


# Understanding your Approval for Expedited Food letter

PIERCE SOUTH  
PO BOX 11699  
TACOMA WA 98411-6699

 Washington State  
Department of Social  
& Health Services  
Phone #  
TTY/TDD # 253-471-4525  
Toll Free # 800-993-7756

07/28/14

SAMMIE L CLIENT  
1301 S 72ND ST  
TACOMA WA 98404

Client ID # 123456789

How to contact us

Your case number

Dear SAMMIE L CLIENT

You have been approved for expedited food assistance benefits. You will receive the following amount(s) on 07/28/14:

Basic Food Assistance (federal)

Amount	Benefit Month
\$266.00	07/2014

This is how much you will receive

You needed food right away. We provided assistance without proof. If you want to keep receiving food assistance you must give us the following proof by 08/07/14.

**Current income** -- Examples are paystubs or earnings statements showing the current total monthly hours and gross income; approval letters or monthly statements showing the gross benefit amount.

Name	Income
PAMMIE L CLIENT	TOTS R TOPS

This is what we still need from you

In order for your benefits to continue, you must provide verification of your income. We will need the following:  
Your gross monthly Income  
When do you get paid?  
How often do you get paid?

The Employment Verification form has been provided for your convenience.

If you don't give us this information:

- We will stop your food assistance 08/2014.
- Your request for benefits will be denied.
- You won't be eligible for expedited food services if you reapply.

If you don't provide the information, this is what will happen

Once we have all of the information that we need, we will be able to tell if you can keep getting food assistance benefits or not and the amount that you will get. You will get another letter about this.

You can:

- Apply for benefits, submit a review, or report changes at [www.washingtonconnection.org](http://www.washingtonconnection.org).
- Fax information to us at 866-584-4045.

Write your client ID on all copies you send us. Your client ID is 123456789.

Call 877-501-2233 to process an application or review, report changes, or ask questions.

If you disagree with any of our decisions, you may ask to have the case reviewed. You can also ask for an administrative hearing. Administrative hearing rights are included in this letter.

What to do if you disagree with the decision

Where can you receive automated information about your case?

- You can call The Answer Phone at 1-877-980-9220.
- When you call you will need to enter your client ID number, which can be found in the bottom right hand corner of this letter.

Attachment(s): 03-387 Notice Of Privacy Practices For Client Confidential Information  
14-113 Client Rights and Responsibilities  
14-252 Employment Verification  
Insert(s): Postage Paid Return Envelope - CSD