if you disagree with our decision

QUESTIONS AND ANSWERS

What do you need to know about Electronic Benefits Transfer (EBT)?

- If you already have a Washington EBT Quest card you can use it.

These are the rules about EBT cards

- If you don't have an EBT card you can ask us to send a card in the mail. It should arrive within 10 days.
- You will receive an instruction pamphlet with your EBT card.

Can you give your EBT card to someone to shop for you?

- No, do not give your card or PIN to anyone.
- Contact your worker if someone else shops for you.
- We can give them their own card and PIN for your EBT account.

It's against the law to use your EBT cash assistance to gamble. What is considered gambling?

- Lottery tickets, pull tabs, or punch boards.
- Bingo.
- Horse racing.
- Casino games and other games of chance.

What happens if you gamble with your EBT cash assistance? We could:

- Take legal action.
- Assign a protective payee.
- Stop your cash assistance.

What do you need to know about your Services Card?

- Each person receives their own Services Card.
- Providers may ask to see your card but a card isn't required to access health care services.
- Keep and use the same card even if your health care coverage changes.
- We'll mail your Services Card to you if you don't already have one.
- You can request replacement cards at <http://hrsa.dshs.wa.gov/contact/default.aspx> or by calling 1-800-562-3022.

What do you need to report for cash assistance between reviews?

- When you move.
- When someone moves out of your home.
- When your total gross monthly income (money from all sources before deductions) goes over \$197.00.
- When your total liquid resources (such as cash, bank accounts, stocks, or bonds) are worth more than \$4,000.
- When you have a change in employment.
- When you get a job or change employers.
- When you change from part-time to full-time or full-time to part-time.
- When you change in your hourly wage rate or salary.
- When you stop working.

These are the rules about reporting changes

What do you need to report for food assistance between reviews?

- When your total monthly gross income (money from all sources before deductions) goes over \$1962.00.

How do you report changes?

- Report changes by calling 877-501-2233.

When do you need to report changes?

- For cash and food programs, you must report changes by the 10th of the next month after the change.

What happens if you don't report changes on time?

- Your benefits could stop.
- Your benefits could be late.
- You could receive the wrong amount.
- If you receive more benefits than you should, you must pay them back.

When will we review your case?

- Social Security denies your application for SSI.
- If you haven't been approved for SSI disability after 24 months.
- Your disability review is due on .
- An eligibility review form will be sent before your benefits stop.

Where can you look for more information about DSHS services?

- You are authorized to access information at <https://www.washingtonconnection.org/home/>. This website tells you about other DSHS programs and community resources for you and your family.

0002-01 Approval Letter

Client ID# 123456789

Cash Programs

Income We Count

	05/2015	06/2015
Total Income	\$0.00	\$0.00
Income Limits	\$197.00	

This is the calculation used to determine the benefits you receive

	05/2015	06/2015
Summary		
Total Income	\$0.00	\$0.00
Subtract Total Deductions	\$0.00	\$0.00
Income We Budget	\$0.00	\$0.00
	05/2015	06/2015
Grant Standard for a household of 1	\$197.00	\$197.00
Subtract the income we budget	\$0.00	\$0.00
Subtract overpayment deduction	\$0.00	\$0.00
Subtract sanction deduction	\$0.00	\$0.00
Cash Benefit	\$177.00	\$197.00
(rounded down)		

Food Program

Basic Food Assistance (federal)

This calculation is used to figure out the amount of federal food benefits your household is eligible to receive.

Income We Count

	05/2015	06/2015
BONNIE M CLIENT		
-Cash Benefit	\$177.00	\$197.00
	05/2015	06/2015
Total Income	\$177.00	\$197.00
Income Limits (federal)	\$0.00	

Deductions We Allow

	05/2015	06/2015
Standard deduction	\$155.00	\$155.00
Housing deduction	\$1004.00	\$994.00
Total Deductions	\$1159.00	\$1149.00
	05/2015	06/2015

Summary

Total Income	\$177.00	\$197.00
Subtract Total Deductions	\$1159.00	\$1149.00
Income We Budget	\$0.00	\$0.00
	05/2015	06/2015
Benefit limit for a household of 1	\$194.00	\$194.00
Subtract 30% of Income we budget	\$0.00	\$0.00
Subtract Overpayment deduction	\$0.00	\$0.00
Federal Basic Food Assistance Benefit	\$174.00	\$194.00
(rounded down)		