



DIVISION OF DEVELOPMENTAL DISABILITIES
Olympia, Washington

TITLE: CLIENT SERVICE PLAN POLICY 3.01

Authority: RCW 71A.18.010, 71A.20.010
Chapter 275-27-060 WAC

PURPOSE

This policy specifies what service plans can be used by the Division of Developmental Disabilities (DDD) for assessing needs and planning for clients, including service plans developed by other organizations.

SCOPE

This policy applies to all people served by DDD.

POLICY

All persons receiving services from DDD must have a service plan. Service plans may be developed by a variety of programs, facilities, or agencies as defined below.

DEFINITIONS

"**Service Plan**" means any individualized written document required by regulations for access to DDD services. The documents for the service plan may include but are not limited to:

- A. Individual Program Plan (IPP);
- B. Individual Service Plan (ISP);
- C. Service Agreement (SA);
- D. Individual Habilitation Plan (IHP);
- E. Individual Education Plan (IEP);
- F. Individualized Family Service Plan (IFSP);
- G. Individual Service Plan (ISP) developed by the Division of Children and Family Services every six months;

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- H. Comprehensive Adult Assessment (CAA); and
- I. Pre-Admission Screening and Annual Resident Review (PASARR).

SUPERSESION

Division Policy Directive: 504
Issued December 11, 1990

Approved: /s/ Norm Davis
Director, Division of Developmental Disabilities

Date: 12/3/93